

**Shailendra Education Society's**  
**Arts, Commerce & Science College**  
**Dahisar (E), Mumbai - 400 068**

**IQAC MEETING (2021-22/1)**

A meeting of IQAC was held at the Principal's cabin on 30<sup>th</sup> June 2021 at 11 A.M.

Following members were present:

1. Shri. R. V. Prabhu, Hon. Chairman, SES.
2. Shri. P.D. Baadkar, Hon. Vice Chairman, SES & Representative from Industry.
3. Shri. G.S. Pandloskar, Representative from Local society.
4. Principal, Dr. Swati Pitale, Chairperson IQAC
5. Associate. Prof. Dr. Kanchan Dutt, Representative of the Teaching staff
6. Asst. Prof. Hemchandra Kumbhar, Representative of the Teaching staff
7. Asst. Prof Ms. Sony Paul, Representative of the Teaching staff
8. Asst. Prof Ms. Swapna Gawde, Representative of the Teaching staff
9. Ms. Anuja Jadhav, Librarian
10. Mr. Bhikaji Khetle, Administrative Officer
11. Mr. Sachin Kapdekar, Head Clerk, Representative of the Non-Teaching staff
12. Mr. Saurabh Shelar, Representative of Alumni
13. Ms. Diya Kamble, Representative of Students
14. Dr. Shraddha Shukla, Co-ordinator and Member Secretary

The meeting was chaired by Prin. Dr. Swati Pitale

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**IQAC MEETING (2021-22/1)**

1. Confirmation of minutes of the meeting held on 24<sup>th</sup> April 2021.
2. To consider the yearly schedule of curricular & co-curricular activities for the year 2021-22 with estimated expenditure.
3. Celebration of International Yoga Day by NSS Unit on the Online platform
4. Encouraging Staff Members to participate in various Workshops/ Webinars/ Seminars/ Faculty Development Programmes/ NPTEL Courses/ Swayam Courses. The College would be reimbursing the fees for such event.
5. To consider Audited statement of regular, self-finance and M.Com. account from 1<sup>st</sup> April, 2020 till 31<sup>st</sup> March, 2021.
6. To consider receipt and payment statement from 1<sup>st</sup> April, 2021 till 30<sup>th</sup> June, 2021 of regular, self-finance and M.Com. Account.
7. To establish Industry Academia linkage.
8. To submit proposal for continuation of affiliation of B.Com. (B & I), B.M.S., & B.Sc.(I.T.), and M.Com and continuation and extension of affiliation of B.A.F. and M.Sc.(I.T.) to the University of Mumbai for the year 2022-23.
9. To approve expenses to create new classroom for F.Y.B.A.F.
10. To approve expenses on visit of expert committee to review damage caused by Tauktae cyclone on ex-post facto basis.
11. Organizing a workshop on 'How to Create Effective Campaigns on Social Media' in collaboration with VOCSKILL.
12. Organizing a session on 'Career Awareness Session on Company Secretary' by ICSI WIRC.
13. Any other matter with the permission of the chair.

**Minutes of IQAC Meeting 30<sup>th</sup> June 2021.**

1. Confirmation of the minutes of the meeting held on 24<sup>th</sup> April 2021.

The Committee confirmed the minutes of the IQAC meeting held on 24<sup>th</sup> April 2021 and the action taken report thereafter was approved.

2. To consider the yearly schedule of curricular & co-curricular activities for the year 2021-22 with estimated expenditure.

The IQAC Coordinator informed that the proposed curricular, co-curricular and extra - curricular activities for the year 2021-22 were as follows -

Name of the Committee	Estimated expenses for 2021 - 22 in Rs.	Add - on Course	Proposed Activities
Dept. of Commerce	10000	Tally ERP with GST, Export - Import Management	Webinar on Commerce, Presentation competition, Lecture on Research Methodology
Dept. of Mathematics	25000	Data Analysis, Advance Excel, Cyber Security	Workshop on NPTEL and Swayam, Webinar on Six Sigma basics, Data Speak Competition
Dept. of English	20000	Spoken English, TOFEL and IELTS	Session on guidance for TOFEL and IELTS exam, Session on guidance for interviews
Dept. of Economics	20000	Industry, Human values for happiness and balanced society, Personality Development	Webinar on Economics related topics, Presentation competition on different thoughts of Economics
Dept. of Accountancy	20000	Fundamentals of Accounting, Tally ERP with GST	Webinars / Seminars on areas of interest related to Accountancy, Budget, Financial awareness etc.
Dept. of History	15000	Travel and Tourism, Fashion Designing	Online Museum Tour, Guest lectures, Quiz competitions, Webinars

