

**Shailendra Education Society's
Arts, Commerce & Science College
Dahisar (E), Mumbai - 400 068**

IQAC MEETING (20-21/4)

1. Confirmation of minutes of the meeting held on 19th December 2020.
2. To approve expenses towards repairing of solar system on ex-post facto basis.
3. To inform about expenses on Smoke detector on ex-post facto basis.
4. To approve expenses under Student Welfare Fund.
5. Organization of Webinars aligning with Curriculum
6. To inform regarding the participation of Teachers in various Faculty Development Programmes
7. Any other matter with the permission of the chair.
 - a. Additional remuneration for Self-finance courses to Office Superintendent, Head Clerk and Junior Clerk

Minutes of IQAC Meeting 24th April 2021.

1. Confirmation of minutes of the meeting held on 19th December 2020.

The Committee confirmed the minutes of the IQAC meeting held on 19th December 2020 and the action taken report thereafter was approved.

2. To approve expenses towards repairing of solar system on ex-post facto basis.

The IQAC Coordinator explained that the solar system was not working. Shri. Anup Samant of M/s. Saur Engineer and Consultants Pvt. Ltd. inspected the panels. It was observed that the damage was caused due to rodents and pigeons. The ACP sheets were

also broken. The ACP sheets had to be fitted from 4 sides and a glass had to be fixed in door frame. The expenses for the same were Rs. 25000 + 18% GST (for control panel repairing) and Rs. 10000/- (for ACP sheets and glass). Payment of Rs. 29500/- had been made to M/s. Saur Engineer and Consultants Pvt. Ltd. and Rs. 10000/- had been paid to Mr. Baijnath Sharma towards repairing of the same. The repairing work had been completed. The solar panels are operational now.

3. To inform about expenses on Smoke detector on ex-post facto basis.

The IQAC Coordinator informed that an expense of Rs. 402393/- including GST had been incurred on Smoke detector and fire alarm system. Following are the particulars -

Sr. No.	Particulars	No. of Units	Cost in Rs.
1	Supply of intelligent Analogue addressable 1 loop Fire Alarm, capacity 220 devices and expandable upto 2 loops	01	69,980/- + GST 18%
2	Multi Detector @Rs. 2890/- plus GST	35	1,01,150/- + GST 18%
3	Addressable heat detector @Rs. 2890/- plus GST	04	11,560/- + GST 18%
4	Addressable manual call point @Rs. 2990/- plus GST	06	17,940/- + GST 18%
5	Addressable sounder @Rs. 3100/- plus GST	12	37,200/- + GST 18%
6	Installation, commissioning, consumables and project management		35,500/- + GST 18%
7	Wiring cost (approx. 500 sq. mt.)	100	50,000/-

The above material had been fixed and the fire alarms are working properly. The payment of Rs. 402393/- had been made to M/s. Unique Tech towards the same.

4. To approve expenses under Student Welfare Fund.

The Principal informed that Mr. Deepak Shinde studying in M. Com. Part-II had bagged gold medal in first ever Vishwa Mallakhamb Championship held on 16th February, 2019. He had also received the overall first prize. It was for the first time in college history that a Sportsman had won laurels at the international level. As per his letter dated 9th March, 2019, he requested that his fees of Rs.14, 865/- should be paid by the college. It was proposed that fees of Mr. Deepak Shinde should be met from current years' Student Welfare Fund which would be approximately Rs. 50,000/-.

5. Organization of Webinars aligning with Curriculum

The IQAC Coordinator stated that the following events were conducted in the academic year in order to have a balance between curriculum and its practical aspects.

Sr. No.	Name of the webinar	Subject	
1	A session on 'Union Budget 2021 Highlights-Direct Tax perspective' by CA Vimal Punmiya, a senior Chartered Accountant with vast experience of over 45 year in Direct & Indirect Tax, Audit and Company law etc.	Commerce	The event dealt with linking budget provisions with the paper of 'Direct Taxes' at the TYBCOM level.
2	A guest Lecture on "Understanding of Secularism and Democracy" was delivered by Mr. Sandesh Lalde of Anubhav Mumbai, an NGO working for the interest of students.	Political Science	Students were acquainted with the practical aspects of the ideas of Secularism which is a part of SYBA paper of Political Values and Ideologies
3	The History and Political Science association organized an online guest lecture on "Evolution of India's Foreign Policy" by Dr. Amitabh Singh, Associate Professor, Jawaharlal Nehru University, New Delhi	History	The event represented connection between India's Foreign Policy which forms a part of Contemporary India (History Paper V) at the TYBA level

6. To inform regarding the participation of Teachers in various Faculty Development Programmes.

The IQAC has always been encouraging its staff members to participate in various Workshops/ Webinars/ Seminars/ Faculty Development Programmes/ SWAYAM Courses and NPTEL Course for enhancing the skills of its employees and improving the quality of its Human Resource. With this aim the college had motivated its staff members to participate in various Faculty Development Programmes. The following teachers had enrolled and completed the below FDP's during the academic year 2020-21.

