

**Shallendra Education Society's  
Arts, Commerce & Science College  
Dahisar (E), Mumbai – 400 068**

**IQAC MEETING (2022-23 /1)**

A meeting of IQAC was held at the IQAC Coordinator's cabin on 11<sup>th</sup> June 2022 at 11 A.M.

Following members were present:

1. Shri. R. V. Prabhu, Hon. Chairman, SES.
2. Shri. P.D. Baadkar, Hon. Vice Chairman, SES & Representative from Industry
3. Shri. B. A. Raikar, Representative from local society.
4. Dr. Swati Pitale, Principal, Shallendra Education Society's Arts, Commerce and Science College
5. Associate. Prof. Dr. Kanchan Dutt, Representative of the Teaching staff
6. Asst. Prof. Hemchandra Kumbhar, Representative of the Teaching staff
7. Asst. Prof Ms. Sony Paul, Representative of the Teaching staff
8. Asst. Prof Ms. Swapna Gawde, Representative of the Teaching staff
9. Ms. Anuja Jadhav, Representative of the Teaching staff
10. Mr. Bhikaji Khetle, Administrative Officer
11. Mr. Sachin Kapdekar, Head Clerk, Representative of the Non-Teaching staff
12. Mr. Saurabh Shelar, Representative of Alumni
13. Ms. Neha Shegale, Representative of Students
14. Mr. Kiran Singh, Representative of Students
15. Dr. Shraddha Shukla, Co-ordinator and Member Secretary

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**IQAC MEETING (2022-23/1)**

1. Confirmation of the minutes of the meeting held on 11<sup>th</sup> April 2022.
2. To review admission status of FY classes for academic year 2022-23.
3. To consider the annual budget for the year 2022-23.
4. To consider the yearly schedule of curricular & co-curricular activities for the year 2022-23 with estimated expenditure.
5. To set up Robotics Club.
6. To submit proposal for continuation of affiliation of B.Com. (B & I), B.M.S., & B.Sc.(I.T.), M.Com. and M.Sc.(I.T.) and continuation and extension of affiliation of B.A.F. to the University of Mumbai for the year 2023-24.
7. To purchase Sports material for the year 2022-23.
8. To approve the Annual Maintenance Contract (AMC) of Duplicator machine.
9. To approve annual internet charges and change in internet service provider.
10. Celebration of International Yoga Day by NSS Unit.
11. Encourage Staff Members to participate in various Workshops, Webinars, Seminars, Faculty Development Programmes, NPTEL Courses, Swayam Courses. The College would be reimbursing the fees for such event.
12. To establish Industry Academia Linkage.
13. Any other matter with the permission of the chair.

**Minutes of IQAC Meeting 11<sup>th</sup> June 2022.**

1. Confirmation of the minutes of the meeting held on 11<sup>th</sup> April 2022.

The Committee confirmed the minutes of the IQAC meeting held on 11<sup>th</sup> April 2022 and the action taken report thereafter was approved.

2. To review admission status of FY classes for academic year 2022-23.

The IQAC Coordinator placed before the committee the admission status of B.Y., M.Com. and M.Sc.(I.T.) classes.

**Regular Courses:**

Class	Permitted strength	Total no. of students admitted as on 27/7/2022
F.Y.B.Com	120	118
F.Y.B.A.	120	98

**Self - Finance courses:**

Class	Permitted strength	Total no. of students admitted as on 27/7/2022
F.Y.B.B.I.	60	58
F.Y.B.M.S.	60	59
F.Y.B.Sc. (I.T.)	60	58
F.Y.B.A.F.	60	57

**Post Graduate courses:**

Class	Permitted strength	Total no. of students admitted as on 27/7/2022
M.Com. Part I	60	44
M.Com. Part II	60	60
M.Sc.(I.T.) Part I	20	05
M.Sc.(I.T.) Part II	20	14

She further informed that the admission process was going on. The committee noted the same.

**3. To consider the annual budget for the year 2022-23.**

The IQAC Coordinator placed before the committee the annual budget for the year 2022-23 of Regular, Self-finance, P.G. and Ph.D. sections. The committee approved the same.



4. To consider the yearly schedule of curricular & co-curricular activities for the year 2022-23 with estimated expenditure.

The IQAC Coordinator informed that the proposed curricular, co-curricular and extra-curricular activities for the year 2022-23 were as follows -

Name of the Committee	Estimated expenses for the year 2021-22 in Rs.	Actual Expenses incurred from Jan. - March 2022 in Rs.	Proposed Activities for the year 2022-23	Proposed Add - on Course for the year 2022-23	Estimated expenses for the year 2022-23 in Rs.	AROMA for the year 2022-23	TOTAL
Dept. of Commerce	10000	8000	Guest lecture on Consumer awareness, Lecture on IPR	Export - Import Management	15000	10000	25000
Dept. of Mathematics	25000	14809	Workshop on NPTEL and Swayam, Webinar on Six Sigma basics, Data Speak Competition in AROMA	Six sigma	16000	8000	24000
Dept. of English	20000	15000	Guest lectures	Spoken English	20000	10000	30000
Dept. of Economics	20000	15000	Debate on Economics, Lecture on Behavioural Economics and its role in decision making, AROMA	Campus to Corporate, Capital Market, Human values for happiness and balanced society	20000	10000	30000
Dept. of Accountancy	20000	16572	Seminars, Workshops, AROMA	Fundamentals of Accountancy, Mutual Funds	20000	10000	30000
Dept. of History	15000	666	Visit to Kanheri caves, Visit to CSMVS, Guest lecture on Archaeology, AROMA	Archaeology	10000	10000	20000
Dept. of Political Science	10000	6000	Webinars, Guest lectures, Presentations, AROMA	International Relations	10000	10000	20000