Name of the Committee	Estimated expenses for 2021 - 22 In Rs.	Add - on Course	Proposed Activities
Dept. of Political Science	10000	Understanding Municipal Services, Public Relations and Communication	Guest lectures, Presentations by students, Book Reviews
Dept. of Marathi / Hindi	3000		पत्रलेखन स्पर्धा, कविता पावसाच्या स्पर्धा, तिळगुळ समारंभ - सांस्कृतिक आणि स्पर्धात्मक, मराठी भाषा दिवस, कुसुमाग्रजांच्या नाट्य उताराचिं वाचन स्पर्धा, हस्ताक्षर स्पर्धा
Dept. of BBI	20000	Fundamentals of Accounting, Spoken English, Basics of Management, Actuarial Science	Session on Banking exams, IBPS; Session on SSC, UPSC exams, Webinar on Financial planning
Dept. of BMS	30000	Advance Excel, Cyber Security, Personality Development, Digital Marketing, Fundamentals of Accounting, Stock Market Operations	Session on MBA CET, Session on Entrepreneurship
Dept. of BSCIT	25000	Web Designing, Graphics Design, Programming in C, Programming in C++, Security Support, Mobile Application Development, Digital Marketing	Online Quiz Competition, Webinar
Dept. of BAF	10000	Personality Development, Fundamentals of Accounting, Basics of Management, CA Foundation Course	Session on GST, Session on Computerized Accounting



Name of the Committee	Estimated expenses for 2021 - 22 in Rs.	Add - on Course	Proposed Activities
Dept. of MCOM	3000		Session on IBPS exam
Dept. of MSCIT	10000	Web Designing, Hardware and Networking, Graphics Design, Data Science, Security Support	
Alumni Association	3000	1. Organizing Virtual Alumni Meet.	
		2. Assisting College in placement of students.	
		3. Organizing Online Guest Lectures of Eminent Alumni and workshop on different career options for students.	
		4. Any other activity for the development of the College.	
Aroma competition	30000	1. Mega Bank Merger	
		2. Logistical activities of Services	
		3. Android App Development Workshop	
		4. Law Based Activities	
		5. Webinar for B.Sc. IT on Robotics	
Career Guidance and Placement Cell (Aided Section and Self finance Section)	6000	1. Online Lectures on Career Guidance	
		2. Placement	
		3. Lectures on Competitive examinations	
		2. Quiz competition on Banking services	
		3. Financial Literacy Test	
		4. Online session on Entrepreneurship Skills	
Cultural Activities	50000	1. Online fresher's party - September	
		2. University Competitions - mostly online from September to November	
		3. Intercollegiate Competitions - mostly online from August to December	
		4. Annual competitions (Dance, Singing, Mehndi, Rangoli, Khana Kazana) - Online - December	

Name of the Committee	Estimated expenses for 2021 - 22 in Rs.	Add - on Course	Proposed Activities
		5. Online Prize distribution -e- Certificates to be given to the students when all results would be declared	
		6. Intercollegiate Competitions - mostly online from January to April	
		7. Online class wise or department wise Farewell party.	
Library	8000	1. Best Library User Award	
		2. Vachak Saptah	
Nature Club	10000	1. Plantation day	
		2. Vermicompost sale	
		3. Vermicompost harvesting and reactivation	
Value Added Courses	5000	Value added courses	
Women's Development Cell	5000	Webinar on Redefining Gender roles in today' time - November, Intra-collegiate verbal & non verbal competitions - Nov-Dec., Webinar on Women entrepreneurs' -January, Women's Day celebration - March	
IQAC	50000	Webinars, Faculty Development Workshops, IPR awareness lecture	
Research Cell	25000	Data Analysis	
Personal Counsellor	36000		
<b>Total (Rs)</b>	<b>449000</b>		

The above estimated expenses were expected for the conduction of planned activities.

