

**Shailendra Education Society's
Arts, Commerce & Science College
Dahisar (E), Mumbai - 400 068**

IQAC MEETING (2022-23 /4)

A meeting of IQAC was held at the IQAC Coordinator's cabin on 8th April 2023 at 11 A.M.

Following members were present:

1. Shri. R. V. Prabhu, Hon. Chairman, SES.
2. Shri. P.D. Baadkar, Hon. Vice Chairman, SES & Representative from Industry
3. Shri. B. A. Railkar, Representative from local society.
4. Dr. Swati Pitale, Principal, Shailendra Education Society's Arts, Commerce and Science College
5. Associate. Prof. Dr. Kanchan Dutt, Representative of the Teaching staff
6. Asst. Prof. Hemchandra Kumbhar, Representative of the Teaching staff
7. Asst. Prof Ms. Sony Paul, Representative of the Teaching staff
8. Asst. Prof Ms. Swapna Gawde, Representative of the Teaching staff
9. Ms. Anuja Jadhav, Representative of the Teaching staff
10. Mr. Bhikaji Khetle, Administrative Officer
11. Mr. Sachin Kapdekar, Head Clerk, Representative of the Non-Teaching staff
12. Mr. Saurabh Shelar, Representative of Alumni
13. Ms. Neha Shegale, Representative of Students
14. Mr. Kiran Singh, Representative of Students
15. Dr. Shraddha Shukla, Co-ordinator and Member Secretary

**Shailendra Education Society's
Arts, Commerce & Science College
Dahisar (E), Mumbai - 400 068**

IQAC MEETING (2022-23/4)

1. Confirmation of the minutes of the meeting held on 25th February 2023.
2. To consider receipt and payment statement from 1st April, 2022 till 31st March, 2023 of Regular, Self-finance and P.G. courses account.
3. To consider purchase of dress for First year students of Self-finance section for academic year 2023 - 2024.
4. To approve re-appointment of teaching staff on contractual basis in Self-finance section for the academic year 2023 - 2024.
5. To approve re-appointment of teaching staff on contractual basis for M.Com. and M.Sc. (I. T.) Courses on C.H.B. basis for academic year 2023 - 2024.
6. To approve re-appointment of non-teaching staff on contractual basis in Self-finance section for the academic year 2023 - 2024.
7. To approve re-appointment of teaching staff on CHB basis in Aided section for the academic year 2023 - 2024.
8. To purchase Learning Management System.
9. To purchase two Air - conditioners for the Staff room.
10. To approve the Annual Maintenance Contracts (AMCs) of Duplicator machine.
11. To purchase platforms and LCD Projector in the classrooms.
12. Any other matter with the permission of the chair.

Minutes of IQAC meeting of 8th April 2023.

1. Confirmation of the minutes of the meeting held on 25th February 2023.

The committee confirmed that the minutes of the IQAC meeting held on 25th February 2023 and the action taken report thereafter was approved.

2. To consider receipt and payment statement from 1st April, 2022 till 31st March, 2023 of Regular, Self-finance and P.G. courses account.

The IQAC Coordinator discussed that Internal audit of Regular, Self-finance and M.Com. account from 1st April, 2022 till 31st March, 2023 had been completed by CA Mrs. Taishetye. Finalization of receipt and payment statements would be done after completion of statutory audit. The receipt and payment statements would be then approved subject to verification by statutory Auditor.

3. To consider purchase of dress for First year students of Self-finance section for academic year 2023 - 2024.

The IQAC Coordinator elaborated that the college had to provide dress to all First year – BBI / BMS / BSC (IT) / BAF students of academic year 2023-24. The vendor M/s. Master Designer Look (Master for Men) was contacted on 14th April, 2023. He had agreed to provide dress this year at the same rate of previous year @Rs. 3100/- per dress. The strength of first year classes was approximately 250. The College proposed to purchase approximate 250 dresses @Rs. 3100/- per dress from the same vendor as their service was satisfactory. The cost of the dress would be borne by the students at the time of admission and issue receipts to the students after payment. A security deposit of Rs. 50,000/- has been taken from the vendor. The committee approved the same.

4. To approve re-appointment of teaching staff on contractual basis in Self-finance section for the academic year 2023 - 2024.

