



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SHAILENDRA EDUCATION SOCIETY'S ARTS, COMMERCE AND SCIENCE COLLEGE
• Name of the Head of the institution	Dr. Swati Pitale
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	022-28960768
• Mobile no	9869571492
• Registered e-mail	sha_deg_col@yahoo.co.in
• Alternate e-mail	swati.pitale@gmail.com
• Address	Shailendra Nagar, Dahisar (E.)
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400068
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Dr. Shraddha Shukla				
• Phone No.	02228489664				
• Alternate phone No.	9967127291				
• Mobile	9967127291				
• IQAC e-mail address	sha_deg_col@yahoo.co.in				
• Alternate Email address	drshuklashraddha@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://shailendradegreecollege.in/Documents/AQAR/AQAR2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://shailendradegreecollege.in/Documents/academic%20calender/Academic%20Calendar2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B++	2.98	2020	04/05/2020	03/05/2025
Cycle 2	B	2.92	2012	10/03/2012	09/03/2017
Cycle 1	B+	N.A.	2004	16/02/2004	15/02/2009
6.Date of Establishment of IQAC			25/08/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1. Encouraged teachers to participate in FDP 2.To conduct smoothly lectures, seminars, workshop online 3. Purchased Admin software for online admissions 4.Applied for BAF and MSc(IT)</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
14 laptops purchased for assessment of university answer sheets	faculties were provided with laptops so that they can carry out university paper assessment smoothly
Silver jubilee celebration	Silver Jubilee celebrations of college was conducted to felicitate past management members and office bearers
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	15/02/2022

15. Multidisciplinary / interdisciplinary

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16. Academic bank of credits (ABC):

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17. Skill development:

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18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

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19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

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20. Distance education/online education:

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Extended Profile

1. Programme

1.1 250

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 1270

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 572

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 356

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 23

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 23

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	250
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1270
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	572
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	356
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	23
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	23
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	19
Total number of Classrooms and Seminar halls	
4.2	62.85347
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	119
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution has well planned, structured and formal execution of the University of Mumbai curriculum to which it is affiliated and uses both traditional "chalk and talk " method as well as modern ICT classroom teaching methods such as Smart Board, Power Point presentations etc. Regular assessments of the students are carried out through periodic semester examinations and through practical tests, viva-voce etc. which helps in academic value-addition of the students. Besides this education is imparted through innovative teaching methods of curriculum delivery such as guest lectures, workshops, seminars, quiz, industrial visits and visits to areas of historical importance apart from regular lecture sessions.

This year due to Covid-19 pandemic and the consequent lockdown all the Guest lectures, Add-on courses, Bridge courses and even the remedial coaching were conducted online due to long-standing lockdown.

Identification of academically weaker students is done through diagnostic tests .They are offered remedial and extra coaching classes to improve their academic performance.

The college library is fully computerized with the implementation of SOUL 2.0 library software of INFLIBNET. Besides this college library has huge collection of books and journals. Online lectures of teachers are uploaded and stored in the library repository

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://shailendradegreecollege.in/NAAC2/C1/1.1.1/Criteria 1-1-1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the institution covers various activities to be conducted by various Departments, Committees and Extension activities.

The college conducts diagnostic test to identify academically weak students/slow learners as well as advanced learners. The slow learners are provided with remedial coaching to motivate to improve their academic performance. Advanced learners are encouraged to pursue professional courses such as CA, CMA, CS , MBA etc

The college has a system of Continuous Internal Evaluation (CIE) for all the courses across all programmes. The academic calendar provides for structured Continuous Internal Evaluation (CIE).

In order to facilitate employment for the students Online Campus Interviews by ICICI Prudential and Philip Capital were conducted. Off- Campus recruitment drive was organized by TCS for the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://shailendradegreecollege.in/NAAC2/C1/1.1.2/Criteria_1-1-2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

59

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College keenly monitors gender sensitivity, environment consciousness , adherence to Human Values and Professional Ethics through various curricular , co-curricular and extra-curricular activities.

Gender

In the Political Science syllabus, Gender with reference to Political participation in India is included.

The "Women Development Cell" conducts various online webinars .

Environment and sustainability

Environmental Studies and Foundation Course courses covers various environmental issues such as bio-diversity , sustainable

development , resource conservation ,Human Development Index and Biotechnology and Genetic Engineering and Nanotechnology etc.

We have reactivation of six Vermi Compost pits every year. We have replaced regular lights with LED lights which are environment-friendly. We have solar panels installed on our terrace which results in reduction of the electric bill.

Human Values and Professional Ethics

Political science and Foundation Course course covers "Right to Information"(RTI). Advertising students learn about ethical and social issues in advertising. Some B.M.S courses cover Business Ethics ,Corporate Governance and CSR M.Com programme syllabus includes Business Ethics. Some courses includes the basics of Indian Constitution.

To instill the core values of Constitution "Sanvidhan Diwas" was celebrated.