### 3. Celebration of International Yoga Day by NSS Unit on the Online platform

International Yoga Day is celebrated every year on 21<sup>st</sup> June. With this aim in mind she encouraged the NSS Unit to arrange for the celebration of International Yoga Day. The college will conduct the offline celebration of International Yoga Day in collaboration with members of 'Shri Ambika Yog Kutir', Dahisar.

**4. Encouraging Staff Members to participate in various Workshops/ Webinars/ Seminars/ Faculty Development Programmes/ NPTEL Courses/ Swayam Courses. The College would be reimbursing the fees for such event.**

The IQAC would like to expand its efforts in the field of Staff Welfare. It will be encouraging its Teaching and Non-Teaching Staff members to participate in various Workshops/ Webinars/ Seminars/ Faculty Development Programmes/ NPTEL Courses/ Swayam Courses. The College would be reimbursing the fees for such participations. This would help in boosting the morale of its staff members and substantially enhance their capacity to perform their duties to the best of their capabilities.

**5. To consider Audited statement of regular, self-finance and M.Com. account from 1<sup>st</sup> April, 2020 till 31<sup>st</sup> March, 2021.**

The IQAC discussed stated that the audited statements of receipt and payment, income and expenditure and balance sheet of Regular, Self finance and M.Com. Account from 1<sup>st</sup> April, 2020 till 31<sup>st</sup> March, 2021 had been submitted to the statutory Auditor. Queries were resolved at their office. The Auditor's report had been finalized.

**6. To consider receipt and payment statement from 1<sup>st</sup> April, 2021 till 30<sup>th</sup> June, 2021 of regular, self-finance and M.Com. Account.**

The IQAC Coordinator informed that the receipt and payment statements from 1<sup>st</sup> April, 2021 till 30<sup>th</sup> June, 2021 of regular, self-finance and M.Com. Account had been submitted. The committee approved the same subject to statutory audit.

**7. To establish Industry Academia linkage.**

The IQAC Coordinator discussed that the College had received a proposal from Technoserve an NGO (TNS India Foundation) to conduct a skill training program for the final year students of BCOM, BA, BBI and BMS for the academic year 2021-22.

TNS India Foundation (TNSIF), a section 25 Company incorporated under the provisions of the Companies Act, 1956 was conducting the "Campus to Corporate Careers (C2C) Program" for the enhancement of employability and workplace skills for deserving youth.



The training would be provided by the Technoserve staff along with the placement support through corporate linkages with large and small firms. The training would be conducted online for 55 – 80 hours in batches of 40-50 students for approximately two months, 1.5 to 2 hours every day.

The program offered the following **Employability Training and Youth Empowerment** and covered following topics:

- Personal and Professional Effectiveness
- Communication Readiness
- Career Readiness
- Work Readiness
- Career Counseling
- Online Learning Platform (OLP)
- Employment Linkages
- Helpline for Placed Students (1 year)
- Alumni Engagement

As a partner the College was required to do the following:

1. An MoU with TNS India Foundation (TNSIF) for the year 2021 – 22
2. To provide one point contact to coordinate all activities of TNSIF
3. To facilitate communication between the trainer and final year students and recent graduates and register interested participants.

The Principal informed that the students or College did not have to pay any charges towards the training. The committee approved the proposal.

**8. To submit proposal for continuation of affiliation of B.Com. (B & I), B.M.S., & B.Sc.(I.T.), and M.Com and continuation and extension of affiliation of B.A.F. and M.Sc.(I.T.) to the University of Mumbai for the year 2022-23.**

The Principal informed that the proposal for continuation of affiliation of B.Com. (B & I), B.M.S., & B.Sc.(I.T.), and M.Com and continuation and extension of affiliation of B.A.F. and M.Sc.(I.T.) had been submitted to University of Mumbai for the year 2022-23 on 30<sup>th</sup> August 2021. The affiliation fee of Rs. 65261/- had been paid.