The IQAC Coordinator explained that the following teaching staff had to be re-appointed in the Self-finance Section on contractual basis for the academic year 2023 -24 w. e. f. 4th May, 2023 till 30th April, 2024. Their performance was satisfactory and they had well executed the work entrusted to them.

Sr. No.	Name	Designation	Date of first appointment	No. of years of Service	Gross Pay in Rs.
1	Dr. Ms. Shraddha Shukla	Co-ordinator - B.Com. (B & I)	17/11/2008	14 years 5 months	41258
2	Ms. Rupal Dalal	Co-ordinator - B.M.S.	11/06/2010	12 years 10 months	30652
3	Mr. Hemchandra Kumbhar	Co-ordinator - B. Sc. (IT)	18/06/2012	10 years 10 months	29338
4	Ms. Vibhuti Borse	Lecturer in B.Com.(B & I), B. Sc. (IT)	22/06/2009	13 years 10 months	25960
5	Ms. Swapna Gawde	Lecturer in Maths & Stats & B. Sc. (IT)	08/02/2010	13 years 2 months	26652
6	Ms. Varsha Kiranpure	Lecturer in B.Sc.(IT)	13/06/2011	11 years 10 months	25597
7	Ms. Pooja Barad	Lecturer in B.Com.(B & I) & BMS	11/08/2014	8 years 8 months	20576
8	Mr. Chetan Agate	Sports Director (Self-finance and Regular section)	1/8/2015	7 years 8 months	30000
9	Mr. Ameya Ghatge	Lecturer in B.Com.(B & I), BMS & B. Sc. (IT)	01/08/2016	6 years 8 months	18250
10	Ms. Rupali Ingale	Lecturer in B.Com.(B & I), BMS & B. Sc. (IT)	17/11/2017	5 years 5 months	17800
11	Ms. Bhagyashree Yadav	Lecturer in B.Com. (B & I), BMS	25/6/2018	4 years 10 months	17800
12	Ms. Pranjali Mhapralkar	Lecturer in B.Com.(B & I), BMS	28/6/2018	4 years 10 months	17800
13	Mr. Rahul Jha	Lecturer in B.Com. (B & I), BMS	3/12/2018	4 years 4 months	17800
14	Ms. Prapti Sharma	Lecturer in B.Com. (B & I), BMS	16/09/2021	1 year 7 months	15800
15	Ms. Anita Sharma	Lecturer in B.Com. (B & I), BMS	14/6/2022	10 months	15800

16	Ms. Pranali Kavar	Lecturer in B.Com. (B & I), BMS	13/02/2023	2 months	15800
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Asst. Prof. Varsha Gawde was appointed on 22nd February, 2023 till 30th April, 2023. She would be discontinued as her performance was not satisfactory. In her place, a new faculty would be appointed. A new full time faculty on contractual basis would also had to be appointed for T.Y.B.A.F. from next academic year. The committee approved the same.

5. To approve re-appointment of teaching staff on contractual basis for M.Com. and M.Sc. (I. T.) Courses on C.H.B. basis for academic year 2023 - 2024.

The IQAC Coordinator stated that the following teaching staff had to be re-appointed in the M.Com. section on CHB basis for the academic year 2023-24. Their performance was satisfactory and they had engaged the lectures, conducted project work and also conducted University exams.

Sr. No.	Name	Designation	Remuneration
1	Dr. Ms. Shraddha Shukla	Co-ordinator cum Lecturer	@Rs. 5000/- per month and Rs. 600/- per lecture
2	Ms. Rupal Dalal	Lecturer	@Rs. 600/- per lecture
3	Ms. Prapti Sharma	Lecturer	@Rs. 600/- per lecture
4	Ms. Pooja Tripathi	Lecturer	@Rs. 600/- per lecture
5	Mr. Ameya Ghatge	Lecturer	@Rs. 600/- per lecture

The following teaching staff had to be re-appointed in the M.Sc. (I. T.) section on CHB basis for the academic year 2023 - 24.

Sr. No.	Name	Designation	Remuneration
1	Mr. Hemchandra Kumbhar	Co-ordinator cum Lecturer	@Rs. 5000/- per month and Rs. 600/- per lecture
2	Ms. Swapna Gawde	Lecturer	@Rs. 600/- per lecture
3	Mr. Sandeepkumar Vishwakarma (Visiting faculty)	Lecturer	@Rs. 600/- per lecture

The committee approved the same.