Name of the Committee	Estimated expenses for the year 2021-22 in Rs.	Actual Expenses incurred from Jan. - March 2022 in Rs.	Proposed Activities for the year 2022-23	Proposed Add - on Course for the year 2022-23	Estimated expenses for the year 2022-23 in Rs.	AROMA for the year 2022-23	TOTAL
Dept. of Marathi and Hindi	3000	0	मराठी भाषा दिवस, आषाढी एकादशी कार्यक्रम, तिळगुळ समारंभ		20000		20000
Dept. of BBI	20000	16095	Session on Career in Acturial Science, Session on Banking exam, AROMA	Stock Market and Technical Analysis	20000	10000	30000
Dept. of BMS	30000	30000	Session on entrance exam for MBA, Session on Study abroad, AROMA	Basics of Management	20000	10000	30000
Dept. of BSCIT	25000	26500	Technosphere, AROMA	Web Designing, Programming in C, Programming in C++, Hardware & Networking, Graphics Designing, Mobile Application Development	30000	10000	40000
Dept. of BAF	10000	9870	Session on GST, Banking exam, IT return filing, AROMA	Advanced Excel	15000	10000	25000
Dept. of MCOM	3000	3090	Session on GST, Banking exam, IT return filing, AROMA		5000	5000	10000
Dept. of MSCIT	10000	10000	Webinars, AROMA	Data Science, Security Support, Cyber Security	15000	5000	20000
Alumni Association	3000	3000	Alumni meet, Guest lectures and workshops		32500		32500

Name of the Committee	Estimated expenses for the year 2021-22 in Rs.	Actual Expenses incurred from Jan. - March 2022 in Rs.	Proposed Activities for the year 2022-23	Proposed Add - on Course for the year 2022-23	Estimated expenses for the year 2022-23 in Rs.	AROMA for the year 2022-23	TOTAL
Career Guidance and Placement Cell	6000	4715	Expert Lectures, Placements, Orientation		12000		12000
Cultural Activities	50000	35701	Freshers' party, Prize distribution, University and other competitions, Annual day, Garba, Farewell, AROMA		200000		200000
Library	8000	8000	'Reverberations' journal, Vachak Saptah, Orientation, Best Library User Award, Book Bank, Newsletter, Books exhibition		10000		10000
Nature Club	10000	10045	Plantation day, Vermicompost sale, Vermicompost harvesting and reactivation, Nature Trail, Helping Ambika Yoga Kutir Kelve to start vermi composting, Constructing a small plant for Canteen Waste water recycling and using the water for gardening		15000		15000
Value Added Courses	5000	5889	Mehendi, Sanskar Bharati rangoli		10000		10000
Women's Development Cell	5000	5000	Women's Day celebration, Lectures, Competitions, Self Defence Workshop		30000		30000
IQAC	50000	33534	Faculty Development workshops, IPR awareness lecture, AROMA, Data Analysis workshop		20000	30000	50000
Research Cell	25000	22692	Add on Course on 'Descriptive Statistics using SPSS', 6 monthly report presentation		35000		35000
Seminars / Workshops	0	0	Seminars / Workshops for Teaching and Non teaching Staff		200000		200000
Sports	0	0	Shailendra Kabaddi Chashak, Annual Sports day, Teaching and Non Teaching staff Sports Competitions		253000 (Rs. 183000/-for Shailendra Kabaddi Chashak and		253000

Name of the Committee	Estimated expenses for the year 2021-22 in Rs.	Actual Expenses incurred from Jan. - March 2022 in Rs.	Proposed Activities for the year 2022-23	Proposed Add - on Course for the year 2022-23	Estimated expenses for the year 2022-23 in Rs.	AROMA for the year 2022-23	TOTAL
					Rs. 70000 (Regular Sports Activities)		
<b>Total (Rs)</b>	<b>383000</b>	<b>300178</b>			<b>1053500</b>	<b>148000</b>	<b>1201500</b>

The committee approved the same.

#### 5. To set up Robotics Club.

The IQAC Coordinator explained that College proposes to set up "Robotics Club". The Club will cultivate inclination towards

- Applied Maths and Physics concepts
- Computational Math and Geometry
- Applied 2D, 3D Design and Printing
- Design Thinking, Electronics and Coding
- Logic building with Real World Applications
- Interdisciplinary skills of Design, Electronics and Programming with real time execution
- Robotics and Automation
- Real components of Electronics and circuitry
- Prototyping with different materials

The Robotics Club will help to enhance basic cognitive skills of mathematical and computational thinking. The Club will also meet the requirements of New Education Policy in future. The Club in association with OMOTEC will provide courses related to Electronics and Advanced Electronics.

#### I. CURRICULUM

The curriculum included Electronics like Arduino, design thinking with 3D printing, Advanced Coding including Mathematical Coding, Python Coding and AI.



The curriculum included Advanced Electronics like Arduino, Internet of Things, advanced Python, image processing.

There will be two trainers for every session. Total 20 sessions will be conducted per Class on physical basis. The students will be provided access to e-content videos, recordings homework assignments through Learning Management System (LMS). The College has to provide e-mail addresses of students to OMOTEC. Each session is based on explaining concepts and then an activity is done to apply the concepts in the Robotics lab.

