

**Shailendra Education Society's
Arts, Commerce & Science College
Dahisar (E), Mumbai - 400 068**

IQAC MEETING (2021-22/4)

A meeting of IQAC was held at the Principal's cabin on 11th April 2022 at 11 A.M.

Following members were present:

1. Shri. R. V. Prabhu, Hon. Chairman, SES.
2. Shri. P.D. Baadkar, Hon. Vice Chairman, SES & Representative from Industry.
3. Shri. G.S. Pandloskar, Representative from Local society.
4. Principal, Dr. Swati Pitale, Chairperson IQAC
5. Associate. Prof. Dr. Kanchan Dutt, Representative of the Teaching staff
6. Asst. Prof. Hemchandra Kumbhar, Representative of the Teaching staff
7. Asst. Prof Ms. Sony Paul, Representative of the Teaching staff
8. Asst. Prof Ms. Swapna Gawde, Representative of the Teaching staff
9. Ms. Anuja Jadhav, Librarian
10. Mr. Bhikaji Khetle, Administrative Officer
11. Mr. Sachin Kapdekar, Head Clerk, Representative of the Non-Teaching staff
12. Mr. Saurabh Shelar, Representative of Alumni
13. Ms. Diya Kamble, Representative of Students
14. Dr. Shraddha Shukla, Co-ordinator and Member Secretary

The meeting was chaired by Prin. Dr. Swati Pitale

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IQAC MEETING (2021-22/4)

1. Confirmation of the minutes of the meeting held on 11th December 2021.
2. To consider receipt and payment statement from 1st April, 2021 till 31st March, 2022 of Regular, Self-finance and P.G. courses account.
3. To consider purchase of a formal dress for First and Second year students of Self-finance section for academic year 2022 - 2023.
4. To consider industrial visit of students of Self-finance courses for the year 2022-23
5. To inform about re-appointment of teaching staff on contractual basis in Self-finance section for the academic year 2022 - 2023.
6. To inform about re-appointment of teaching staff on contractual basis for M.Com. and M.Sc. (I. T.) Courses on C.H.B. basis for academic year 2022 - 2023.
7. To inform about re-appointment of non-teaching staff on contractual basis in Self finance section for the academic year 2022 - 2023 .
8. To inform about re-appointment of teaching staff on CHB basis in Aided section for the academic year 2022 - 2023 .
9. To approve the purchase of stationery for I-card printing.
10. To approve the Annual Maintenance Contracts (AMCs) of Duplicator machine and CCTV camera
11. To approve the expenses incurred towards civil work in Gymkhana.
12. Any other matter with the permission the chair

Minutes of IQAC Meeting 11th April 2022.

1. Confirmation of the minutes of the meeting held on 11th December 2021.
The Committee confirmed the minutes of the IQAC meeting held on 11th December 2021 and the action taken report thereafter was approved.

2. To consider receipt and payment statement from 1st April, 2021 till 31st March, 2022 of Regular, Self-finance and P.G. courses account.

The IQAC Coordinator explained that the receipt and payment statements of Regular, Self-finance and P.G. courses account from 1st April, 2021 till 31st March, 2022 had been submitted. Internal audit was in progress. The committee approved it subject to statutory audit.

3. To consider purchase of a formal dress for First and Second year students of Self-finance section for academic year 2022 - 2023.

The IQAC Coordinator discussed that the college had to provide a formal dress to all FY and SY – BBI/BMS/BSC (IT) / BAF students of academic year 2022-23. It consisted of a set of Trouser, Shirt, Blazer and a badge as well as a Tie for boys and a Scarf for girls. For the academic year 2022-23, the college had to place an order for dresses of FY and SY classes. Previously before the pandemic, it was decided to give the contract to M/s. Master Designer Look (Master for Men) provided his service was satisfactory and if he agreed to provide dress at the same rate or with some marginal increase. In the academic year 2019-20, he had provided dress @Rs. 2695/- which was a marginal increase of 10%.

With reference to this, the vendor M/s. Master Designer Look (Master for Men) was again contacted on 25th April 2022. He had agreed to provide dress this year @Rs. 3100/-. The College proposed to purchase 480 dresses @Rs. 3100/- (including GST) per dress which was a marginal increase of 15%. The cost of the dress would be borne by the students.