6. To approve re-appointment of non-teaching staff on contractual basis in Self-finance section for the academic year 2023 - 2024.

The IQAC Coordinator informed that the following non-teaching staff had to be re-appointed in the Self – finance section on contractual basis w. e. f. 4th May 2023 till 30th April 2024. Their performance had been satisfactory throughout the year.

Sr. No.	Name	Designation	Date of first Appointment	No. of years of Service	Current Pay in Rs. (Gross)
1	Mr. Rajesh Panchal	Jr. Clerk cum Typist for M.Com. Section	20-06-2017	5 years 10 months	16300
2	Mrs. Rupal Khair	Jr. Clerk cum Typist	01-09-2021	1 year 7 months	11000
3	Mrs. Madhuri Dabholkar	Jr. Clerk cum Typist	04-05-2022	11 months	11000
3	Mrs. Sampada Naik	Library Attendant	01-12-2009	13 years 4 months	13440
4	Mr. Sachin Gurav	Library Attendant	02-04-2019	4 years	10500
5	Mr. Praful Patil	Laboratory Attendant	14-02-2022	1 year 2 months	15000
6	Mr. Devendra Mhadye	Peon	27-06-2012	10 years 10 months	12522
7	Mr. Yogesh Chafekar	Peon for Self – Finance Section & Part time Peon in the evening for M.Com.	02-06-2015	7 years 10 months	13391 (9391 (Self – finance section) + 4000 for M.Com.)
8	Ms. Sumitra Kayastha	Sweeper	01-01-2016	7 years 3 months	9000

The following sweeper had to be continued for the academic year 2023-24 on voucher payment.

Sr. No.	Name	Date of Appointment	No. of years of Service	Current Pay in Rs. (Gross)
1	Ms. Tara Duggal	04-04-2016	7 years	9000 (Voucher payment)

She was sincere in her work. The committee approved the same.

7. To approve re-appointment of teaching staff on CHB basis in Aided section for the academic year 2023 - 2024.

The IQAC Coordinator explained that the following teaching staff had to be re-appointed on CHB basis @Rs. 625/- per lecture as remuneration for the academic year 2023 - 24 in aided Section. Their performance was satisfactory.

- a. Dr. Jyoti Parab – Assistant Prof. in Marathi.
- b. Dr. Sukirti Sharma – Assistant Prof. in Hindi.
- c. Dr. Shraddha Shukla – Assistant Prof. in Business Law

Ms. Priyanka Mishra would be re-appointed w. e. f. 13th June 2023 till 30th April 2024 as lecturer in Political Science on contractual basis against lien of IQAC Coordinator Dr. Swati Pitale on a consolidated salary of Rs. 20,000/- for the academic year 2023-24. She was very efficient in her teaching. The College proposed that the salary expenses of Ms. Priyanka Mishra would be met from Self finance section as an advance. She would not be paid vacation salary. An estimated advance of Rs. 2,20,000/- was required towards her salary for the entire period from Self finance section. The committee approved the same.

8. To purchase Learning Management System.

The IQAC Coordinator discussed that the NAAC Peer Team had instructed the College to purchase LMS software. Therefore, the College had invited M/s. MasterSoft and M/s. DigitalEdu to understand Learning Management System (LMS). The LMS of M/s. MasterSoft was complicated and not aligned to New Education Policy.

The Teaching Learning Management System (TLMS) module of LMS of M/s. DigitalEdu was found to be useful and progressive. It covered the following activities -

Name of the Activities	Particulars
Academic Planning, Subject Management & CBCS	<ul style="list-style-type: none">• Maintained Academic records, Teacher workload planning and Time-Table• Allowed Subject Scheduling• Useful for Choice Based Credit System (CBCS)• Subject wise Reports for Academic Planning and Daily