To start the courses through Robotics Club, the College was required to set up a computer laboratory at the ground floor. Following is the hardware requirement for the same -

## II. HARDWARE REQUIREMENT

1.	MEPL board
2.	UPS Inverter – Stabilizer 3 KVA
3.	Desktop (15.6 inch Monitor, Intel core i10 8 <sup>th</sup> generation, 12 GB RAM / 1 TB HDD/ Windows 10 Home edition) with Webcam

## III. CAPITAL EXPENDITURE

Capital Expenditure	
Particulars	Amount in Rs.
2 Air conditioners of 1.5 ton	80,000
22 chairs with sitting @Rs. 3000/- per chair	66,000
18 desktops	17,00,000
100 MBPS dedicated connection with Router and cabling	20,000
MEPL Board	2,00,000
UPS Inverter – Stabilizer 3 KVA	2,15,000
Furniture and fixtures	5,00,000
Printing and Stationery	1,00,000
Internet charges	15000
Fire Extinguisher	10000

CCTV camera	10000
Flooring	75000
Fire Alarm	10000
<b>TOTAL</b>	<b>30,01,000</b>

#### IV. HUMAN RESOURCES

2 Trainers from OMOTEC  
 1 Clerk – Mrs. Rupal Khair  
 1 Peon – Mr. Devendra Mhadye  
 1 Laboratory Attendant – Mr. Praful Patil

#### V. IMPORTANT POINTS

- ✓ MoU will be signed with OMOTEC.
  - ✓ A separate Dead Stock Register will be maintained by College.
  - ✓ Advertisement will be made by displaying banners and video clippings.
- OMOTEC will be providing us the material for banner and video clips.
- ✓ We have to share the architectural plan of the lab with OMOTEC.
  - ✓ OMOTEC will share the layout and measurement of furniture required for lab which includes running platform for desktops, electric points, centre table.
  - ✓ OMOTEC will provide reports, photos and videos of activity details. Year-end completion certificate shall be provided to every student. The students can present the projects in Science exhibitions.
  - ✓ The College will have to plan out with OMOTEC the lab timings keeping in mind the exam, sports, curricular and extra-curricular activities.
  - ✓ Attendance Register will be maintained.
  - ✓ I-cards will be provided to the enrolled students.

- ✓ Fee will be collected by Demand Draft.
- ✓ Fee receipt will be issued to the students.

The IQAC Coordinator further discussed that the approximate expenses incurred to set up new computer laboratory for Robotics Club at the ground floor would be Rs. 30,00,000/- from the Self – finance section. The Hon. Chairman instructed to submit the proposal to the Managing Committee.

**6. To submit proposal for continuation of affiliation of B.Com. (B & I), B.M.S., & B.Sc.(I.T.), M.Com. and M.Sc.(I.T.) and continuation and extension of affiliation of B.A.F. to the University of Mumbai for the year 2023-24.**

The IQAC Coordinator informed that the proposal for continuation of affiliation of B.Com. (B & I), B.M.S., & B.Sc.(I.T.), M.Com. and M.Sc.(I.T.) and continuation and extension of affiliation of B.A.F. has to be submitted to University of Mumbai for the year 2023-24 on or before 30<sup>th</sup> August 2022. The affiliation fee has to be paid online as per University of Mumbai portal.

**7. To purchase Sports material for the year 2022-23.**

The IQAC Coordinator elaborated that quotations were invited to purchase sports material for the year 2022-23. M/s. Sports World, M/s. Swami Sports and M/s. New Ahmedabad Sports responded to the quotation. Following was the summary of quotations –

**SPORTS EQUIPMENT SUMMARY 2022-23**

SR.NO	PARTICULARS	QUANTITY	Sports World		Swami Sports		New Ahmedabad Sports	
			Rate	Amount	Rate	Amount	Rate	Amount
01	CRICKET BALL – SG TOURNAMENT- UNIVERSITY LOGO = 6 Nos	06 No's	1030.40	6182.40	1100	33000	1010.24	6061.44
	PADY THREE STAR = 24 Nos	30 No's	532	12768			501.76	12042.24
02	CRICKET TENNIS BALL – TENEX	18 No's	72.80	1310.40	75	1350	78.40	1411.20
03	CRICKET BAT-	02 No's	6150	12300	3100	6200	6854.40	13708.80