The committee suggested that a security deposit of Rs. 50,000/- be taken from the vendor. Besides, the vendor had to collect money from the students towards the purchase of dress and give receipt to the students after payment. The committee approved the same.

4. To consider industrial visit of students of Self-finance courses for the year 2022-23

The IQAC Coordinator explained that every year the College conducted short and long tour for students of self -finance courses. The tentative schedule of industrial visit for self – finance courses for the academic year 2022-23 was as follows -

Class	Proposed Place of visit	No. of days	Tentative month
FY & SY BBI/BMS/ B.SC.(IT)/ B.A.F.	Kevadia	One night & Two days	Sept 2022
TYBBI/BMS/B.SC.(IT)/M.Com. Part I and II	Jaipur	Five night & Six days	Jan. / Feb. 2023

Quotations were invited. Seven vendors had responded to the quotation. They were M/s. Ashish Holidays, M/s. Siddhivinayak Holidays, M/s. Universal Travels & Holidays Pvt. Ltd, M/s. Green Escape Tours, M/s. Swap World, M/s. Sawant Tours and M/s. Shubhay Tours & Travels.

SUMMARY FOR INDUSTRIAL VISIT OF B.COM (BANKING & INSURANCE), B.M.S. B.Sc.(IT) & BAF STUDENTS AT JAIPUR & KEVADIA (2022-23)

Sr. No	Particulars / Details	Ashish Holiday s	Siddhivinay ak Holidays	Univers al Travels & Holiday s Pvt. Ltd.	Green Escape Tours	Swap World	Sawant Tours	Shubha y Tours & Travels
		Rate per student	Rate per student	Rate per student	Rate per student	Rate per student	Rate per student	Rate per student
1	Mumbai-Jaipur (05 nights & 06 days)	8100.00	8555.00	8650.00	7000.00	7700.00	8000.00	7250.00
	After Discussi	ABSEN	No Change	No	6800.00	No Chang	No Chang	6800.00

	on	T		Change		e	e	
2	Mumbai-Kevadia (01 night & 02 days)	6100.00	3800.00	5550.00	4650.00	6900.00	6700.00	6500.00
	After Discussion	ABSENT	No Change	No Change	4300.00	No Change	No Change	4500.00
	+ GST 5%	+ GST 5%	+ GST 5%	Included	Included	Included	Included	Included
	Insurance	Insurance for per student & Staff of 1,00,000	Insurance for per student & Staff of 1,00,000	Insurance for per student & Staff of 1,00,000	Insurance for per student & Staff of 1,00,000	Insurance for per student & Staff of 50,000	Insurance for per student & Staff of 1,00,000	Insurance for per student & Staff of 1,00,000

The Committee called all vendors for discussion on 10th May 2022. M/s. Ashish Holidays was absent. M/s. Universal Travels & Holidays Pvt. Ltd, M/s. Swap World and M/s. Sawant Tours did not change their quoted price. The rate quoted by M/s. Siddhivinayak Holidays was lowest for Kevadia tour. But the facilities provided to the students were inadequate. Therefore, their quotation was not considered. The rate of M/s. Shubhay Tours & Travels for Kevadia tour was higher by Rs. 200/- than the rate quoted by M/s. Green Escape Tours. But M/s. Shubhay Tours & Travels agreed to provide facility of non - veg food and DJ to the students at Kevadia. Rest of the vendors were not ready to provide these facilities. Therefore the Committee shortlisted quotation of M/s. Shubhay Tours & Travels @Rs. 4500/- including GST per student for short tour of Kevadia.

For the long tour of Jaipur, M/s. Shubhay Tours & Travels and M/s. Green Escape Tours quoted same rate. After considering the facilities provided to the students and quality of

service for past 8 -9 years, it was decided to place for approval the quotation of M/s. Shubhay Tours & Travels @Rs. 6800/- per student for long tour to Jaipur.

The College proposed for approval the quotation of M/s. Shubhay Tours & Travels @Rs. 6800/- including GST per student for long tour to Jaipur and @Rs. 4500/- including GST per student for short tour to Kevadia.