	teaching reports are generated.
Student Attendance Management (Smart)	<ul style="list-style-type: none"> • Allowed Subject-Wise, period-wise attendance (Theory, Practical, Tutorials) • Attendance capturing was available via mobile app • Real-time information about Student Attendance was provided to all stakeholders • Maintained Teaching Dairy. • 17 Types of reports for NAAC were generated
Syllabus Planning & Tracking	<ul style="list-style-type: none"> • Subject / Course wise – Syllabus planning • Assign Topics to Teachers • Tracking of Syllabus Completion
Home Work / Assignment & Projects	<ul style="list-style-type: none"> • Assignments could be given online and students could check deadline and submit on the date given. • Teachers could track the Assignments / Projects, Define weightage & outcomes. • Teachers could evaluate assignments on-screen and the system linked all assignments with Outcome Based Education.
Class Notes Sharing	<ul style="list-style-type: none"> • Teachers could share online daily class notes with students.
Learning Material Management (Digital Repository)	<ul style="list-style-type: none"> • Students would get digital repository on their mobile where they could access subject wise teachers wise Class Notes.
Student Feedback & Surveys	<ul style="list-style-type: none"> • As per requirement of NAAC, the college collected feedback from all its stake holders. Through this LMS, the feedback could be gathered and analysed.

M/s. DigitalEdu had already provided this software to many colleges like KES College and they had successfully implemented it. KES was an autonomous college and at present implementing New Education Policy (NEP). The software was in tune of NEP and fulfills NAAC requirements. The vendor was also working on skill sheet of students where one can see along with the academics what skill sets students had acquired.

The College proposed to subscribe the Teaching Learning Management System Module of LMS of M/s. DigitalEdu for next academic year 2023-24. The cost of the module was

Rs. 169/- including GST per student per year. It was subscription based software. The server was cloud based which would be managed by the vendor. The term of the agreement would be three years. The cost of the module was same for three years. The estimated expenses for the year 2023-24 were Rs. 2,19,700/- for 1300 students. The Demo would be arranged in front of Committee members. The committee approved the same.

9. To purchase two Air – conditioners for the Staff room.

The IQAC Coordinator elaborated that there was a requirement to purchase two Air – conditioners for the Staff room as the current A.C.s were not in working condition. The A.C.s were purchased in 2011-12 from UGC grant. In the past these A.C.s were repaired four times. At present the repairing cost of the two A.C.s was Rs. 10000/- but there was no guarantee. The depreciation cost of the A.C.s is Rs. 1700/-. The exchange cost of two A.C.s was Rs. 6000/-.

The College proposed to purchase two LG dual inverter 1.5 ton Air – conditioners in exchange of two old A.C.s. The estimated expenses to purchase the same were Rs. 86000/- (@Rs. 43000/- each) which included GST and installation charges. The expenses would be borne from Self – finance account. The committee approved the same.

10. To approve the Annual Maintenance Contracts (AMCs) of Duplicator machine.

The IQAC Coordinator informed that following AMC had been paid –

Item	Vendor	Quantity	Period	Amount in Rs.	Last year's AMC rate
Duplicator machine	M/s. Digital Equipment Services	01	13/4/2023 – 12/4/2024	25960 (including 18% GST) (non-comprehensive)	25960

The committee approved the same.

11. To purchase platforms and LCD Projector in the classrooms.

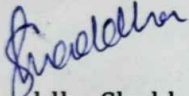
The IQAC Coordinator explained that there was a need to purchase platforms and LCD projector in the following classrooms -

Sr. No.	Classroom no.	Requirement
1	409 (New classroom for T.Y.B.A.F.)	Platform and LCD Projector
2	504	Platform
3	510	Platform


The College proposed to purchase 03 platforms and 01 LCD Projector. The estimated expenses were Rs. 91,000/- (@Rs. 17,000/- for each platform and Rs. 40,000/- for LCD Projector) to purchase the same. The committee approved the same.

12. Any other matter with the permission of the chair.

There being no other matter, the meeting ended with thanks to the chair.


Dr. Sharaddha Shukla
IQAC Coordinator




Dr. Swati Pitale
PRINCIPAL

Principal
Shailendra Education Society's
Arts, Commerce & Science College
Dahisar (E), Mumbai - 400 068.

Action Taken after IQAC meeting of 8th April, 2023

1. Confirmation of the minutes of the meeting held on 25th February 2023.

The minutes of the IQAC meeting held on 25th February 2023 and the action taken report thereafter are submitted.

2. To consider receipt and payment statement from 1st April, 2022 till 31st March, 2023 of Regular, Self-finance and P.G. courses account.