Our Library celebrated "International Women's Day "and "Reading Inspiration Day" A online interactive Workshop on Universal Human Values was conducted

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

5

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://shailendradegreecollege.in/NAAC2/C2/2.7.1/2.7.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	http://shailendradegreecollege.in/NAAC2/C1/Action%20Taken%20Reports19-20_20-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

429

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

154

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Most of them are first generation learner residing in and around Dahisar area. Admission to first year classes is given strictly on

merit basis as per University guideline. Diagnostic test is conducted for the first year students to identify slow learner and advance learner. College organizes many special programs for slow learners and advance learners.

Slow Learners:

a. Bridge Course- Students who have not studied Mathematics for a long time or opted for Secretarial Practice in twelfth standard, or are weak in Mathematics for such students

The bridge course in Mathematics is designed. It clears students' basic fundamentals of mathematics. T

b. Remedial Lectures- Remedial lecture are arranged for all the subjects in which students fail or get ATKT. The teachers make the student solve question papers of previous years.

Advance Learners:

1.Scholar Card from Library: College library issue Scholar Card to the SY and TY students who achieve excellence in their studies. Scholar Card facilitates students to borrow reference books from library.

2.Professional Card: Students perusing professional courses like ICAI,ICWA, ICSI etc. get special card.

3.NPTL/Swayam: Awareness is created for various Swayam and NPTEL Courses.

4.Guidance is provided to students for perusing professional courses and

competitive examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1270	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Experiential Learning

1. Workshop on Universal Human Value: was organized for first year students from 8th to 11th January 2021.
2. College conducted a session on 'How to Crack MBA CET or CAT and other Entrance Exams'
3. In the month of February 2021, 60 sacks of compost was harvested
4. WDC organized webinar - 'Protection of Women from Sexual Harassment at the workplace' on 17th February 2021.
5. Commerce Club organized guest lecture - "Career in Investment Banking" on 20th February, 2021
6. HPSA organized session "Evolution of India's Foreign Policy" on 24th February 2021. .
7. HPSA has also organized lecture on "Understanding Secularism and Democracy" on 23rd February 2021

B. Participative Learning:

Students display their writing abilities by writing poem, short stories, essays, articles in College magazine

1. Online Project presentation of students taken

1. Quiz Club conducted Competition on 26th February 2021

1. WDCorganized Online Quiz on International Women’s Day i.e. on 8th March 2021.

C. Problem Solving Methodologies

1. Technospherewas organized on 18th February 2021
2. Guest Lecture on Social Entrepreneurship:on 1st March 2021
3. Guest lecture on Mantra for Successful Financial Planning on 16th February 2021.
4. Guest Lecture on Union Budget 2021 on 22nd February 2021.
5. College onrganised lecture on IPR on 20th February 2021

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution makes use of modern methods of teaching with ICT (Information and Communication Technology) techniques such as Power Point presentations, educational videos, Smart boards, Google Classroom etc. apart from the traditional method of “chalk and talk”. The College has adequate physical and academic facilities for effective teaching and learning with 10 ICT enabled classrooms, 5 well equipped laboratories. Audio visual aids comprises of LCD Projector, LCD TV, Smart interactive boards are available. In the academic year 2020-21 due to covid pandemic college conducted online lectures for the students. Teachers prepared audio Videos and PPTs and conducted online lectures. Online data of students was compiled. Attempts has been made that all the students including the one who had shifted to their native place had access to online teaching lectures. The college conducted online lectures throughout the year by using Zoom platform. Students who were unable to attend online lectures for them teachers has put recorded lecture in the Library repository. Students can use it as per their convenience. The link for recorded lectures is as follows.

<https://sites.google.com/view/sesdegrecollegelibrary/home/e-content-repository>

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

248.1

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

First year students are apprise about examination rules and regulation during orientation lecture. Prospectus of college gives details of examination pattern and details of internal and external examination. Academic Calendar is given in the prospectus of the college. In the self-finance courses there is one class test in each semester. In the subject of Information Technology students appear for practical examination. Syllabus for internal test is announced by teacher concerned well in advance. A student can apply for the verification, revaluation and photo copy of answer script of Internal Examination if he/she is not satisfied with the marks obtained in it. The students can get a photocopy of assessed answer book after declaration of results by paying a prescribed fee.

There is provision for appearing for additional exam for first and second year students who are not able to appear for examinations due to participation in curricular or extracurricular activities or due to medical reason.

College has an Examination Committee for smooth conduct of Examination and Evaluation thereafter. CCTV cameras are installed in the college premises including examination room. Assignments are given well in advance and timely submission is ensured by the teachers.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-organized mechanism for redressal of examination related grievances. If a student has any grievance he can apply for photocopy of answer script. Students can also apply for verification of marks.

In the academic year 2020-21 due to Covid pandemic University directed colleges to conduct online examination .There is a well-organized mechanism for redressal of examination related grievances. Since exams were conducted online there was no reevaluation of papers. Proctoring is done for conducting the exam. Student's images and movement were captured during the exam. Students were asked to keep their device camera on throughout the exam. Helpdesk has been created, contact numbers of teachers and technical staff has been shared with the students. Mock test has been conducted before the exam for giving hands of training to students and to check technical requirements of online exam. Teachers has been trained to conduct online exam.