SR.NO	PARTICULARS	QUANTITY	Sports World		Swami Sports		New Sports	Ahmedabad
	(ENGLISH WILLOW) SS							
04	CRICKET TENIS BAT	01 No's	840	840	750	750	728	728
05	VOLLEYBAL - COSCO	04 No's	1185	4740	1150	4600	1070.72	4282.88
06	VOLLEYBALL NET (QUINERGYS COTTON MATERIAL)	01 No's	784	784	660	660	728	728
07	FOOTBALL (NIVIA TRAINER)	02 No's	694.40	1388.80	640	1280	604.80	1209.60
08	CRICKET BAT GRIP	04 No's	84	336	100	400	47	188
09	CRICKET STUMPS AND BELLS SET	02 Net	456.60	907.20	300	600	134.40	806.40
10	CRICKET HELMET-SG	01 No's	1120	1120	1130	1130	945.28	945.28
11	CRICKET ABDOMEN GUARD	03 No's	56	168	120	360	100.80	302.40
12	CRICKET BATSMAN GLOVES - SG	03 Pairs	900	2700	900	2700	912.80	2738.40
13	CRICKET WICKET KEEPER GLOVES- SG	01 Pair	1792	1792	1330	1330	1636	1636
14	CRICKET WICKET KEEPER INNERS - SG	01 Pair	224	224	520	520	493.92	493.92
15	TABLE TENNIS NET	01 No	168	168	160	160	136.64	136.64
16	EXERCISE SHOES - SEGA	06 Pairs	590	3540	750	4500	514	3084
17	RUNNING SPIKES - NIVIA 102 OB MESH SPIKES SKYLITE	08 Pairs	1475	11800	1500	12000	1443.68	11549.44
18	SHOT PUT - IRON - 7.26 kg (16 lbs)	01 No	1680	1680	1060	1060	1060	1060
19	DISCUS - 1KG -1, 2KG - 1, ABS FIBRE	02 No	1478.40 1668.80	1478.40 1668.80	1100 1500	1100 1500	1200 1370	1200 1370
20	KHO KHO POLE - WOODEN	01 Pair	3360	3360	2500	2500	2696	2696
21	AIR PUMP - GRS P101 AIR PUMP WITH 2 NEEDLE	01 No	252	252	230	230	200	200
22	CARROM POWDER (BORIC- 400 gms)	04 Box	168	672	180	720	144	576
23	KABADDI (JERSEY & SHORTS) BOYS (SUBLIMATION) - 12 GIRLS (SUPERPOLY) - 12	24 Sets	498.75 446.25	11340	420	10080	624.75 400	7497 4800
24	KHO-KHO (JERSEY & SHORTS with College name, Logo & No)- DRY-FIT (Boys & Girls)	24 Sets	367.50	8820	340	8160	359	8616

SR.NO	PARTICULARS	QUANTITY	Sports World		Swami Sports		New Sports	Ahmedabad
25	VOLLEYBALL (JERSEY & SHORTS with College name, Logo & No) (Boys & Girls)	24 Sets	367.50	8820	340	8160	359	8616
26	ATHLETICS (JERSEY & SHORTS with College name, Logo & No) (Boys & Girls)	24 Sets	364	8736	340	8160	359	8616
27	CRICKET (JERSEY & TROUSER with College name, Logo & No)	15 Sets	656.25	9843.75	720	10800	718	10770
28	TABLE TENNIS (JERSEY & SHORTS with College name, Logo & No)	05 Sets	367.50	1837.50	340	1700	359	1795
29	MALLAKHAMB (JERSEY & SHORTS with College name, Logo & No)	05 Sets	367.50	1837.50	340	1700	359	1795
30	T-SHIRT & TRACKPANT with College name, Logo	20 Sets	656.25	13125	920	18400	982	19640
		<b>Total</b>		<b>134453.80</b>		<b>112810</b>		
	<b>New Total</b>			<b>136539.75</b>				<b>141299.64</b>
	<b>Discount</b>			<b>4096.19</b>				<b>7064.98</b>
	<b>Total</b>			<b>132443.56</b>				<b>134234.66</b>

The vendors were called for discussion on 23<sup>rd</sup> July 2022. M/s. Swami Sports was absent at that time. The lowest quotation of M/s. Sports World of an amount of Rs. 132444/- including GST was placed for approval. The material listed above would be purchased as and when required. The committee approved the same.

#### 8. To approve the Annual Maintenance Contract (AMC) of Duplicator machine.

The IQAC Coordinator informed that following AMC was required to be paid -

Item	Vendor	Quantity	Period	Amount in Rs.	Last year's AMC rate
Duplicator machine	Hi-Tech Enterprises	01	01-07-2022 to 30-06-2023	14160 (Non-comprehensive)	14160

The services had been found satisfactory. The committee approved the same.

**9. To approve annual internet charges and change in internet service provider.**

The IQAC Coordinator explained that College was having Hathway Broadband internet connection (Plan A/C No. 1123204800 -Maxwave 50 MBPS Postpaid plan) which was used in Office, IQAC Coordinator's cabin and Exam room. An expenses of Rs. 20768/- had been incurred towards this internet connection for the months of July 2021 to June 2022. Often the internet was down or the speed was very slow which hampered daily administration. The information required by Maharashtra Government /University of Mumbai sometimes had to be sent urgently online or before the deadline. University of Mumbai exam papers too had to be downloaded at high speed. Also 15 teachers had to check the answer sheets online at the same time. The assessment of answer sheets was carried out in both the sessions using online software. The College Staff faced difficulties while using online software and sending information online as the internet provided by Hathway was disrupted many a times.

She further discussed that vendor M/s. Balaji Enterprises, an Internet service provider, whose service was used by School section was contacted in this regard. The vendor quoted cost of annual Internet charges as Rs. 10000/- (100 MBPS) and Fiber Router charges as Rs. 3500/- which amounted to Rs. 13500/-. In comparison with Hathway Broadband, the service of Balaji Enterprises had been found to be better in terms of plan and speed. The vendor was providing extended two months service free of cost in annual plan. Therefore, College proposed to opt for annual 100 MBPS internet plan of M/s. Balaji Enterprises from the month of August 2022 till September 2023. The committee approved the same.