**9. To approve expenses to create new classroom for F.Y.B.A.F.**

The IQAC discussed that Degree College lectures would be started offline in Oct. 2021. The College needed to set up a new classroom for F.Y.B.A.F. The new classroom of F.Y.B.A.F. would be on first floor, Room no. 103. It required 30 benches, 01 platform, 01 White board, 01 Table and 01 LCD Projector. The estimated expenses were as follows -

Sr.No	Particulars	Rate	Quantity	Cost in Rs.
1	Desk & Bench	6000	30	180,000
2	White Board	18000	1	18,000
3	Platform	18000	1	18,000
4	Teacher's Table	5000	1	5,000
	<b>Total</b>			<b>221,000</b>
	<b>GST 18%</b>			<b>39780</b>
	<b>Total 'A'</b>			<b>260,780</b>
5	Renovation of classroom - Painting and civil work			300000
	<b>Total 'B'</b>			<b>300000</b>
6	LCD Projector			50000
	<b>Total 'C'</b>			<b>50000</b>
	<b>Total (A+B+C)</b>			<b>610780</b>

The Principal instructed to invite quotations for the same.

**10. To approve expenses on visit of expert committee to review damage caused by Tauktae cyclone on ex-post facto basis.**

The IQAC Coordinator discussed that due to high pressure and excessive storms generated during the lightning strike of Tauktae cyclone on May 16 and 17, 2021, the college suffered certain damages. A tree in the College compound collapsed on the Rifle Shooting Shed and had caused extensive damage. Further the shed and iron bars on the terrace were severely damaged and solar energy electric meter was also damaged. The College had applied to University of Mumbai for the compensation of the damage which was estimated to around Rs. 3.50 lakh.

The Principal added that the Expert Committee to review damage caused by cyclone Tauktae visited the college on 14<sup>th</sup> July 2021. The team consisted of Dr. T. A.

Shiware and other members. The committee inspected the damage and had an interaction with Management and the Principal. The video shooting of inspection was carried out and provided to the committee. The committee submitted its report to the University of Mumbai. Expenses of Rs. 14521/- were incurred towards video shooting, bouquets and refreshment for Expert committee. The committee approved the same.

**11. Organizing a workshop on 'How to Create Effective Campaigns on Social Media' in collaboration with VOCSKILL.**

The Commerce Club and Department of BMS is planning to organize a workshop on 'How to Create Effective Campaigns on Social Media' in collaboration with VOCSKILL. It will be conducted in September 2021.

**12. Organizing a session on 'Career Awareness Session on Company Secretary' by ICSI WIRC.**

The Commerce Club in collaboration with BBI Department is planning to organize a session on "Career Awareness Session on Company Secretary (CS)" by ICSI WIRC. The speaker for the same would be Ms. Vimala Jogadia- Senior Executive Assistant- ICSI WIRC.

**13. Any other matter with the permission of the chair**

Dr. Shraddha Shukla  
IQAC CO-ORDINATOR

Dr. Swati Pitale

PRINCIPAL

Principal

Shallendra Education Society's  
Arts, Commerce & Science College  
Dahisar (E), Mumbai - 400 068.

### **Action taken after IQAC Meeting 30<sup>th</sup> June 2021**

#### **1. Confirmation of minutes of the meeting held on 24<sup>th</sup> April 2021.**

The minutes of the meeting held on 24<sup>th</sup> April 2021 were approved. The action taken after 24<sup>th</sup> April 2021 was also approved.

#### **2. To consider the yearly schedule of curricular & co-curricular activities for the year 2021-22 with estimated expenditure.**

The estimated budgeted expenses of Rs. 4,49,000/- for curricular and co-curricular activities for the year 2021-22 were sanctioned.

#### **3. Celebration of International Yoga Day by NSS Unit on the Online platform**

International Yoga Day will be celebrated via online mode with members of 'Shri Ambika Yog Kutir', Dahisar on 21<sup>st</sup> June 2021.

#### **4. Encouraging Staff Members to participate in various Workshops/ Webinars/ Seminars/ Faculty Development Programmes/ NPTEL Courses/ Swayam Courses. The College would be reimbursing the fees for such event.**

Staff members have been encouraged to participate in various Faculty Development Programmes, NPTEL Courses and webinars. The college will reimburse the fees for their successful participation.