As per University circular college also provides conversion of Grade into percentage on demand

made by students. Duplicate mark-sheets are issued to the students who have lost.College communicates to the University regarding discrepancies in University result and non-availability of marksheet on time.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

1. On the University website, University has stated Programme Outcome and Course outcome of each Programme and Course.
2. Course Outcome and Programme Outcome is also stated on College website
3. Whenever University revise syllabus, Teachers are sent to attend workshop of Board of Studies
4. Many teachers of our college are member of Board of Studies and participate in syllabus framing and revision of syllabus.
5. Teachers are part of different whatsapp group of other college teachers and clarify their doubts related to syllabus.
6. Broad objectives are included in the vision and mission of the college.

Methods of Communication

The course objectives for the courses offered by the college which are affiliated to University of Mumbai are conveyed to the students in the following ways:

a. University

The course outcomes are accessed by a link on the website of University of Mumbai www.mu.ac.in

b. College

The course outcomes of the courses are uploaded on the College website, www.shailendegreecollege.in. Stakeholders can easily access details of course outcome from college website.

c. Department

In aided section most of departments are single handed department. Co-ordinators of Self Finance Courses communicate course outcome with teachers.

d. Students

In the first lecture of every semester teachers discuss the syllabus with students along with its outcome.

<http://shailendradegreecollege.in/NAAC/CourseOutcome.pdf>

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://shailendradegreecollege.in/pos.html
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Academic Calendar is prepared. Details of examinations, and all the co-curricular and extra-curricular activities are given in it . In the current academic due to Covid pandemic all the activities and examinations are conducted online.

Programme Outcome

Programme Specific Objectives are achieved through followings.

College Result

College result is higher than University average result.

Students Placements

Orientation for entrance tests is conducted. Campus interviews are held to boost placement. 5 students got placement in the year 2020-21.

Self-Employment

The college encourages self-employment through Value Added Courses.

Research Centre: The College has Ph.D. Research Center in the faculty of Commerce. At present four students are pursuing Ph.D. in the subject of Business Economics and one in Business Policy and Administration. Teachers guide students for 100 marks project in the B.Com (B&I), BMS and M.Com.

Course Outcomes

1. The college achieves course outcome by systematic teaching plan.
2. Remedial teaching is conducted for the subject like Mathematics.
3. Bridge courses and Skill based courses are conducted to improve performance of the students in academics.
4. College provides adequate ICT facilities to teachers and students for development of their global knowledge.
5. There is a well-equipped library with internet facility and research corner.

<http://shailendradegreecollege.in/NAAC/CourseOutcome.pdf>

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

418

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://drive.google.com/file/d/1k4ml3hwB541nOD-gzozpbjRvkds4kDnV/view?usp=sharing>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute caters to the requirement of Arts and Commerce stream students. In the science field the college has B.Sc. (I.T.) course. The college has further proposed to extend BSC IT to a post graduate course in next year i.e. MSC (IT). At the same time proposal has been sent to the University to start a new course in Bachelor of Accounting & Finance(BAF). The purpose of the Incubation Centre in Arts and Commerce College is to provide a conducive environment for budding entrepreneurs by providing them the best possible support in ideas and facilities. The Institute has created knowledge resources and facilitated its transfer through various ways:

1. The college provides a very supportive research culture for its faculty members. The college has two Research Centres in the subjects of Business Economics and Commerce and three of our own faculty members are research guides. This year one of the faculty member Ms. Pooja Barat has registered for Ph.D. degree from the

college Research Centre. One of the Ph.D. student Ms. Sakshi Khatri has submitted her Synopsis from the college Research Centre.

2. The college has taken initiatives to create knowledge resources by conducting various activities like: 1. A lecture on the topic six sigma and its application on social sciences was conducted on 16th Feb, 2021.

2. A workshop on SWAYAM was conducted to create an awareness for digital courses at affordable prices which can bridge the digital divide for students who belong to the underprivileged category.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

No extension activities were carried out related to neighborhood community in the academic year 2020-21 due tp pandemic Covid-19.,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

646

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

02

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Campus of College is 1.1155 acres. College has adequate physical and academic facilities as per norms of Mumbai University to run different programs. College follows a shift system to put available premises to optimum use. There are 17 classrooms, out of which eight classrooms are equipped with Smart board and eleven classrooms have LCD Projectors and one classroom is having LCD TV. Online admission software was purchased as due to Covid- 19 pandemic students were restricted from coming to college physically. There are five computer laboratories with 113 computers connected with LAN on first floor and fifth floor and Electronics laboratory on third floor. College has established fully equipped UGC Network Resource Centre under UGC grant. College has a separate Examination Room on second floor which is utilized for Centralized Assessment Programme. Library is situated on fourth floor and has an area of about 1374.08 sq. Ladies Common Room is situated on third floor which is equipped with sofa, chairs, dressing table, sanitary napkin vending machine and an incinerator with attached toilet. Spacious canteen facility is available at ground floor with a capacity of 100 students equipped with water cooler. Infrastructure of College is optimally utilized to conduct various activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://shailendradegreecollege.in/Campus%20Tour.htm

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has developed adequate facilities for Sports and Cultural activities.