**10. Celebration of International Yoga Day by NSS Unit.**

International Yoga Day is celebrated every year on on 21<sup>st</sup> June 2022. With this aim in mind she encouraged the NSS Unit to arrange for the celebration of International Yoga Day. The College will conduct the offline celebration of International Yoga Day in collaboration with members of 'Shri Ambika Yog Kutir', Dahisar

**11. Encourage Staff Members to participate in vatiuous Workshops, Webinars, Seminars, Faculty Development Programmes, NPTEL Courses, Swayam Courses. The College would be reimbursing the fees for such event.**



The IQAC would like to expand its efforts in the field of Staff Welfare. It will be encouraging its Teaching and Non-Teaching Staff members to participate in various Workshops, Webinars, Seminars, Faculty Development Programmes, NPTEL Courses, Swayam Courses. The College would be reimbursing the fees for such participations. This would help in boosting the morale of its staff members and substantially enhance their capacity to perform their duties to the best of their capabilities.

**12. To establish Industry Academia Linkage.**

The IQAC Coordinator discussed that the College would be encouraging the various departments to explore avenues of Industry Academia Linkages.

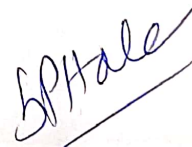
**13. Any other matter with the permission of the chair.**

There being no other matter, the meeting ended with thanks to the chair.



Dr. Sharaddha Shukla  
IQAC Coordinator





Dr. Swati Pitale

PRINCIPAL  
Principal  
Shailendra Education Society's  
Arts, Commerce & Science College  
Dahisar (E), Mumbai - 400 068.

### Action Taken after IQAC meeting of 11<sup>th</sup> June 2022

**1. Confirmation of the minutes of the meeting held on 11<sup>th</sup> April 2022.**

The minutes of the IQAC meeting held on 11<sup>th</sup> April 2022 were confirmed and the action taken report thereafter was approved.

**2. To review admission status of FY classes for academic year 2022-23.**

The present admission status of F.Y. classes is as follows:

**Regular Courses:**

Class	Permitted strength	Total no. of students admitted as on 21/9/2022
F.Y.B.Com	120	127
F.Y.B.A.	120	99

**Self - Finance courses:**

Class	Permitted strength	Total no. of students admitted as on 21/9/2022
F.Y.B.B.I.	60	59
F.Y.B.M.S.	60	65
F.Y.B.Sc.(I.T.)	60	71
F.Y.B.A.F.	60	57

**Post Graduate courses:**

Class	Permitted strength	Total no. of students admitted as on 21/9/2022
M.Com. Part I	60	65
M.Com. Part II	60	71
M.Sc.(I.T.) Part I	20	13
M.Sc.(I.T.) Part II	20	16

**3. To consider the annual budget for the year 2022-23.**

The annual budget of Regular, Self-finance and P.G. and Ph.D. Courses for the year 2022-23 was approved.

**4. To consider the yearly schedule of curricular & co-curricular activities for the year 2022-23 with estimated expenditure.**

The activities conducted till date are as follows:

Name of the Committee	Activities conducted till date	Proposed Activities	Budget sanctioned	Expenses incurred till date	Estimated Expenses to be incurred upto March 2023
Dept. of Commerce	Poetry recitation competition, Guest lecture on Import Management, 'Desh - Videsh' Competition in AROMA, Add on course Export-Import Management started from 13th July, 2022	Guest lectures on 'Start-up' and 'IPR', Field visit	25000	11615	13000
Dept. of Mathematics	Follow the Pattern' Competition in AROMA, 'Six Sigma' add on started from 19th August, 2022	Workshop on Swayam NPTEL courses in Dec. 2022, Guest lecture on 'Artificial intelligence' in the month of January 2023	24000	5051	18000
Dept. of English	Funny Bone Factory Competition in AROMA	'Spoken English' add on course will start from 10 <sup>th</sup> January, 2023	30000	6863	23000
Dept. of Economics	Make a Difference Competition in AROMA, Debate competition	'Human Value' will start from last week of Nov. 2022, 'Campus to Corporate' will start in Dec. 2022, 'Capital Market' will start in Jan. 2023, Guest lecture on Behavioural Economics, Field visit	30000	7380	20000



Name of the Committee	Activities conducted till date	Proposed Activities	Budget sanctioned	Expenses incurred till date	Estimated Expenses to be incurred upto March 2023
Dept. of Accountancy	Preparation for CA career, Financial Literacy Program, Saathi haath badhaana - In the wonderland of Mutual Funds Competition in AROMA	Started 'Mutual Funds', Fundamental of accountancy, Lectures on foreign degrees and diplomas, Lectures for C.A. Foundation	30000	8182	21000
Dept. of History	Fort Story Competition in AROMA, Documentary screening, Fort visit	'Introduction to Basic Archaeology' will start in Jan. 2023, Guest lectures, Documentary screening	20000	10689	15000
Dept. of Political Science	Voyana Competition in AROMA, attended sessions on "China's Global Strategy : Drivers and Implications"	'International Relations' will start in the month of Dec. 2022, Visit to Mantralaya, U.S. Consulate, Study tour, Lecture on Competitive exams	20000	4469	15500
Dept. of Marathi and Hindi	Hindi Divas Celebration, Ashadhi Ekadashi Celebration	Marathi Bhasha Din, Tilgul samarambh	20000	8623	10000
Dept. of BBI	Insurance Insignia, Breaking News Competitions in AROMA, Session on Banking exam	'Basics of Stock Market and Technical Analysis' will start from 1 <sup>st</sup> Dec. 2022, Guest lecture on Actuarial Science, Bank visit, Lectures for C.A. Foundation	30000	11977	18000
Dept. of BMS	Operation Research, Organisation Blueprint Competitions in AROMA, Session on MBA-CET	'Basics of Management' will start from 15 <sup>th</sup> Dec. 2022, Guest lectures on Career in abroad, MBA Exam preparation, Lectures for C.A. Foundation	30000	8859	21000