#### **5. To consider Audited statement of regular, self-finance and M.Com. account from 1<sup>st</sup> April, 2020 till 31<sup>st</sup> March, 2021.**

The audit was completed and the final statements of receipt and payment, income and expenditure and balance sheet were approved and signed by Chartered Accountant Shri. S. G. Rege.

#### **6. To consider receipt and payment statement from 1<sup>st</sup> April, 2021 till 30<sup>th</sup> June, 2021 of regular, self-finance and M.Com. account.**

The IQAC will sanction the receipt and payment statements of Regular, Self-Finance and M.Com. Account from 1<sup>st</sup> April 2021 till 30<sup>th</sup> June 2021 subject to statutory Audit.

#### **7. To establish Industry Academia linkage.**



A skill training program by Technoserve, an NGO (TNS India Foundation) had been started for the final year students of BCOM, BA, BBI and BMS for the academic year 2021-22 under Industry Academia linkage. The main focus of the training was to improve Personality skills, qualities and vocabulary of students. Total 10 students have participated in it. The current batch would get over in this week. New batch would be starting in 2 weeks time.

8. **To submit proposal for continuation of affiliation of B.Com. (B & I), B.M.S., & B.Sc.(I.T.), and M.Com and continuation and extension of affiliation of B.A.F. and M.Sc.(I.T.) to the University of Mumbai for the year 2022-23.**

The proposal for continuation of affiliation of B. Com. (B & I), B.M.S., & B.Sc.(I.T.), and M.Com and continuation and extension of affiliation of B.A.F. and M.Sc.(I.T.) to the University of Mumbai was submitted to University of Mumbai for the year 2022-23 on 30<sup>th</sup> August 2021. The affiliation fee of Rs. 65261/- was paid.

9. **To approve expenses to create new classroom for F.Y.B.A.F.**

Quotations were invited for epoxy, color, flooring of up to 5 feet on side walls, marble stripping on windows, civil works, fitting of new door as well as electrical works for the classroom no. 103 on first floor for FYBAF.

**A) Epoxy**

The following quotations were received for 690 square feet for epoxy.

- 1) M/s. Lakshmi Coating Rs. 1,11,746 / - with GST
- 2) M/s. N. M. Coating Rs. 1,04,029 / - with GST
- 3) M/s. Sun Coating Rs. 1,08,324 / - with GST
- 4) M/s. Samarth Enterprises Rs. 1,22,250 / - with GST

All the contractors were called for discussion on 16<sup>th</sup> October 2021. M/s. N. M. Coating had reduced its quoted rate by Rs. 10,029 / - then the total rate was Rs. 94,000 / -. M/s. Lakshmi Coating reduced its quoted rate by Rs. 10,479 / - then the total rate was Rs. 1,01,267 / -. M/s. Sun coating was absent at the time of discussion. M/s. Samarth did not make any change in its rate. Considering the reduced rate, the contract for epoxy was given to M/s. N. M. Coating as they quoted lowest and most

reasonable rate. The cost incurred for epoxy was Rs. 94000/- (inclusive of GST). Payment of Rs. 94000/- was made to M/s. N. M. Coating.

**B) Civil, Colour and other works in the classroom -**

The following quotations were received for renovation of classroom for civil, color and other works.

1) M/s. Jai Tulja Bhavani Enterprises Rs. 1,07,330 / -

2) M/s. Ramlu Malash Rs. 1,49,110 / -

After discussion M/s. Jai Tulja Bhavani Enterprises had quoted lowest rate. They had reduced their rate by Rs. 7330/- . Therefore, M/s. Jai Tulja Bhavani Enterprises was given contract of civil, colour and other works (wall painting, flooring up to 5 feet, marble stripping of windows and other civil works) for renovation of class for Rs. 1,00,000/- including labor charges. Payment of Rs. 100000/- has been made to M/s. Jai Tulja Bhavani Enterprises. While providing the quotation, the contractor considered an area of 425 sq. ft. for wall tiling. But the actual area was 505 sq. ft.. Therefore an additional expenses of Rs. 14347/- was incurred for 80 sq. ft. wall tiling. The area measurement has been verified by Architect. The payment of Rs. 14347/- has to be released.