After the tour cost was finalized the amount would be collected from participating students. The industrial visit fees @ Rs.500/- per student would be deducted from total tour cost. The committee approved the same and suggested that the vendor should collect the fees of industrial visit from the students and issue receipt to them.

5. To inform about re-appointment of teaching staff on contractual basis in Self-finance section for the academic year 2022 – 2023.

The Principal informed that the following teaching staff had been re-appointed in the Self-finance Section on contractual basis for the academic year 2022-23 w. e. f. 4th May 2022 till 30th April 2023. Their performance was satisfactory and they had well executed the work entrusted to them.

Sr. No.	Name	Designation	Date of first appointment	No. of years of Service	Gross Pay in Rs.
1	Dr. Ms. Shraddha Shukla	Co-ordinator - B.Com. (B & I)	11/11/2008	13 years 5 months	41258
2	Ms. Rupal Dalal	Co-ordinator - B.M.S.	11/06/2010	11 years 11 months	30652
3	Mr. Hemchandra Kumbhar	Co-ordinator - B. Sc. (IT)	18/06/2012	9 years 10 months	29338
4	Ms. Vibhuti Borse	Lecturer in B.Com.(B & I), B. Sc. (IT)	22/06/2009	12 years 10 months	25960
5	Ms. Swapna Gawde	Lecturer in	08/02/2010	12 years	26652

Sr. No.	Name	Designation	Date of first appointment	No. of years of Service	Gross Pay in Rs.
		Maths& Stats & B. Sc. (IT)		3months	
6	Ms. Varsha Kiranpure	Lecturer in B.Sc.(IT)	13/06/2011	10 years 11 months	25597
7	Ms. Pooja Barad	Lecturer in B.Com.(B & I)& BMS	08/11/2014	7 years 6 months	20576
8	Mr. Ameya Ghatge	Lecturer in B.Com.(B & I), BMS&B. Sc. (IT)	01/08/2016	5 years 9 months	18250
9	Ms. Rupali Ingale	Lecturer in B.Com.(B & I), BMS&B. Sc. (IT)	17/11/2017	4 years 5 months	17800
10	Ms. Bhagyashree Yadav	Lecturer in B.Com.(B & I), BMS	25/6/2018	3 years 10 months	17800
11	Ms. Pranjali Mhapralkar	Lecturer in B.Com.(B & I), BMS	28/6/2018	3 years 10 months	17800
12	Ms. Priyanka Patil	Lecturer in B.Sc.(IT)	30/7/2018	3 years 9 months	17800
13	Mr. Rahul Jha	Lecturer in B.Com.(B & I), BMS	3/12/2018	3 years 5 months	17800
14	Ms. Prapti Sharma	Lecturer in B.Com.(B & I),	15/09/2021	7 months	15800

Sr. No.	Name	Designation	Date of first appointment	No. of years of Service	Gross Pay in Rs.
		BMS			
15	Mr. Omkar Sawant	Lecturer in B.Com.(B & I), BMS	18/10/2021	6 months	15800
16	Mr. Chetan Agate	Sports Director (Self-finance and Regular section)	1/8/2015	6 years 9 months	30000

One full time faculty on contractual basis would be appointed for B.A.F. section in the month of June 2022. The committee approved the same.

6. To inform about re-appointment of teaching staff on contractual basis for M.Com. and M.Sc. (I. T.) Courses on C.H.B. basis for academic year 2022 – 2023.

The IQAC Coordinator stated that the following teaching staff had been re-appointed in the M.Com. section on CHB basis for the academic year 2022-23. Their performance was satisfactory and they had engaged the lectures, conducted project work and also conducted University exams.

Sr. No.	Name	Designation	Remuneration
1	Dr. Ms. Shraddha Shukla	Co-ordinator cum Lecturer	@Rs. 5000/- per month and Rs. 600/- per lecture
2	Ms. Rupal Dalal	Lecturer	@Rs. 600/- per lecture
3	Ms. Prapti Sharma	Lecturer	@Rs. 600/- per lecture
4	Ms. Pooja Tripathi	Lecturer	@Rs. 600/- per lecture
5	Mr. Ameya Ghatge	Lecturer	@Rs. 600/- per lecture

The following teaching staff had been re-appointed in the M.Sc. (I. T.) section on CHB basis for the academic year 2022-23.