The statutory audit has been completed and the final statements of receipt and payment, income and expenditure and balance sheet of Regular, Self-finance and P.G. courses account from 1st April, 2022 till 31st March, 2023 were approved. The final statements were signed by Chartered Accountant Shri. S. G. Rege.

3. To consider purchase of dress for First year students of Self-finance section for academic year 2023 - 2024.

The work order of 250 dresses has been placed to M/s. Master Designer Look (Master for Men). The charges towards the dress was collected from the students at the time of admission. The vendor has completed with the measurement of dresses. A security deposit of Rs. 50,000/- has been taken from the vendor. Till date 257 students of FY classes have paid charges towards dress.

4. To approve re-appointment of teaching staff on contractual basis in Self-finance section for the academic year 2023 - 2024.

The following teaching staff had been re-appointed in the Self-finance Section on contractual basis for the academic year 2023 -24 w. e. f. 4th May, 2023 till 30th April, 2024.

Sr. No.	Name	Designation	Date of first appointment	No. of years of Service	Gross Pay in Rs.
1	Dr. Ms. Shraddha Shukla	Co-ordinator - B.Com. (B & I)	17/11/2008	14 years 5 months	41258
2	Ms. Rupal Dalal	Co-ordinator - B.M.S.	11/06/2010	12 years 10 months	30652
3	Mr. Hemchandra	Co-ordinator -	18/06/2012	10 years 10	29338

Sr. No.	Name	Designation	Date of first appointment	No. of years of Service	Gross Pay in Rs.
	Kumbhar	B. Sc. (IT)		months	
4	Ms. Vibhuti Borse	Lecturer in B.Com.(B & I), B. Sc. (IT)	22/06/2009	13 years 10 months	25960
5	Ms. Swapna Gawde	Lecturer in Maths & Stats & B. Sc. (IT)	08/02/2010	13 years 2 months	26652
6	Ms. Varsha Kiranpure	Lecturer in B.Sc.(IT)	13/06/2011	11 years 10 months	25597
7	Ms. Pooja Barad	Lecturer in B.Com.(B & I) & BMS	11/08/2014	8 years 8 months	20576
8	Mr. Chetan Agate	Sports Director (Self-finance and Regular section)	1/8/2015	7 years 8 months	30000
9	Mr. Ameya Ghatge	Lecturer in B.Com.(B & I), BMS & B. Sc. (IT)	01/08/2016	6 years 8 months	18250
10	Ms. Rupali Ingale	Lecturer in B.Com.(B & I), BMS & B. Sc. (IT)	17/11/2017	5 years 5 months	17800
11	Ms. Bhagyashree Yadav	Lecturer in B.Com. (B & I), BMS	25/6/2018	4 years 10 months	17800
12	Ms. Pranjali Mhapralkar	Lecturer in B.Com.(B & I), BMS	28/6/2018	4 years 10 months	17800
13	Mr. Rahul Jha	Lecturer in B.Com. (B & I), BMS	3/12/2018	4 years 4 months	17800
14	Ms. Prapti Sharma	Lecturer in B.Com. (B & I), BMS	16/09/2021	1 year 7 months	15800
15	Ms. Anita Sharma	Lecturer in B.Com. (B & I),	14/6/2022	10 months	15800

Sr. No.	Name	Designation	Date of first appointment	No. of years of Service	Gross Pay in Rs.
		BMS			
16	Ms. Pranali Kavar	Lecturer in B.Com. (B & I), BMS	13/02/2023	2 months	15800

A new full time faculty Asst. Prof. Pooja Mishra was appointed on contractual basis for T.Y.B.A.F. from 19th June 2023 till 30th April 2024 on a consolidated salary of Rs. 15800/- p.m. One vacant post in the Programme of B.Sc.(IT) could not be filled as no candidate was ready to join. The total salary expense from June 2023 till May 2024 was estimated to be Rs.1,89,600/-. To avoid inconvenience for all students the workload of the same has been divided amongst following existing teachers. It is proposed to pay them the following remuneration for the extra subjects allotted.