**C) Electrical work in the classroom -**

M/s. Deepak Electrician quoted Rs. 12450/- for labour charges to do electrical work in the classroom. The material required for electric work was purchased from M/s. Jagdish Electrical amounting to Rs. 13155/- . The total expenses incurred for electric work were Rs. 25605/-. An amount of Rs. 12450/- has been paid to M/s. Deepak Electrician and Rs. 13155/- has been paid to M/s. Jagdish Electrical.

**D) Door for the classroom**

Quotations were received from M/s. Baijnath and M/s. Arjun Sharma. M/s. Baijnath quoted Rs. 14000 / - for new door and M/s. Arjun Sharma quoted Rs. 12000 / -. The lowest quotation of M/s. Arjun Sharma of Rs. 12000/- was approved. The work has been completed and payment of Rs. 12000/- has been made to M/s. Arjun Sharma.

**E) Purchase of Desk and Benches, Platform, Table, White Writing Board**

Quotations to purchase of Desk and Benches, Platform, Table, White Writing Board were received from M/s. Amardeep Design, M/s. Vivan Enterprises Pvt. Ltd., M/s. Classic Seating System, M/s. Raj Furniture Works, M/s. Prizmatic Corporate, M/s. Baroda texway Enterprise, M/s. Siddhi Steel Furniture, M/s. Vardhman Enterprises and M/s. National Trading Corporation. Summary of quotations is as follows –

<b>QUOTATION SUMMARY OF DESK &amp; BENCHES, WHITE BOARD, PLATFORM &amp; TEACHER'S TABLE (2021-22)</b>
<b>AFTER DISCUSSION REVISED RATES</b>

Sr. No	Particulars	Qty	Amardeep Design		Vivan Enterprises Pvt. Ltd.		Classic Seating System		Raj Furniture Works	
			1		2		3		4	
			Rate	Amt	Rate	Amt	Rate	Amt	Rate	Amt
1)	<b>DESK &amp; BENCH</b> 41"(L)x 33"(H)x36"(W) – 16 Gauge (Top 14"x1", Book rack 8" x 1", Seat – 10"x1", Back 5"x1", Pipe 1"x1", Powder Coating, Ply 18 mm thickness and Sunmica 1 mm thickness) CRC Pipe, Edge Moulding,	30	5250	157500	4000	120000	7500	225000	4400	132000
2)	<b>White Board</b> Magnetic White Board with Duster (8 ft x 4ft )	1	12500	19750	--	--	18800 Ceramic Board	18800	4850	4850
3)	<b>Platforms</b> Ms Fream, 15 MM Ply with Sunmica Size – 4 X 8 ft	1	--	--	28800	28800	18000	18000	7500	7500
4)	<b>Teachers Table</b>	1	675	7000	675	6750	6000	6000	2000	2000



Sr. No	Particulars	Qty	Amardeep Design		Vivan Enterprises Pvt. Ltd.		Classic Seating System		Raj Furniture Works	
			1		2		3		4	
	Size - 3'x 2'x30" (H)		0		0					
	Ms Fream, Plywood top with Sunmica									
	Total Before GST			1842 50		155550		267800		146350
	Transport Charges			Free		Extra		5000		2500
	GST 18%			33165		27999		48204		2634 3
	Total			2174 15		ABSENT		32100 4		175193

Sr. No	Particulars	Qty	Prismatic Corporate		Baroda texway Enterprise		Siddhi Steel Furniture		Vardhman Enterprises		National Trading Corporation	
			5		6		7		8		9	
			Rate	Amt	Rate	Amt	Rate	Amt	Rate	Amt	Rate	Amt
1)	<u>DESK &amp; BENCH</u> 41"(L)x 33"(H)x36"(W) - 16 Guage (Top 14"x1", Book rack 8" x 1", Seat - 10"x1", , Back 5"x1", Pipe 1"x1", Powder Coating, Ply 18 mm thickness and Sunmika 1 mm thickness)	30	5300	15900 0	3950	11850 0	4 350	130 500	4 450	13350 0	6100	18300 0