Sr. No.	Name	Designation	Remuneration
1	Mr. Hemchandra Kumbhar	Co-ordinator cum Lecturer	@Rs. 5000/- per month and Rs. 600/- per lecture
2	Ms. Swapna Gawde	Lecturer	@Rs. 600/- per lecture
3	Ms. Priyanka Patil	Lecturer	@Rs. 600/- per lecture
4	Mr. Sandeepkumar Vishwakarma (Visiting faculty)	Lecturer	@Rs. 600/- per lecture

7. To inform about re-appointment of non-teaching staff on contractual basis in Self finance section for the academic year 2022 – 2023 .

The IQAC Coordinator informed that the following non-teaching staff had been re-appointed in the Self – finance section on contractual basis w. e. f. 4th May 2022 till 30th April 2023. Their performance had been satisfactory throughout the year.

Sr. No.	Name	Designation	Date of first Appointment	No. of years of Service	Current Pay in Rs. (Gross)
1	Mr. Rajesh Panchal	Jr. Clerk cum Typist for M.Com. / M.Sc.(I.T.) Section	20-06-2017	4 years 10 months	16300
2	Mrs. Rupal Khair	Jr. Clerk cum Typist	01-09-2021	7 months	11000
3	Mrs. Sampada Naik	Library Attendant	12-01-2009	13 years 4 months	13440
4	Mr. Sachin	Library Attendant	02-04-2019	3 years 1	10500

Sr. No.	Name	Designation	Date of first Appointment	No. of years of Service	Current Pay in Rs. (Gross)
	Gurav			months	
5	Mr. Santosh Rane	Laboratory Attendant	16-11-2022	5 months	15000
6	Mr. Praful Patil	Laboratory Attendant	14-02-2022	2 months	15000
7	Mr. Devendra Mhadye	Peon	27-06-2012	9 years 10 months	12522
8	Mr. Yogesh Chafekar	Peon for Self - Finance Section & Part time Peon in the evening for M.Com. / M.Sc.(I.T.)	19-03-2015	7 years 1 months	9391
9	Ms. Sumitra Kayastha	Sweeper	01-10-2016	5 years 7 months	9000

The following sweeper had been continued for the academic year 2022-23 on voucher payment.

Sr. No.	Name	Date of Appointment	No. of years of Service	Current Pay in Rs. (Gross)
1	Ms. Tara Duggal	4 th June 2016	5 years 11 months	9000 (Voucher payment)

The committee approved the same.

8. To inform about re-appointment of teaching staff on CHB basis in Aided section for the academic year 2022 - 2023 .

The IQAC Coordinator informed that the following teaching staff had been reappointed on CHB basis as per revised rate @Rs. 625/- per lecture for the academic year 2022-23 in aided Section till the interview for the posts were conducted. Their performance had been satisfactory.

- a. Dr. Jyoti Parab – Assistant Prof. in Marathi.
- b. Dr. Sukirti Sharma – Assistant Prof. in Hindi.
- c. Dr. Shraddha Shukla – Assistant Prof. in Business Law

Mr. Chetanand Patil, Lecturer in Political Science had resigned w. e. f. 30th April 2022. He was appointed as lecturer in Political Science on contractual basis against lien of Principal Dr. Swati Pitale. In his place Ms. Ashwini Sail would be appointed w. e. f. 13th June 2022 on contractual basis on a consolidated salary of Rs. 15800/- p.m. An estimated advance of Rs. 1,75,000/- was required towards her salary from Self finance section. The committee approved the same.