College has playground of 24,000 sq. which has been obtained on lease from MHADA and is used for conducting outdoor sports activities such as Cricket, Volleyball, Shot Put, Discus throw, Mallakhamb, Kabaddi, Kho-kho and Athletics. It is used for conducting state level Kabaddi competition, University level Mallakhamb competition, intercollegiate competitions, social programmes, tree plantation drive, flag hoisting ceremony on Independence Day and Republic Day.

Gymkhana on ground floor having an area 900 sq. ft. conducts indoor games Chess, Carom, Table tennis. It organizes sports events for teaching and non-teaching Staff. Yoga batches are conducted in Gymkhana. Professional coaches have been appointed to train the students.

Prin. D. G. Samant Hall is located on ground floor having an area of 2788.60 sq.ft. College has Multimedia Centre of an area of 903.08 sq. equipped with Computer, Projector screen and CCTV with a capacity of 100 seats.

Extension Activities Room is situated on third floor and having an area of 172.80 sq. Students' Council Room is having an area of 172.80 sq. Medical room is available on fourth floor with a facility of First Aid Kit, Bed, Stretcher, Wheel Chair and attached toilet.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://shailendradegreecollege.in/Campus%20Tour.htm

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://shailendradegreecollege.in/Campus%20Tour.htm
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.82150

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software for automation : SOUL Version of ILMS software 2.0.0.12. Software is compliant to international standards. Nature of automation : Full Year of augmentation : 2006 - 07 Total Collection of Library is 37810 including 37408 Textbooks and Reference books, 4904 Book Bank books, 1001 Bound volumes and 874 CDs and DVDs. It subscribes 55 print periodicals. Library is subscribing N-List project of INFLIBNET through which access to 6000+ e-journals, 1,64,300+ e-books through N-LIST and 6,00,000 e-books through National Digital Library can be accessed. Library Website can be accessed at <https://sites.google.com/view/sesdegreecollegelibrary/home> and Blog at <http://sesdegreecollegelibrary.blogspot.com/> Sections of Library are - • Reading Room equipped with Projector Screen, Water Cooler, free internet access, open access to books • Periodicals display area • E-Library equipped with six computers • Research Centre equipped with three computers and all in one Printer and Air conditioner • Stacking area • Newspaper reading corner • Circulation counter with 2 computer, Barcode printer, Wireless barcode scanner and Printer • Librarian's cabin equipped with Computer, Printer, Air conditioner. Library services are computerized with implementation of barcode system on member card and books. Website is having sections like E-content Repository, E-resources, tools for E-content creation, WebOPAC.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sites.google.com/view/sesdegreecollegelibrary/home

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.68

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has 5 computer laboratories for providing computer education and training to students. UGC Network Resource Center has been established to cater to needs of research and Faculty improvement. College upgrades its computer systems as and when need arises. Total 154 computers and 17 laptops are available for

students and staff. A leased line from Hathway Cablenet is available for internet. Individual switches for Internet are installed in laboratories for better speed.

All the ICT facilities are updated periodically as per the requirement.

Month and year

Quantity

Configuration

September 2017

5 computers for B.Sc. I.T laboratory

Dell Vostro 3268, Coir i5, 7thGen 7400 / 3 GHz - 8 GB RAM

November 2018

10 computers

DELL Vostro 3470 Intel 8th generation core i5-8400

May 2019

5 computers for B.Sc. I.T laboratory

Dell Optiplex 3060 micro XCTO i5- 8400, 8 GB RAM

January 2020

13 Laptops for Faculty to impart computer-based teaching and learning and Online Screen Marking (OSM) for assessment of TY examination of all courses

Dell Vostro 3580 8th Gen. i5 - 8265, 8 GB RAM

13 licenses of Antivirus Quick Heal Internet Security for three years

February 2020

2 LCD projectors

March 2020

3 computers

Dell Vostro 3470, Ci3 - 9100U

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

119

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.63525

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Funds required for maintenance purpose are allocated in the annual budget. College has 5 Computer laboratories and one Electronics laboratory. Cleaning and dusting of laboratories is undertaken by sweepers. Students get two bar-coded library cards after taking admission in Class. Library cards are printed in the library. Library provides orientation to the fresher's, two types of Book Bank facility to students, membership to ex-students. Three Library Attendants have been appointed for smooth and effective functioning of the library. Library is regularly cleaned by sweepers. A stock verification library book is conducted once in every two years. Library fees are spent on books and journals. Sports Director ensures utilization of Playground and maintenance of sports equipments of the College. Sanitary materials are regularly provided to sweepers. Annual Maintenance Contracts have been given for computer related repairs and maintenance, Fire extinguishers, Air conditioner, Reprography Machine, Copier/Offset machine and CCTV cameras. A team of sweepers have been appointed to clean the entire premises including classrooms, laboratories, library and passages. 33 Fire extinguishers and 6 buckets had been purchased placed at prominent places and refilled every year for Fire Safety. A dead Stock Verification of all laboratory equipments, Sports equipments is undertaken every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
141	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

106

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

106

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

6

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

28

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The year 2020-21 was affected badly due to Covid- 19 pandemic on account of which students were restricted from coming to the college physically. In this situation it was practically

impossible to formulate the Students Council. NA.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Since we don't have a registered Alumni we don't accept any financial support services.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Transforming dreams into reality by harnessing the potential to create an intellectually aspiring, emotionally and socially binding environment.