Sr. No.	Name of the Faculty	Subjects	Sem.	Remuneration	Duration
1	Prof. Ameya Ghatge	Technical Communication Skills	I	Rs. 20,000/-	June, 2023 to October, 2023
2	Prof. Rupali Ingle	Information Technology in Business Mgt.-I	III	Rs.15,000/-	June, 2023 to October, 2023
3	Prof. Rupal Dalal	Information Technology in Business Mgt.-I	III	Rs. 15,000/-	June, 2023 to October, 2023
4	Prof. Varsha Khadke	Computer Graphics & Animation	IV	Rs. 30,000/-	November,2023 to March, 2024
5	Prof. Swapna Gawde	Information Technology in Business Mgt.-II	IV	Rs. 15000/-	November, 2023 to March, 2024

Sr. No.	Name of the Faculty	Subjects	Sem.	Remuneration	Duration
6	Prof. Hemchandra Kumbhar	Enterprise Java	V	Rs. 45,000/-	June, 2023 to October, 2023
7	Prof. Hemchandra Kumbhar	Enterprise Networking	VI	Rs. 45,000/-	November, 2023 to March, 2024
	TOTAL			Rs. 1,85,000/-	

5. To approve re-appointment of teaching staff on contractual basis for M.Com. and M.Sc. (I. T.) Courses on C.H.B. basis for academic year 2023 - 2024.

The following teaching staff had been re-appointed in the M.Com. section on CHB basis for the academic year 2023 - 24.

Sr. No.	Name	Designation	Remuneration
1	Dr. Ms. Shraddha Shukla	Co-ordinator cum Lecturer	@Rs. 5000/- per month and Rs. 600/- per lecture
2	Ms. Rupal Dalal	Lecturer	@Rs. 600/- per lecture
3	Ms. Prapti Sharma	Lecturer	@Rs. 600/- per lecture
4	Ms. Pooja Tripathi	Lecturer	@Rs. 600/- per lecture
5	Mr. Ameya Ghatge	Lecturer	@Rs. 600/- per lecture

The following teaching staff had been re-appointed in the M.Sc. (I. T.) section on CHB basis for the academic year 2023 - 24.

Sr. No.	Name	Designation	Remuneration
1	Mr. Hemchandra Kumbhar	Co-ordinator cum Lecturer	@Rs. 5000/- per month and Rs. 600/- per lecture
2	Ms. Swapna Gawde	Lecturer	@Rs. 600/- per lecture
3	Mr. Sandeep kumar Vishwakarma (Visiting faculty)	Lecturer	@Rs. 600/- per lecture

6. To approve re-appointment of non-teaching staff on contractual basis in self-finance section for the academic year 2023 - 2024.

The following non-teaching staff had been re-appointed in the Self - finance section on contractual basis w. e. f. 4th May 2023 till 30th April 2024.

Sr. No.	Name	Designation	Date of first Appointment	No. of years of Service	Current Pay in Rs. (Gross)
1	Mr. Rajesh Panchal	Jr. Clerk cum Typist for M.Com. Section	20-06-2017	5 years 10 months	16300
2	Mrs. Rupal Khair	Jr. Clerk cum Typist	01-09-2021	1 year 7 months	11000
3	Mrs. Madhuri Dabholkar	Jr. Clerk cum Typist	04-05-2022	11 months	11000
3	Mrs. Sampada Naik	Library Attendant	01-12-2009	13 years 4 months	13440
4	Mr. Sachin Gurav	Library Attendant	02-04-2019	4 years	10500
5	Mr. Praful Patil	Laboratory Attendant	14-02-2022	1 year 2 months	15000
6	Mr. Devendra Mhadye	Peon	27-06-2012	10 years 10 months	12522
7	Mr. Yogesh Chafekar	Peon for Self - Finance Section & Part time Peon in the evening for M.Com.	02-06-2015	7 years 10 months	13391 (9391 (Self - finance section) + 4000 for M.Com.)
8	Ms. Sumitra Kayastha	Sweeper	01-01-2016	7 years 3 months	9000

Mr. Sameer Pangerkar had been appointed as a Laboratory Attendant w.e.f. 2nd May 2023 till 30th April 2024 on contractual basis on a consolidated salary of Rs. 15000/- p. m.

The following sweeper had been continued for the academic year 2023-24 on voucher payment.