9. To approve the purchase of stationery for I-card printing.

The IQAC Coordinator explained that quotations were invited to purchase material required for printing lanyard for I-cards. Three vendors M/s. Aximox, M/s. Gurumudra Prakashan and M/s. Rajal Stationery & Print responded. Following was the summary of quotations –

SUMMARY OF STUDENT I-CARD (2022-23)

Sr. No.	Particulars	QTY	Aximox	Gurumudra Prakashan	Rajal Stationery & Print
1)	I-Card with lace + Holder Printing College Name over the lace as per our Sample	1400	30.00	36.40	35.50
	Both Side Plain Thermal Card for Printing	2000	4.80	8.20	Not Given
	Total		34.80	44.60	
	GST 18%		+ GST 18%	+ GST 18%	+ GST 18%

After discussion		34.80 + GST 18%	42 + GST 18%	
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The vendors were called for discussion by the Committee on 10th May 2022. M/s. Rajal Stationery & Print was absent. M/s. Aximox did not change its rates. M/s. Gurumudra Prakashan reduced its quoted rate from Rs. 52.62/- to Rs. 49.56/- including GST. It was decided to propose for approval the quotation of M/s. Aximox as it was lowest @Rs. 41.06/- including GST per card. The vendor was also the dealer of Evolis Id card printing machine. The College had purchased the same machine for Id card printing. The total estimated expenses would be Rs. 60888/- including GST.

Besides this, the College had to purchase colour ribbon for Id card printer. The estimated cost of the same was Rs. 19116/- including GST (2 sets of 3 packs). The cost of black and white ribbon was Rs. 3186/- including GST. The printer head also had to be purchased. The estimated cost of the head was Rs. 21240/- including GST. The cost of the printer head would be shared with SESCOM equally. The committee approved the same.

10. To approve the Annual Maintenance Contracts (AMCs) of Duplicator machine and CCTV camera

The IQAC Coordinator explained that the following AMC's have been paid -

Item	Vendor	Quantity	Period	Amount in Rs.	Last years' AMC rate
Duplicator machine	Digital Equipment Services	01	13/4/2022 - 12/4/2023	25960 (including 18% GST) (comprehensive)	25960 (comprehensive)

She further discussed that following AMC had to be paid -

Item	Vendor	Quantity	Period	Amount in Rs.	Last years' AMC rate
CCTV	Unisecure	32	14/5/2022 -	25960	25520

Item	Vendor	Quantity	Period	Amount in Rs.	Last years' AMC rate
cameras	Systems		13/5/2023	(including 18% GST)	

The services of both the vendors were satisfactory. The committee approved the same.

11. To approve the expenses incurred towards civil work in Gymkhana.

The IQAC Coordinator stated that the college was experiencing continuous power cut in the last month. Employees of Adani's company stated that the cable was damaged and needed to be replaced. The cable had been laid by Adani Company from Main DP to the meter room (from the Gymkhana, ground floor). Two quotations of M/s. Jaytulja Bhavani Enterprise and M/s. Shyam Sahu were received for paving blocks in the Gymkhana area where the digging was carried out. M / s. Jayatulja Bhavani Enterprises quoted rate of Rs. 18620/- and M / s. Shyam Sahu quoted rate Rs. 72350 / -. M/s. Jayatulja Bhavani Enterprise agreed to complete the work by using old paver blocks. The work order was given to M/s. Jaytulja Bhavani Enterprises for an amount of Rs. 18620/- after considering the quotation. The work had been completed and the payment of Rs. 18620/- had been made to M/s. Jaytulja Bhavani Enterprise. The committee approved the same.

12. Any other matter with the permission the chair

Shraddha

Dr. Shraddha Shukla
IQAC CO-ORDINATOR

Swati Pitale

Dr. Swati Pitale

PRINCIPAL

Principal
Shallendra Education Society's
Arts, Commerce & Science College
Dahisar (E), Mumbai - 400 068.

Action Taken after IQAC Meeting 11th April 2022.

1. Confirmation of the minutes of the meeting held on 11th December 2021.

The Committee confirmed the minutes of the IQAC meeting held on 11th December 2021 and the action taken report thereafter was approved.

2. To consider receipt and payment statement from 1st April, 2021 till 31st March, 2022 of Regular, Self-finance and P.G. courses account.

The statutory audit has been completed and the final statements of receipt and payment, income and expenditure and balance sheet of Regular, Self-finance and P.G. courses account from 1st April, 2021 till 31st March, 2022 were approved. The statements will be signed by Chartered Accountant Shri. S. G. Rege in due course.

3. To consider purchase of a formal dress for First and Second year students of Self-finance section for academic year 2022 – 2023.