Mission: "Prajvalito Dnyanmaya Pradip"

Shailendra Education Society was established on 31st March, 1976. It has been registered under the Society Registration Act 1860 vide No. BOM/122/1976/GB/BSD and also under the Public Trust Act 1950 vide No.F3962 Mumbai. The Society established Shailendra Education Society's Arts, Commerce and Science College in 1994.

Governance

1. The Governing body of the college focuses on keeping the organizational structures and activities in the direction towards its Vision statement. The Principal is the Chairperson of all the administrative and academic undertaking.
2. The Managing Committee is the apex body of Shailendra Education Society under which the College performs its functions.
3. The College Development Committee (CDC) functions as the primary executive body, endorsed with all academic, administrative and financial responsibilities. It comprises of some members of the Managing Committee, Principal and representatives from industry, social service, teaching staff, non-teaching staff, students and alumni.
4. All academic and administrative decisions are implemented through the IQAC.
5. The Office Superintendent supervises the administrative affairs of the college assisted by the non-teaching staff.

File Description	Documents
Paste link for additional information	http://shailendradegreecollege.in/VisionMission.htm
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal is the head of the institution and an attempt has been made to keep the administration decentralized. The self-financed wing has Co-coordinators who are responsible for the smooth functioning of the courses. There is also a Coordinator for the M.Com and the M.Sc.IT. Programme. The office administration is headed by an Office Superintendent under who are Head clerk, Senior Clerk, two Junior clerks, Laboratory attendants, class IV Staff and Sweepers. There is a Librarian to cater to the library section of the college. The Principal holds regular meetings with the Teaching and Non-Teaching Staff. It helps in involving all the stake holders and valuing their suggestions for the progress of the college.

The college has its faith in the decentralization of administration. It continuous to follows the following Standard procedure for organizing any event.

1. It starts with conception and deliberation of the idea at the college IQAC and department level.
2. It is then presented to the CDC for its approval. The approval for the event is obtained ensuring accountability.
3. After that detailed deliberations are held to assign responsibilities by distribute the work among staff members.
4. The Principal conducts timely meetings to ensure the progress of the work.
5. After the completion of event a report is submitted to the Principal for future analysis and references. It also ensures accountability towards the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution staunchly believes in its mission to spread the light of knowledge and is committed to take the necessary steps in that direction. It is with this aim that the College has a perspective plan. The college has expanded its course list in the past years and continues to do so for the fulfillment of the aim. The College Perspective Plan is manifested in the IQAC Minutes of Meeting dated 3rd October 2020. The plan covers the period from 2020-21 till 2024-25. The following are the key focus points of the Perspective plan and the steps taken by the college in those domains.

1. To be able to launch skill- oriented courses and add-on courses.
2. To establish industry-academic linkage
3. Strengthen Placement Cell
4. Upgraded infrastructure
5. Vibrant extra-curricular activities and extension activities
6. Collaboration with NGO's
7. E-Governance and expansion of ICT tools in pedagogy
8. To strengthen Research Activities

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Academic Section of the college consists of Aided, Self-Financed and Library Section.

- Various Statutory and Ad-hoc committees are constituted which perform curricular and extracurricular activities.
- The Office Superintendent oversees the Office administration. The Office staff includes Head clerk assisted by a team of Senior and Junior Clerks.

The college follows all the rules and regulations defined by UGC, State Government and University of Mumbai for procedures involving recruitment, promotions, service matters and grievance redressal for staff and students.

The employees are governed by the service rules mentioned in the Standard Code and Rules and regulations of University of Mumbai

- The Procedure of Recruitment include NOC from Joint Director, Higher Education, Approval of draft advertisement, publication of Advertisement, systematic Interview and Approval process are followed rigorously.
- Promotion of teaching staff in aided section is as per CAS. Non-teaching staff promotion is based on seniority and availability of vacant higher post.
- The college has constituted College Grievance Redressal Cell (CGRC) as per the Circular No. DSD/05/2019 of Department of Student's Development, University of Mumbai. It also has a grievance reporting portal on its website.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://shailendradegreecollege.in/NAAC2/C6/INSTITUTION%20ORGANOGRAM%202021-22.jpg
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute believes that in the welfare of the employees lies the welfare of the institution. The college has undertaken the following welfare measures for its staff -

- 16 Teachers participated in the FDP's. Teachers are sent without delay for Orientation, Refresher and Short Term Courses.
- Employees Co-operative Credit Society through which he/she can avail loan facility in times of financial emergency. The credit limit of the Credit Society has been increased from Rs.3,50,000/- to Rs.7,00,000/- for Staff members.
- Advance payment of salary is done irrespective of delay in receiving salary grant from government.
- Guest lectures, Workshops have been organized for enhancement of skills of staff members.