Sr. No.	Name	Date of Appointment	No. of years of Service	Current Pay in Rs. (Gross)
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Sr. No.	Name	Date of Appointment	No. of years of Service	Current Pay in Rs. (Gross)
1	Ms. Tara Duggal	04-04-2016	7 years	9000 (Voucher payment)

7. To approve re-appointment of teaching staff on CHB basis in Aided section for the academic year 2023 - 2024.

The following teaching staff had been reappointed on CHB basis @Rs. 625/- per lecture as remuneration for the academic year 2023 - 24 in aided Section.

- d. Dr. Jyoti Parab – Assistant Prof. in Marathi.
- e. Dr. Sukirti Sharma – Assistant Prof. in Hindi.
- f. Dr. Shraddha Shukla – Assistant Prof. in Business Law

Ms. Priyanka Mishra had showed inability to continue the service. In place of her, a new faculty Ms. Neha Bhopi was appointed on contractual basis from 26th June, 2023 till 30th April, 2024 on a consolidated salary of Rs. 20000/- p.m.

8. To purchase Learning Management System.

As discussed in IQAC dated 29th April, 2023 point no. 8, a technical Expert Committee of two members from Management Shri. Pankaj Baadkar, Vice-Chairman, SES and Shri. Milind Deodar, Hon. Treasurer, SES was formed.

A Demo of LMS for expert committee was arranged on 13th June, 2023 in society Office by M/S DigitalEdu IT Solution Pvt. Ltd. The features of LMS and outcome based education were displayed and explained and price was negotiated. Initially DigitalEdu quoted Rs.222/- per student including GST.

After negotiation the price for the following modules (including GST) is

Sr. No.	Particulars	Price per student (including GST)
1	Teaching Learning Management System(TLMS)	Rs. 206.5 (175 + 18% GST)
2	Outcome Based Education(OBE)	
3	In addition to above charges college has to pay for Rs.37,000/- +18% GST = Rs.43,660/- for	

Cloud Services every year.	
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The estimated Expenditure for the current academic year 2023-24 for 1400 students x 206.5 = Rs. 2,89,100/- + Rs. 43,660/- (Cloud Service Charges including GST). Estimated total expenses Rs. 3,32,760/-. The expenses would be met from college exam account this year only. From next year expenses would be met from Regular, Self-finance & M. Com account.

The University of Mumbai will be implementing NEP in affiliated Colleges from next academic year. The software will be very useful for the same. The workorder will be issued after signing the agreement.

9. To purchase two Air – conditioners for the Staff room.

Two LG dual inverter 1.5-ton Air – conditioners were purchased from M/s. Dolphin Services at the cost of Rs. 85780/- inclusive of GST and installation charges. The exchange cost received was Rs. 6800/-. Out of which Rs. 3450/- was spent for nitrogen gas testing of old AC pipe. The old AC pipe could not be replaced.

10. To approve the Annual Maintenance Contracts (AMCs) of Duplicator machine.

Following AMC had been paid –

Item	Vendor	Quantity	Period	Amount in Rs.	Last year's AMC rate
Duplicator machine	M/s. Digital Equipment Services	01	13/4/2023 – 12/4/2024	25960 (including 18% GST) (non-comprehensive)	25960

11. To purchase platforms and LCD Projector in the classrooms.

The three platforms were purchased for Room no. 409, 504, 510 at the cost of Rs. 40,000/- including GST from M/s. Khodiyar Industries Works. A LCD Projector will be purchased from the lapsed amount of caution money.

12. Any other matter with the permission of the chair.

- a. **To consider re-appointment of Principal Dr. Swati Pitale for second term from 27th October 2023 till 26th October 2028. (IQAC meeting dt. 8th April 2023, Point no.3)**

A meeting of External Peer Review Committee for the re-appointment of Principal Dr. Swati Pitale for second term from 27th October 2023 till 26th October 2028 was held on 10th August, 2023. Principal Dr. D. V. Pawar, Kirti M. Doongursee College of Arts, Science and Commerce was the V.C. nominee. Principal Dr. Vidyagauri Lele, N. G. Acharya & D. K. Marathe College was the Governing Body nominee. Principal Dr. Swati Pitale presented before them the work done during her tenure as a Principal in five years as the thirty three criterias prescribed by the University of Mumbai through which they have to assess the Principal. Both the members of the Committee were highly impressed by commendable contribution of Principal Dr. Swati Pitale in the overall progress of the institution. Their report was positive. The file has been submitted to the University of Mumbai on 11th August 2023 for approval.