The work order of 480 dresses has been placed to M/s. Master Designer Look (Master for Men). It was decided that the vendor will directly collect charges towards the dress from the students and receipt will be given to students after payment. The vendor has started with the measurement of dresses of the second year classes of Self finance section. The measurement of dresses of first year classes will start in the last week of July 2022. A security deposit of Rs. 50000/- has been taken from the vendor. Till date 161 students of SY classes have paid charges towards dress.

4. To consider industrial visit of students of Self- finance courses for the year 2022-23.

The work order of industrial visit of students of Self- finance courses for the year 2022-23 was given to M/s. Shubhay Tours & Travels @Rs. 6800/- including GST per student for Long tour to Jaipur and @Rs. 4500/- including GST per student for Short tour to Kevadia. The industrial visit fees @ Rs.500/- per student would be deducted from total tour cost. The industrial fee for long and short tour will be collected from the students by the vendor directly in the month of August 2022.

5. To inform about re-appointment of teaching staff on contractual basis in Self-finance section for the academic year 2022 - 2023.

Following teaching staff has been re-appointed in the Self-finance Section on contractual basis for the academic year 2022-23 w. e. f. 4th May 2022 till 30th April 2023.

Sr. No.	Name	Designation	Date of first appointment	No. of years of Service	Gross Pay in Rs.
1	Dr. Ms. Shraddha Shukla	Co-ordinator - B.Com. (B & I)	11/11/2008	13 years 5 months	41258
2	Ms. Rupal Dalal	Co-ordinator - B.M.S.	11/06/2010	11 years 11 months	30652
3	Mr. Hemchandra Kumbhar	Co-ordinator - B. Sc. (IT)	18/06/2012	9 years 10 months	29338
4	Ms. Vibhuti Borse	Lecturer in B.Com.(B & I), B. Sc. (IT)	22/06/2009	12 years 10 months	25960
5	Ms. Swapna Gawde	Lecturer in Maths& Stats & B. Sc. (IT)	08/02/2010	12 years 3months	26652
6	Ms. Varsha Kiranpure	Lecturer in B.Sc.(IT)	13/06/2011	10 years 11 months	25597
7	Ms. Pooja Barad	Lecturer in B.Com.(B & I)& BMS	08/11/2014	7 years 6 months	20576
8	Mr. Ameya Ghatge	Lecturer in B.Com.(B & I), BMS&B. Sc. (IT)	01/08/2016	5 years 9 months	18250
9	Ms. Rupali Ingale	Lecturer in B.Com.(B & I), BMS&B. Sc. (IT)	17/11/2017	4 years 5 months	17800
10	Ms. Bhagyashree Yadav	Lecturer in B.Com.(B & I),	25/6/2018	3 years 10 months	17800

Sr. No.	Name	Designation	Date of first appointment	No. of years of Service	Gross Pay in Rs.
		BMS			
11	Ms. Pranjali Mhapralkar	Lecturer in B.Com.(B & I), BMS	28/6/2018	3 years 10 months	17800
12	Ms. Priyanka Patil	Lecturer in B.Sc.(IT)	30/7/2018	3 years 9 months	17800
13	Mr. Rahul Jha	Lecturer in B.Com.(B & I), BMS	3/12/2018	3 years 5 months	17800
14	Ms. Prapti Sharma	Lecturer in B.Com.(B & I), BMS	15/09/2021	7 months	15800
15	Mr. Omkar Sawant	Lecturer in B.Com.(B & I), BMS	18/10/2021	6 months	15800
16	Mr. Chetan Agate	Sports Director (Self-finance and Regular section)	1/8/2015	6 years 9 months	30000

Ms. Anita Sharma has been appointed as a full time faculty on contractual basis for B.A.F. section w. e. f. 14th June 2022 on a consolidated salary of Rs. 15800/- p.m..

6. To inform about re-appointment of teaching staff on contractual basis for M.Com. and M.Sc. (I. T.) Courses on C.H.B. basis for academic year 2022 - 2023.

Following teaching staff has been re-appointed in the M.Com. section on CHB basis for the academic year 2022-23.