Name of the Committee	Activities conducted till date	Proposed Activities	Budget sanctioned	Expenses incurred till date	Estimated Expenses to be incurred upto March 2023
Dept. of BSCIT	Code Hunter, Webstars, ISTQB Exam Competitions in AROMA, Add on course started on 'Web Designing'	Programming in C, Programming in C++, Hardware & Networking, Graphics Designing, Mobile Application Development will start in the month of Dec. 2022, Technosphere	40000	16042	25000
Dept. of BAF	What's the Change?, IBPS Exam Competitions in AROMA, Session on GST, Session on Banking exam	'Advanced Excel' will start from 15 <sup>th</sup> Dec. 2022, Session on GST, IT-return filling, Lectures for C.A. Foundation	25000	3053	21000
Dept. of MCOM	Unique Unicorn Competition in AROMA,	Session on GST, IT-return filling, Lectures for C.A. Foundation	10000	3833	6000
Dept. of MSCIT	Insta Reels Competition in AROMA	Data Science, Klic Security Support, Klic Cyber Security will start in the month of Dec. 2022	20000	4981	15000
Alumni Association		Alumni meet on 10 <sup>th</sup> Dec. 2022	32500	0	32500
Career Guidance and Placement Cell	A Session on 'Training and Placement' by Anudip Foundation, A Session on 'Career Option' by Aptech, Seminar on 'Careers in Aviation', Lecture on Career in MBA, Following students have Placement through ICICI Skills Academy - 1. Sudha Pal, SYBMS - Stoxkart 2. Vishalkumar Maurya, SYBBI - Blue Chip 3. Sai Boya, SYBBI - Stoxkart	Placement activities by Bajaj Finserv, ICICI Lombard General Insurance, Kotak Mahindra Bank, ICICI Skills Academy	12000	0	12000

Name of the Committee	Activities conducted till date	Proposed Activities	Budget sanctioned	Expenses incurred till date	Estimated Expenses to be incurred upto March 2023
	4. Shreekant Shindram, SYBBI - Teleperformance 5. Sakshi Divekar, TYBBI - Stokart				
Cultural Activities	Fresher's party, Garba, Prabhodhankar Thackarey Auditorium rent for annual day, Photo album of 25 years completion	Colours day, Funfair, Annual Day, Prize Distribution	200000	56165	144000
Library	Book Bank Scheme to 659 students for the first term, Library Orientation, Books Exhibition	Best Library User Award, Reverberation Journal, Newsletter, Vachak Saptah	10000	0	10000
Nature Club	Van - Mahotsav (Green and Clean activities, Plantation day), Nature trail on 30th August 2022	To provide consultancy to Ambika Yog Kutir to start Vermicompost Project, Compost harvesting and sale of vermicompost, Reactivating compost pits	15000	10069	5000
Value Added Courses		Sanskar bharati Rangoli, Mehendi	10000	0	10000
Women's Development Cell	Self Defence Workshop	Guest lectures on Cancer awareness, Event by Majilis	30000	5000	25000
IQAC	Inauguration function in AROMA	Workshop on Data Analysis	50000	13679	36000
Research Cell	Six monthly report presentation Viva voce of two Ph.D. students	Add on Course on 'Descriptive Statistics using SPSS', 6 monthly report presentation, Purchase of SPSS software	35000	4000	31000
Seminars / Workshop		International Conference on 10 <sup>th</sup> February 2023	200000	0	200000



Name of the Committee	Activities conducted till date	Proposed Activities	Budget sanctioned	Expenses incurred till date	Estimated Expenses to be incurred upto March 2023
Sports	<p>Winners in Youth festival - Mumbai University Interzonal Athletics Competition - 110mtr Hurdles 1.Sunil Mourya, SYBA - Silver medal</p> <p>zone II 1.Sunil Mourya, Class-SYBA</p> <p>Events- a. 110mtr Hurdles Prize-Gold medal b. 400 mtr Hurdles Gold medal 2.Vinayak Ninave, FYBA</p> <p>Events- a. 1500 mtr running Silver medal b. 5000 mtr running Gold medal 3.Piyush Mishra, SYBA</p> <p>Events- a. 10000 mtr running Bronze medal 4 x100 mtr relay Bronze medal Kho Kho competition- Bronze medal Boxing competition - Vyankatesh sharma - TYBA Bronze medal</p>	<p>Shailendra Kabaddi Chashak in the month of January 2023, Annual Sports day and Teaching and Non Teaching staff Sports Competitions in the month of December 2022</p>	<p>253000 (Rs. 183000/- for Shailendra Kabaddi Chashak and Rs. 70000 (Regular Sports Activities)</p>	8319	245000
	<b>TOTAL AMOUNT</b>		<b>12,01,500</b>	<b>2,08,849</b>	<b>9,92,000</b>

Out of the total expenses of Rs. 2,08,849/- till date, the expenses towards AROMA were Rs. 1,16,260/-.

#### 5. To set up Robotics Club

The proposal of setting up Robotics Club was approved by Managing Committee in its meeting dated 6<sup>th</sup> August 2022 point no. 3. It was decided to consult architect Mr. Pathare for professionally designing the lab. According to the requirement given by OMOTEC it was decided to purchase 18 computers, one UPS, one MEPL interactive panel, internet connection, two Air conditioners and furniture and fixtures. Quotations were invited to purchase 18 computers, one UPS and one MEPL interactive panel.