- Provided Fund Contribution for the Self-Finance Staff Members is provided by the college.
- Incentives are given to staff to appear for NPTEL exams.
- Diwali gifts are given to the administrative and supportive Staff.
- Asst. Prof. Dr. Shraddha Shukla was felicitated with 'Best Teacher' award for the year 2019-20.
- Due to COVID-19 Pandemic as most of the self-finance teaching staff were reimbursed Rs.300 per month for internet connection charges.
- The college has purchased a nasal vaporizer each for its teaching and non-teaching section as a part of its COVID-19 Appropriate Behavior.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Academic Performance Indicator (API) and Performance Based Assessment (PBA's) forms of each staff member in aided section is validated by IQAC. The API is filled in by the staff and submitted to IQAC. The IQAC calculates the score in API Category. When the

staff member is eligible for Career Advancement Scheme, the IQAC recommends the case to the University through the Principal. The promotion procedure includes verification of scores, recommendation by the management and personal interviews by a panel constituted as per University norms. The committee then forwards the case to the Joint Director, Higher Education, for Pay and Grade Fixation. The service books of teaching and non-teaching staff in aided section are regularly updated.

Student Feedback has been conducted. It is analyzed and corrective measures are undertaken for Self Finance Section.

Appraisal of Non- Teaching Staff: Confidential report of each staff member of the non-teaching section is submitted by the Office Superintendent (OS) to the Principal. The same is recorded in personal file. Currently seniority is the sole criterion for promotion of non-teaching staff. Non-Teaching Staff pay fixation is carried out as per GR. SANKIRNA/2009/(326/09) dated 7th October 2009.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has rigorously followed high auditing standards.

INTERNAL AUDIT

Audit is a continuous process where the Office Superintendent checks all vouchers and bills. He undertakes routine checking to detect errors. Suggestions of the internal auditor to improve the accounting financial system are incorporated. Observations made by the auditor are brought to the notice of Office Superintendent and Principal of the college. After a thorough process of Internal Audit the account books are sent to the External Audit for the final approval.

EXTERNAL AUDIT

The Management has appointed S. G. REGE & CO. as an external auditor. The Audit report is discussed in the CDC meeting. All necessary audits as per the requirements of the University, UGC and Government of Maharashtra are carried out by the college periodically. In case of any discrepancy, shortcomings or lacunas the external auditors brings it to the notice of college. The auditors from the Joint Director Office, Department of Higher Education, Mumbai carry out an external audit of salary and non-salary grants. The college has submitted its Administrative Audit to the office of Joint Director, Higher Education, Mumbai for the assessment years 2011-2012 to 2017-18.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The CDC deals with the mobilization and utilization of resources.

- **Fees:** College follows the regulations of University with respect to the tuition fees. There is optimum utilization of the fees collected.
- **Funding Agencies:** The IQAC explores funding schemes of various agencies like UGC, ANGC Scholarships, Government Scholarships through MahaDBT and Freeships. Committees such

as NSS, NCC, DLLE apply for funds through various schemes.

- **Maintenance of Accounts:** The College Office scrutinizes the accounts. Separate accounts for aided course, self-financed courses are maintained by the college.
- **Utilization Strategies:** All Committee budgets for each academic year are placed for approval in the first CDC meeting of the academic year for sanction of expenditure. Once sanctioned, the Committee can proceed with the activities.
- **Salary:** The salary grant of Aided Section, Self Finance and M.Com Section were Rs.2,08,66,763/-, Rs.42,25,117/- and Rs. 4,33,729/- respectively for the academic year 2020-21.
- **Maintenance and Upgradation of Infrastructure:** Adequate provisions for development of infrastructure are in place.
- **Library Expenditures:** The library is upgraded timely. Library fees are utilized for purchasing books and journals.
- **UGC Grants:** These grants are utilized as per the sanctioned heads of expenditure. A separate dead stock register of equipment purchased through UGC Grants is maintained.

File Description	Documents
Paste link for additional information	http://shailendradegreecollege.in/NAAC2/C6/6.4.3/1.pdf
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has contributed in institutionalizing its best practices to upgrade quality. The push has been for extension of ICT and provide opportunities for the holistic development of students. Along with continuing its previous year efforts, following initiatives were undertaken by the IQAC this year -

- The college has purchased a new 'Online Admission Software' so that students could complete the entire admission procedure from filling of forms to payment of fees from their residences without the need for coming to college even once.
- The entire teaching section has enhanced their role in the digital space. From conducting lectures on Zoom platform to utilizing Google Classrooms and other interactive means on

online mode to uploading the lectures on a new college webpage.