Sr. No.	Name	Designation	Remuneration
1	Dr. Ms. Shraddha Shukla	Co-ordinator	@Rs. 5000/- per month and

Sr. No.	Name	Designation	Remuneration
		cum Lecturer	Rs. 600/- per lecture
2	Ms. Rupal Dalal	Lecturer	@Rs. 600/- per lecture
3	Ms. Prapti Sharma	Lecturer	@Rs. 600/- per lecture
4	Ms. Pooja Tripathi	Lecturer	@Rs. 600/- per lecture
5	Mr. Ameya Ghatge	Lecturer	@Rs. 600/- per lecture

The following teaching staff has been re-appointed in the M.Sc. (I. T.) section on CHB basis for the academic year 2022-23.

Sr. No.	Name	Designation	Remuneration
1	Mr. Hemchandra Kumbhar	Co-ordinator cum Lecturer	@Rs. 5000/- per month and Rs. 600/- per lecture
2	Ms. Swapna Gawde	Lecturer	@Rs. 600/- per lecture
3	Ms. Priyanka Patil	Lecturer	@Rs. 600/- per lecture
4	Mr. Sandeep kumar Vishwakarma (Visiting faculty)	Lecturer	@Rs. 600/- per lecture

7. To inform about re-appointment of non-teaching staff on contractual basis in Self finance section for the academic year 2022 - 2023.

Following non-teaching staff has been re-appointed in the Self - finance section on contractual basis w. e. f. 4th May 2022 till 30th April 2023.

Sr. No.	Name	Designation	Date of first Appointment	No. of years of Service	Current Pay in Rs. (Gross)
1	Mr. Rajesh Panchal	Jr. Clerk cum Typist for M.Com. / M.Sc.(I.T.) Section	20-06-2017	4 years 10 months	16300
2	Mrs. Rupal Khair	Jr. Clerk cum Typist	01-09-2021	7 months	11000
3	Mrs. Sampada Naik	Library Attendant	12-01-2009	13 years 4 months	13440
4	Mr. Sachin Gurav	Library Attendant	02-04-2019	3 years 1 months	10500
5	Mr. Santosh Rane	Laboratory Attendant	16-11-2022	5 months	15000
6	Mr. Praful Patil	Laboratory Attendant	14-02-2022	2 months	15000
7	Mr. Devendra Mhasye	Peon	27-06-2012	9 years 10 months	12522
8	Mr. Yogesh Chafekar	Peon for Self - Finance Section & Part time Peon in the evening for M.Com. / M.Sc.(I.T.)	19-03-2015	7 years 1 months	9391
9	Ms. Sumitra Kayastha	Sweeper	01-10-2016	5 years 7 months	9000

The following sweeper has been continued for the academic year 2022-23 on voucher payment.

Sr. No.	Name	Date of Appointment	No. of years of Service	Current Pay in Rs. (Gross)
1	Ms. Tara Duggal	4 th June 2016	5 years 11 months	9000 (Voucher payment)

8. To inform about re-appointment of teaching staff on CHB basis in Aided section for the academic year 2022 - 2023.

Following teaching staff has been reappointed on CHB basis as per revised rate @Rs. 625/- per lecture for the academic year 2022-23 in aided section. Their performance has been satisfactory.

- Dr. Jyoti Parab – Assistant Prof. in Marathi.
- Dr. Sukirti Sharma – Assistant Prof. in Hindi.
- Dr. Shraddha Shukla – Assistant Prof. in Business Law

In place of Mr. Chetananand Patil, Lecturer in Political Science, Ms. Ashwini Sail was going to be appointed w. e. f. 13th June 2022. But she did not join. In her place, Ms. Shivani Pandey was appointed as a full time Lecturer on contractual basis on a consolidated salary of Rs. 15800/- p.m. w. e. f. 14th June 2022. She had resigned on 30th June 2022. In her place, Ms. Nikisha Hadkar was appointed on 11th July 2022. The College is likely to receive NOC for appointment of Lecturer on CHB basis in the subject of Political Science. After receiving the NOC for the subject of Political Science, the College will have to advertise the post in two local newspapers or University News Journal and constitute Local Appointment Committee in the College. Candidates would be selected through proper channel. The proposal would then be sent to the University for approval. The salary expenses for the post of lecturer in Political Science on CHB basis for the current academic year would be reimbursed by the Joint Director's Office. The Government has stopped issuing NOC for CHB posts in aided section from the current academic year. Therefore the College has to bear the expenses of CHB lecturers in the subject of Hindi, Marathi and Business law in aided section on its own. Since we have increased the tuition fee for these subjects from the current academic year the expenses can be managed within that amount. The total fee collected for Hindi, Marathi