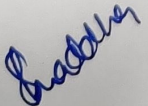
Sr. No.	Name of the Staff Member	Title of the Programme	Duration of the Event
1	Ms. Anuja Prashant Jadhav	8th Online Short Term Course on E-content Development' organised by UGC-Human Development Resource Center Gujrat University, Ahmedabad.	28/05/2020 to 03/06/2020
2		Online short term faculty development Program on Creation, Presentation and Dissemination of E-content (Library and Information Science) of fourteen days duration was conducted by St. Vincent College of Commerce, Pune.	06/06/2020 to 19/06/2020
3	Mr. Hemchandra Kumbhar	Two day faculty development Program on Online Teaching and E-content was organised by IIDE	3/06/2020 to 04/06/2020
4	Ms. Pooja Barad	One day National level faculty development Program on 'Restructuring the educational scenario through innovation in Teaching Learning' organized by IQAC in association with MasterSoft ERP Solution Pvt. Ltd., Nagpur.	11-07-20
5		Two day faculty development Program on Online Teaching and E-content was organised by IIDE	3/06/2020 to 04/06/2020
6		Two day faculty development on Effective and Efficient Online Teaching and Content Development.	08/07/2020 to 09/07/2020
7	Mr. Ameya Anil Ghatge	National level 'Seven days faculty development Program on Research Methodology'.	24/05/2021 to 31/05/2021
8	Ms. Rupali Dattatray	National level 'Seven days faculty development Program on Research Methodology'.	24/05/2021 to 31/05/2021

9	Ingale	Two day faculty development Program on Online Teaching and E-content was organised by IIDE	3/06/2020 to 04/06/2020
10	Mrs. Varsha Kiranpure	Two day faculty development Program on Online Teaching and E-content was organised by IIDE	3/06/2020 to 04/06/2020
11	Mrs. Vibhuti Borse	Two day faculty development Program on Online Teaching and E-content was organised by IIDE	3/06/2020 to 04/06/2020
12	Mrs. Sony Paul	Two day faculty development Program on Online Teaching and E-content was organised by IIDE	3/06/2020 to 04/06/2020
13	Dr. Bhavana Trivedi	Two day faculty development Program on Online Teaching and E-content was organised by IIDE	3/06/2020 to 04/06/2020
14	Dr. Kanchan Datt	Two day faculty development Program on Online Teaching and E-content was organised by IIDE	3/06/2020 to 04/06/2020
15	Ms. Bhagyashree Yadav	Two day faculty development Program on Online Teaching and E-content was organised by IIDE	3/06/2020 to 04/06/2020
16	Mr. Aditya Dhayfule	4- week Induction/Orientation Programme for "Faculty in Colleges of Higher Education"	4/06/2020-01/07/2020
17		Seven Day Second International Faculty Development Program on 'Pedagogy of Teaching History'	3/8/2020 to 9/08/2020
18		International Online Symposium titled 'The Academic Writing Project'	15/05/2020 to 18/05/2020

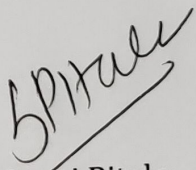
7. Any other matter with the permission of the chair

a. Additional remuneration for Self-finance courses to Office Superintendent, Head Clerk and Junior Clerk

The IQAC Coordinator stated that Mr. Bhikaji Khetle, Office Superintendent, Mr. Sachin Kapdekar, Head Clerk and Mr. Sameer Naik, Junior Clerk were handling additional responsibilities of accounts of Self-finance courses effectively and helping for its smooth functioning. It was decided to give Rs. 2500/-to Mr. Bhikaji Khetle and Mr. Sachin Kapdekar and Rs. 2000/-to Mr. Sameer Naik during the academic year 2020-21.


Dr. Shraddha Shukla
IQAC CO-ORDINATOR




Dr. Swati Pitale
PRINCIPAL
Principal
Shri Chhatra Education Society's
Arts, Commerce & Science College
Dahisar (E), Mumbai - 400 088

Action taken after IQAC Meeting 19th December 2020

1. Confirmation of minutes of the meeting held on 3rd October 2020.

The Committee confirmed the minutes of the IQAC meeting held on 3rd October 2020 and the action taken report thereafter was approved.

2. To propose for new courses Bachelor of Accounting and Finance (B.A.F.) and M.Sc. (I.T.) to University of Mumbai w.e.f. 2021-2022 on ex-post facto basis.

The proposal for new courses Bachelor of Accounting and Finance (B.A.F.) and M.Sc. (I.T.) had been submitted to University of Mumbai for the year 2021-22 on 29th September, 2020. The fee of Rs. 55,143/- had been paid towards the same to University of Mumbai. The college is waiting for approval of the same.

3. To purchase of online exam software on ex-post facto basis.


The college has purchased the examination software from M/s. Bitblue Technology Pvt. Ltd. for an Estimated Cost of Rs. 86,400 + (18%) GST. An advance of Rs. 67968/- have been paid for the same. The expenses is being borne from Regular, Self-Finance and M.Com account.

4. To propose for purchase of stationery for I-card printing on ex-post facto basis.

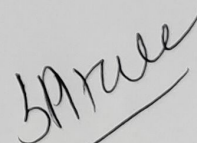
The college has purchased the stationary of I-card printing. The lowest quotation of M/s. Gurumudra Prakashan of Rs. 82,600/- including GST was to be approved and order placed.

5. To propose for Satellite Centre w.e.f. 2021-22 at Belkadi Village, Kaman, Vasai to University of Mumbai on ex-post facto basis.

The committee for approval of the Satellite center had visited the Belkhadi campus. The result of the same is awaited.


Dr. Shraddha Shukla
IQAC CO-ORDINATOR




Dr. Swati Pitale
PRINCIPAL
Principal
Shailendra Education Society's
Arts, Commerce & Science College
Dahisar (E) Mumbai - 400 068