Sr · N o	Particulars	Qt y	Prizmatic Corporate		Baroda texway Enterprise		Siddhi Steel Furniture		Vardhman Enterprises		National Trading Corporation	
	CRC Pipe, Edge Moulding,											
2)	<u>White Board</u>	1	5000	500 0	4000	400 0	5 120	512 0	4 800	480 0	7500	750 0
	Magnetic White Board with Duster (8 ft x 4ft )											
3)	<u>Platforms</u>	1	1000 0	100 00	1435 0	143 50	9 000	900 0	9 150	915 0	1300 0	130 00
	Ms Fream, 15 MM Ply with Sunmica											
	Size – 4 X 8 ft											
4)	<u>Teachers Table</u>	1	4700	470 0	3300	330 0	3 300	330 0	4 900	490 0	5500	550 0
	Size – 3'x 2'x30" (H)											
	Ms Fream, Plywood top with Sunmica											
	Total Before GST			17870 0		14015 0		147 920		15235 0		20900 0
	Transport Charges			0		0		150 0		0		0
	GST 18%			32166		Include		236 56		27423		37620
	Total			21086 6		14015 0		173 076		17977 3		24662 0

All the vendors were called for discussion on 16<sup>th</sup> October 2021. M/s. Vivan Enterprises Pvt. Ltd. was absent. After discussion, the quotation of M/s. Baroda texway Enterprise of Rs. 140150/- (including GST and transport) was approved as it

was lowest. The material has been received and payment of Rs. 140150/- has been made to M/s. Baroda texway Enterprise.

#### F) Purchase of LCD Projector

Quotations to purchase LCD Projector were received from M/s. Hertz Computer Services, M/s. Riddhi Computer & Service, M/s. Miracle Tech Distributors Pvt. Ltd., M/s. USA Infotech Advisors Pvt. Ltd., and M/s. A.G. Digitas. All the vendors were called for discussion on 27<sup>th</sup> November 2021. Miracle Tech Distributors Pvt. Ltd. and USA Infotech Advisors Pvt. Ltd. were absent. The quotation of M/s. Hertz Computer Services of Rs. 35200/- was approved as it was lowest.

#### SUMMARY OF LCD PROJECTOR

Sr . No .	Particulars	Qty .	Hertz Computer Services	Riddhi Computer & Service	Miracle Tech Distributors Pvt. Ltd.	USA Infotech Advisors Pvt. Ltd.	A.G. Digitas
			1	2	3	4	5
1)	<u>LCD Projector</u> <u>Benq MX 560</u>	01	27650	27000	30840	34000	36000
	GST 28%		7742	7560	8635	9520	--
	TOTAL		35392	34560	39475	43520	36000
	Installation Charges		No	1200	--	No	No
	After discussion		35200	35760	ABSENT	ABSENT	35500

The renovation work of the classroom has been completed. The classroom is now equipped with 30 desks and benches, one Teacher's table, one white writing board and one platform. The process of purchasing LCD projector is in progress. The summary of expenses is as follows -

Particulars	Amount in Rs.
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Epoxy	94000
Civil, Colour and other works in the classroom	114347
Electrical work in the classroom	25605
Door for the classroom	12000
Purchase of Desk and Benches, Platform, Table, White Writing Board	140150
Purchase of LCD Projector	35200
<b>TOTAL</b>	<b>421302</b>

The total expense incurred for renovation of classroom (no. 103) for FYBAF till date was Rs. 4,21,302/-, out of which payment of Rs. 49,547/- (Rs. 35,200/- LCD Projector and Rs. 14,347/- additional work was pending.

10. To approve expenses on visit of expert committee to review damage caused by Tauktae cyclone on ex-post facto basis.

This point was for information only.

11. Organizing a workshop on 'How to Create Effective Campaigns on Social Media' in collaboration with VOCSKILL.

The Commerce Club and Department of BMS organized a workshop on 'How to Create Effective Campaigns on Social Media' in collaboration with VOCSKILL from 18<sup>th</sup> to 20<sup>th</sup> September 2021. The speaker was Ms. Sidra Usmani who has 13 years of experience in soft skill and marketing management.

12. Organizing a session on 'Career Awareness Session on Company Secretary' by ICSI WIRC.

The Commerce Club in collaboration with BBI Department organized a session on "Career Awareness Session on Company Secretary (CS)" by ICSI WIRC on 28<sup>th</sup> September 2021. The speaker for the same was Ms. Vimala Jogadia- Senior Executive Assistant- ICSI WIRC.

13. Any other matter with the permission of the chair.