#### A) Computers

M/s. Hertz Computer Services, M/s. A.G. Digitas, M/s. Dataformatics, M/s. Neptune, M/s. HI-TECH Enterprises and M/s. Miracle Tech Dist. Pvt. Ltd. responded to the quotation. Five vendors had given quotation of Dell Inspiron 3910 and one vendor had given quotation of Dell Desktop VOSTRO 3710. Therefore quotations of both types of computers were invited from all the vendors. Finally it was decided to purchase Dell Desktop VOSTRO 3710 after considering all the quotations.

The summary was as follows -

Particulars	Qty	Hertz Computer Services		A.G. Digitas	Dataformatics		Neptune			HI-TECH Enterprises		Miracle Tech Dist. Pvt. Ltd.	
		Rate	Amt		Amt	Rate	Amt	Rate	Amt	Rate	Amt	Rate	Amt
Dell Desktop VOSTRO 3710	18	82350	1482300	78000	1404000	91372	1644696	84370	1518660	79000	1422000	78423	1411614
GST			Included		included		Included		Included		Included		Included
Total			1482300		1404000		1644696		1518660		1422000		1411614
Total After Discussion with GST		80500	1449000	78000	1404000	90372	1626696	84370	1518660	77950	1403100	78423	1411614

The vendors were called for discussion on 24<sup>th</sup> September 2022. After discussion the quotation of M/s. Hi-Tech Enterprises was approved at the cost of Rs.14,03,100/- (including GST) @Rs. 77,950/- per computer as it was lowest. The work order was given. The 18 computers were delivered on 9<sup>th</sup> November 2022 and installed in the lab. Payment of Rs. 14,03,100/- has been made to M/s. Hi-Tech Enterprises towards purchase of 18 computers.

#### B) UPS

M/s. A.G. Digitas and M/s. HI-TECH Enterprises responded to the quotation. The summary was as follows -

Particulars	Qty	A.G. Digitas		HI-TECH Enterprises	
		Rate	Amount	Rate	Amount
UPS	01	207000	207000	UPS 89600	189168

Particulars	Qty	A.G. Digitas		HI-TECH Enterprises	
Luminous UPS 10 KVA with Exide 65ah Battery. MS Open Rack with Interlink. (1 Hour backup)		Wiring charges extra		Battery 5488 Rack 11760	
<u>GST</u>			Included		42831
<u>Total</u>			207000		231999
<u>Total After discussion with GST</u>			207000		205000

The vendors were called for discussion on 24<sup>th</sup> September 2022. During discussion, M/s. A.G. Digitas did not changed its quoted price. M/s. Hi - Tech Enterprises had reduced its quoted rate by Rs. 26999/-, then the total rate was Rs. 2,05,000/-. The quotation of M/s. Hi-Tech Enterprises was approved to purchase UPS at the cost of Rs. 2,05,000/- (including GST) as it was lowest. The UPS was delivered on 31<sup>st</sup> October 2022 and installed in the lab. Payment of Rs. 2,05,000/- has been made to M/s. Hi-Tech Enterprises towards purchase of UPS.

### C) INTERACTIVE PANEL

M/s. Hertz Computer Services, M/s. A.G. Digitas and M/s. HI-TECH Enterprises responded to the quotation. The vendors were called for discussion on 24<sup>th</sup> September 2022. The quotations were invited for the MEPL 55" interactive panel. After discussion it was decided to purchase 65" interactive panel. The vendors were advised to submit revised quotations.

The summary was as follows -

Particulars	Qty	Hertz Computer Services		A.G. Digitas		HI-TECH Enterprises	
		Rate	Amount	Rate	Amount	Rate	Amount
<b>INTERACTIVE PANEL</b> MEPL 65" IFPD with OPS. Interactive Intelligent Panel (65 inch) ADPM With (MT43A) i5 Processor, 4 GB RAM, 1 TB HDD,, Embedded Android OS. Document Scanner, 3 yrs warranty,	01	LG 65TR3DJ  (Document Scanner, Trolley Rate not given	162500	175500	175500	180000	180000
<u>GST</u>			29250		Included		32400
<u>Total</u>			191750		175500		212400
<u>Total after discussion with GST</u>			243080		171700		202900

The revised quotation of M/s. A. G. Digitas was approved to purchase MEPL 65" interactive panel at the cost of Rs. 1,71,700/-(including GST) as it was lowest. The panel



was received and installed in the lab. Payment of Rs. 171700/- has been made to M/s. A. G. Digitas towards purchase of MEPL 55" interactive panel.

### INAUGURAL FUNCTION

The Inauguration function of Robotics club was held on 14<sup>th</sup> November 2022 on the occasion of 'Children's day' at the auspicious hands of Hon. President Shri. G. S. Pandloskar. Mr. Sunil Gera, Vice President, OMOTEC was present at that time. He was impressed with the lab and appreciated the efforts taken by Management in professionally designing and setting up of the lab particularly its arrangement, location and ambience. He also interacted with the parents. A power point presentation explaining the importance of Robotic Club was shown in the lab along with video of activities conducted by OMOTEC.