subjects would be Rs. 1,60,000/- and remuneration for lectures would be Rs. 1,50,000/-. The total fee collected for Business law subject would be Rs. 1,08,000/- and remuneration for lectures would be Rs. 75,000/- approximately.

9. To approve the purchase of stationery for I-card printing.

An order of purchase of 1400 I-cards with lace plus holder, 2000 plain thermal cards, 3 packs of colour ribbon, one black and white ribbon and Printer head was placed to M/s. Aximox. The entire material has been received and the process of printing I – cards of SY and TY classes has been completed and the cards were distributed to students. The FY classes I – cards will be printed and distributed in due course. The summary was as follows-

Sr. No.	Particulars	QTY	Aximox	
			Rate	Amount
1)	I-Card with lase + Holder Printing College Name over the lase As per our Sample	1400	30.00	42000
	Both Side Plain Thermal Card for Printing	2000	4.80	9600
	Total		34.80	51600
2	Colour Ribbon (3 Pack)	02 SET		16200
3	Printer Head	01		9000
			Total	76800
			+ GST 18%	13824
			Total	90624

Black and white ribbon was not purchased. The payment of Rs. 90,624/- was made towards the stationery to M/s. Aximox. The cost of the Printer head was shared amongst College and SESCOM.

10. To approve the Annual Maintenance Contracts (AMCs) of Duplicator machine and CCTV camera.

Following AMC has been paid -

Item	Vendor	Quantity	Period	Amount in Rs.	Last years' AMC rate
CCTV cameras	Unisecure Systems	32	14/5/2022 - 13/5/2023	25960 (including 18% GST)	25520

11. To approve the expenses incurred towards civil work in Gymkhana.

The work of paving blocks in the Gymkhana area has been completed and the payment of Rs. 18620/- has been made to M/s. Jaytulja Bhavani Enterprise.

12. Any other matter with the permission of the chair

a. To purchase desks and benches

31 desks and benches were delivered by the vendor M/s. Baroda Texway Enterprise on 1st July 2022. Payment of Rs. 1,22,450/- including GST (@ Rs. 3950/- per desk and bench) has been made. The vendor has provided three years warranty.

b. To approve purchase of LCD projector and White boards for classrooms

Eight White boards were delivered by M/s. Baroda Texway Enterprise on 1st July 2022. Payment of Rs. 32,000/- including GST (@Rs. 4000/- including GST per White board) has been made to the vendor. The Duster stand for each white board has not been delivered. The labour charges incurred towards installation of white board in the classroom were Rs. 5000/-.

Quotations were invited to purchase LCD projector. M/s. Hertz Computer Services, M/s. A.G. Digitas and M/s. Dataformatics responded to the quotation. The summary of the quotation is as follows -

SUMMARY OF LCD PROJECTOR

Sr. No.	Particulars	Qty.	Hertz Computer Services	A.G. Digitas	Dataformatics
1)	<u>LCD Projector</u> <u>Epson EB-W49</u>	01	46000	44500	52595

Sr. No.	Particulars	Qty.	Hertz Computer Services	A.G. Digitas	Dataformatics
2)	<u>Epson EB-W06</u>	01	43000	41500	48755
			GST 28%	GST 28%	GST 28%
	Total After Discussion EB-W49		46500 + GST 28%	44000 + GST 28%	ABSENT
	Total After Discussion EB-W06		43500+ GST 28%	41500 + GST 28%	ABSENT

The vendors were called for discussion on 23rd July 2022. M/s. Dataformatics was absent for the same. After considering the reduced rates, the lowest quotation of M/s. A.G. Digitas was approved. The order has been placed for purchase of one LCD projector Epson EB-W06 for an amount of Rs. 41,500/- plus 28% GST, totaling to Rs. 53,120/-.