- The nature club of the college harvested 60 sacks of compost in the year which was used to ensure fertility of soil for the trees and plants in the college campus.
- The celebration of Yoga Day was also shifted on the online mode. The yoga teachers of Sri Ambika Yog Kutir were invited to conduct yoga sessions online.
- The NSS Unit also conducted the E-sessions on the topics, 'Importance of Vegan Diet' and 'Eradication of Blind Faith'.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has laid emphasis on the academic dimension so as to improve the teaching learning process, structure and methodology. It has been the body suggesting change in policies, procedures and structures and ensuring implementation of the same. The following steps have been taken by the IQAC which have brought in incremental improvement the learning processes.

MOVE TOWARDS BLENDID LEARNING

The college has started to shift its teaching learning techniques from traditional classroom based to blended learning. The college library has created a web page providing students with links for online lectures so that students can access them as per their convenience and requirements. Teachers make use of Power Point Presentations, Smart Classrooms and Google Classroom. Google Classroom has been used by teachers to share notes, syllabus details and academic aiding materials to all the students. Students can browse through the links given for academic websites, watch videos and other documents which the teacher shares on the classroom.

EVENTS ALLIGNING WITH CURRICULUM

Webinars were conducted which aligned with the curriculum ideas.

- Session on 'Union Budget 2021 Highlights-Direct Tax perspective'
- Guest Lecture on 'Understanding of Secularism and Democracy'
- Guest lecture on 'Evolution of India's Foreign Policy'

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://shailendradegreecollege.in/NAAC2/C2/2.7.1/2.7.1.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity programmes are conducted by Women Development Cell in the college. Due to ongoing pandemic all activities of the year 2020-21 was conducted online

Details are as follows:

1. On 17th February, 2021, Women Development Cell of Shailendra Degree College and

Majlis Legal Centre an NGO had organized a webinar on "The Protection of Women from Sexual Harassment at the Work Place" The lecture was conducted by Majlis resource person Advocate Jacinta Saldana. The programme was conducted to create awareness about sexual harassment at workplace and the laws applicable pertaining to this issue. Total 110 students had participated and benefitted with this lecture.

2. An online Quiz was organised on 8th March 2021 on occasion of International Women's Day. Total 94 students had participated and given their slogans on gender equality. Some of the slogans are mentioned here:

Beyond the activities of WDC the Foundation Course in all the programmes has the topic 'Human Rights and its Violation' in the syllabus. The rights of women and violation against women are discussed in the class rooms. The students are educated about equality of Men and women in these lectures.

File Description	Documents
Annual gender sensitization action plan	http://shailendradegreecollege.in/NAAC2/C7/7.1.1/internal%20complaints%20committee%2017-Dec-2021%2012-55-42.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://shailendradegreecollege.in/NAAC2/C7/7.1.1/CCTV.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management**

"Reduce, Reuse and Recycle" is the slogan we strictly follow while deals with waste.

Our Vermicomposting Project is a step towards Clean and Green city. NSS unit and Nature Club our college started the project in the year 2008 in a simplex tank, as a model to Municipal solid Waste Management. In 2011 under UGC grant of Rs. 65000 we made a 2.30 x1x0.4 cubic m shed with 6 working composting pits. Since then, every year dry leaves in the campus and organic waste generated in the canteen were recycled by earthworms into valuable compost.

In the year 2020-21 60 sacks of compost was harvested and used in the butterfly Garden and plants in the entire campus area. The compost pits were reactivated.

Liquid waste management

Liquid waste is disposed of through drainage pipes.

- **E-waste management**

NSS unit had conducted a Paper and E-Waste Collection activity between 23rd to 26th January, 2021.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

<p>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</p>	<p>E. None of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="86 441 539 506">File Description</th> <th data-bbox="539 441 1436 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 539 607">Geo tagged photographs / videos of the facilities</td> <td data-bbox="539 506 1436 607" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 607 539 674">Any other relevant information</td> <td data-bbox="539 607 1436 674" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	No File Uploaded	Any other relevant information	No File Uploaded			
File Description	Documents								
Geo tagged photographs / videos of the facilities	No File Uploaded								
Any other relevant information	No File Uploaded								
<p>7.1.5 - Green campus initiatives include</p>									
<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	<p>B. Any 3 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="86 1180 539 1245">File Description</th> <th data-bbox="539 1180 1436 1245">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1245 539 1346">Geo tagged photos / videos of the facilities</td> <td data-bbox="539 1245 1436 1346" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1346 539 1480">Various policy documents / decisions circulated for implementation</td> <td data-bbox="539 1346 1436 1480" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1480 539 1547">Any other relevant documents</td> <td data-bbox="539 1480 1436 1547" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	View File	Various policy documents / decisions circulated for implementation	No File Uploaded	Any other relevant documents	View File	
File Description	Documents								
Geo tagged photos / videos of the facilities	View File								
Various policy documents / decisions circulated for implementation	No File Uploaded								
Any other relevant documents	View File								
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>									
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>D. Any 1 of the above</p>								

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has constituted a BC Cell as per the University guidelines for catering to the needs and problem of student, teaching, and non-teaching staff belonging to the SC,ST,NT,VJDT,OBC and SBC categories. College follows the reservation norms prescribed by the Government of Maharashtra and

University of Mumbai while giving admission to all courses. In the current academic year 2020-21 approximately 190 students have received the benefits of various scholarships programmes.