An MoU with OMOTEC was signed on November 14, 2022. Batches will commence from 24<sup>th</sup> November 2022. Till date 73 students have enrolled for the courses. The expenses towards set up of computer laboratory were as follows -

Sr. No.	Particular	Vendor	Expenditure
1	Printing Brochures 5000 copies 4 colour printing on all side, banners, cut outs, wall paper with art work,	M/s. Gurumudra Prakashan	93,056
2	Purchase of 18 DELL desktop vostro 3710	M/s. Hi-Tech Enterprises	14,03,100
3	Purchase of U.P.S.	M/s. Hi-Tech Enterprises	2,05,000
4	Purchase of interactive panel MEPL	M/s. A. G.DIGITAS	1,71,700
5	Furniture, fixtures, electric Work, painting	M/s. Tulja Bhavani Enterprises	4,09,755
6	Internet charges	M/s. Balaji Enterprises	13500
7	Purchase of CO2 Fire Extinguisher	M/s. Shreeji Fire	4550
8	Purchase of 2 ton A.C.	M/s. Dolphin System	42890
9	Purchase of CCTV Camera	M/s. Unisecure System	9546
10	A.C. repair charges	M/s. Radha Aircool and Service	4850
11	Inauguration expenses		4920
	<b>Total</b>		<b>23,62,867</b>

Payment has been made to the above vendors. Flooring and Fire alarm are required to be done in the lab. Estimated expenses will be Rs. 81,000/- towards the same.

6. To submit proposal for continuation of affiliation of B.Com. (B & I), B.M.S., & B.Sc.(I.T.), M.Com. and M.Sc.(I.T.) and continuation and extension of affiliation of B.A.F. to the University of Mumbai for the year 2023-24.

The proposal for continuation of affiliation of B.Com. (B & I), B.M.S., & B.Sc.(I.T.), M.Com. and M.Sc.(I.T.) and continuation and extension of affiliation of B.A.F. has had been submitted to University of Mumbai for the year 2023-24 on 25<sup>th</sup> August 2022. The affiliation fee of Rs. 79000/- has been paid online.

7. To purchase Sports material for the year 2022-23.

The Sports material was purchased as and when required. Following Sports material has been purchased till date -

Sr. No.	Particular	Qty	Rate	Disc.	Amt.
1	Bat Grip	4	75	3%	291
2	Cricket Staump With BAILS	2	407.73	3%	791
3	Abdominal Guard cox -50 (Y)	3	50.17	3%	146
4	Batting Gloves SG	3	803.44	3%	2338
5	Cricket WK Gloves -Sg (12%)	1	1600	3%	1552
6	Jersey & Shorts Athlectic	24	346.65	3%	8070
7	Jersey & Shorts Table Tennis	5	349.9	3%	1697
8	Jersey & Shorts Kabaddi (Girls)	12	425	3%	4947
9	jersey & Shorts Kabaddi (Boys)	12	475	3%	5529
10	Jersey & Short Kho-Kho (Boys )	12	350	3%	4074
11	Cricket Bat EW Master	2	5491.24	3%	10653
12	T-Shrits Drifit	130	190.48	5%	24762
13	Cricket Ball Paddy 3 Strar	24	475	3%	11058
14	Tennis Bat	1	750.52	3%	728
15	Volley Ball Cosco Super Volley m/c	4	1057.99	3%	4105
16	Volley Ball Net Nylon No.777	1	700	3%	679
17	Foot Ball Nivia Trainer	2	620.11	3%	1203
18	Cricket Helmet SG Blazetch-s	1	948.45	3%	920
19	Shot Put - 7.26 kg@ (18%)	1.000 kgs	1423.71	3%	1381



Sr. No.	Particular	Qty	Rate	Disc.	Amt.
20	Discus Throw Wooden 1k @ (18%)	1 nos	1252.58	3%	1215
21	Discus Throw Wooden 2k @ (18%)	1	1413.4	3%	1371
22	Carrom Boric Powder (400gms)@18%	4	142.53	3%	553
23	Tennis Cricket Ball Eco.Heavy	18	65.01	3%	1693
Total Amt.					89756
Total CGST + SGST					7671
<b>TOTAL BILL AMT.</b>					<b>97427</b>

The quotation of Rs. 132444/- including GST of M/s. Sports World was approved, out of which Sports material of an amount of Rs. 97427/- was purchased from Regular, Self-finance and P.G. sections.

**8. To approve the Annual Maintenance Contract (AMC) of Duplicator machine.**

The following AMC was paid –

Item	Vendor	Quantity	Period	Amount in Rs.	Last year's AMC rate
Duplicator machine	Hi-Tech Enterprises	01	01-07-2022 to 30-06-2023	14160 (Non-comprehensive)	14160

**9. To approve annual internet charges and change in internet service provider.**

Payment of Rs. 13500/- was made to M/s. Balaji Enterprises, towards internet and router charges for Administrative Office, IQAC Coordinator's cabin and Exam room.

**10. Celebration of International Yoga Day by NSS Unit.**

International Yoga Day will be celebrated with members of 'Shri Ambika Yog Kutir', Dahisar on 21<sup>st</sup> June 2022.

**11. Encourage Staff Members to participate in various Workshops, Webinars, Seminars, Faculty Development Programmes, NPTEL Courses, Swayam Courses. The College would be reimbursing the fees for such event.**

Staff Members have been encouraged to participate in various Faculty Development Programmes, NPTEL Courses and Webinars. The College will reimburse the fees for their successful participation.



**12. To establish Industry Academia Linkage.**

Various departments are exploring avenues for Industry Academia Linkages.

**13. Any other matter with the permission of the chair.**

There being no other matter, the meeting ended with thanks to the chair.