The History and Political Science Association has organized a guest lecture on the topic of, 'Understanding Secularism and Democracy' on 23rd February 2021. The lecture was delivered by Mr. Sandesh Lalge of Anubhav Mumbai, an NGO working for the interest of students. More than 70 students participated in the event.

The History and Political Science Association organized an online guest lecture on 24th February 2021. Dr. Amitabh Singh, Associate Professor, JNU, New Delhi delivered a lecture on 'Evolution of India's Foreign Policy'. As many as 97 participants, including teachers, attended the event.

The activities of Marathi Waghmay Mandal and Hindi Diwas celebrations are examples of linguistic inclusiveness. Students are allowed to give their examination in either English or Marathi. In the magazine articles in various languages English, Hindi and Marathi

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

An online interactive session on 'Universal Human Values' was conducted for first year students from 8th to 11th January, 2021. The resource person for the same was Dr. Minu Mehta of IES MCRC. Dr. Minu Mehta is a certified Leadership Trainer and has twenty-five years of experience in academics and advisory including curriculum design, industry interaction and pedagogic innovation.

The sessions were eye opening and thought provoking for all. The session has put forth the proposal that 'continuous happiness and harmony can't be achieved by gathering lot of luxury items but by maintaining relationships.'

An important activity conducted this year was 'Student Assistance

Project' conducted in collaboration with Seva Sahayog Foundation. Students were allocated students of school standards 8th, 9th and 10th. Students interacted for 30 minutes every day with the student regarding academic hurdles and doubts. . More than 20 students have participated and worked around 20hrs.

In collaboration with the NGO 'United Way', the NSS Unit organized a webinar of the topic of Marine Pollution on 11th November 2020. More than 30 students took part in the awareness session.

Around 12 students participated in the Civic duty activities by working with the Police Department.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://shailendradegreecollege.in/NAAC2/C7/7.1.9/UHV.pdf
Any other relevant information	http://shailendradegreecollege.in/NAAC2/C7/7.1.9/7.1.9_syllabus.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To inculcate the values and patriotism in our young minds we celebrate the national festivals like Independence Day, Republic Day, and Teacher's Day.

College organizes programmes on the following days.

2nd October - Gandhi Jayanti

12th January - International Youth Day on occasion of birth anniversary of Swami Vivekanand

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice - 1

1. Title of the Practice: Online admission, online teaching and online proctored examination.
2. Objectives of the Practice:

- To make students and staff safe and secure from covid-19 pandemic without hindering the activities of higher education.

3.The Context: Covid 19 Pandemic

4. The Practice: Online admission, online lecture, online assessment and evaluation, online programmes

5. Evidence of Success: All most all students took admission. Teachers had conducted their lectures online.

6. Problem encounters and Recourses: Poor internet facility in the villeges.

Practice - 2

1. Title of the Practice: Instalment facility, Scholarships, free ships, financial help by staff to students, arranging financial help to students from various organization, Book bank facility.

2. Objectives of the Practice:

- financial assistance to needy students.

3. The Context: covid Pandemic

4. The Practice: Scholarships are made available to the students.

5.Evidence of Success: 141 students were benefited by various Scholarships.

The college has student welfare fund. In the year 2020-21 an amount of Rs. 30,150/- was given to poor and financially needy students of various classes.

6. Problem encounters and Recourses: In case of scholarship, sometimes students don't have all documents viz income certificate, students are advised to approach the Tahasildar office.

File Description	Documents
Best practices in the Institutional website	http://shailendradegreecollege.in/NAAC2/C7/7.2.1/Vouchers_Proofs.pdf
Any other relevant information	http://shailendradegreecollege.in/NAAC2/C7/7.2.1/Scholarship%20Proof.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college has taken decisive steps to promote environment consciences and make the campus eco-friendly. We believe that conserving ecosystem services are critical to sustainable development of a nation.

We have a working vermicomposting project with a 2.30 x1x0.4 cubic m shed with 6 working composting pits. In the year 2020-21 60 sacks of compost was harvested and used in the butterfly Garden and plants in the entire campus area. The compost pits were reactivated.

Butterfly garden project is another initiative undertaken to protect biodiversity. We have incepted a butterfly garden with the help of eminent horticulturist Mr. Suhas Joshi and Bombay Natural History Society. It is designed to create an environment that attracts butterflies. Caterpillar host plant and nectar plants for adult butterflies are selected and planted in the garden. This small garden we use to educate our students about ecosystem services which we always neglect.

To reduce the electricity bills and as a step towards reducing carbon footprint, the college decided to go for Solar Energy Project. All the light fittings have been replaced by LED lights to reduce the energy consumption

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To start MSc.IT and BAF
2. To start more insdutry oriented add-on courses
- 3.To sign MoU's with industry.
- 4.To strengthen Research Centre.