



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	SHAILENDRA EDUCATION SOCIETY'S ARTS, COMMERCE AND SCIENCE COLLEGE
Name of the head of the Institution	Dr. Swati Pitale
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	022-28960768
Mobile no.	9869571492
Registered Email	sha_deg_col@yahoo.co.in
Alternate Email	swati.pitale@gmail.com
Address	Shailendra Nagar, Dahisar (E)
City/Town	Mumbai
State/UT	Maharashtra
Pincode	400068

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. Shraddha Shukla			
Phone no/Alternate Phone no.		02228489664			
Mobile no.		9967127291			
Registered Email		sha_deg_col@yahoo.co.in			
Alternate Email		drshuklashraddha@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://shailendradegreecollege.in/Documents/AOAR/AOAR%202018-19.pdf">http://shailendradegreecollege.in/Documents/AOAR/AOAR%202018-19.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://shailendradegreecollege.in/Documents/2019-20/shailendra AC2019-20.pdf">http://shailendradegreecollege.in/Documents/2019-20/shailendra AC2019-20.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.92	2012	10-Mar-2012	09-Mar-2017
3	B++	2.98	2020	04-May-2020	03-May-2025
<b>6. Date of Establishment of IQAC</b>			25-Aug-2004		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Guest lecture on Career in Finance	30-Aug-2019 1	57
A session on MBA & Banking Entrance Exam Guidance	17-Sep-2019 1	32
A session on Financial Awareness	27-Sep-2019 1	56
An orientation lecture for Employability Training and Youth Empowerment	24-Jul-2019 1	76
A seminar on Company Secretary as a Career for the Students	31-Jul-2019 1	66
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
ZERO	ZERO	ZERO	2020 00	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

3. College celebrated Silver Jubilee year

4. Infrastructure development renovation

1. Completed NAAC re accreditation third cycle

2. Purchased 13 laptops for online assessment.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Sports (Mallakhamb)	Mr. Deepak Shinde, secured Bronz Medal at National level in All around Indv.
Sports (Mallakhamb)	Mr. Deepak Shinde, secured Bronz Medal at National Level in Pole Apparatus
Sports (Mallakhamb)	Mr. Deepak Shinde, Winner at National Level
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	12-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

13-Mar-2020

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

10-Sep-2020

17. Does the Institution have Management Information System ?

No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college appoints teaching staff as per the educational qualifications stipulated by the UGC, University of Mumbai to which the college is affiliated. At the commencement of the year a department wise and teacher wise time-table is prepared for lectures ,tutorials and practicals. A timetable for Class-rooms and Laboratories is prepared for lectures ,tutorials and practicals to ensure optimum utilization of classroom and laboratories.The Time-table, syllabus and examination schedule is displayed on the notice boards and college website , for the students. The teachers are allotted the courses based on their educational qualifications and areas of interest and specialization. An academic year is divided into two semesters.A teacher prepares a teaching plan for the entire semester at the commencement of eachsemester which becomes the basis for efficient curriculum delivery during the year.A detailed daily diary is maintained by each teacher to ensure adequate flexibility in timely completion of the syllabus. Apart from the traditional method of chalk and talk teachers make use of modern methods of teaching using ICT (Information and Communication Technology) such as Powerpoint, educational videos, Google Classroom, Smartboards etc. These methods are useful in conducting tests, giving assignments ,class notes, dissemination of question banks,previous years' question papers etc. Besides lectures, tutorials are used for a more personalized attention to the students. The Departments, Committees and Extension activities conduct various co-curricular and extra-curricular activities , which are normally planned at the commencement of the academic year and listed in the academic calendar. The activities would include Seminars, Workshops, Guest lectures, Industrial Visits, study tours to areas of historical importance etc which would add value to Teaching-Learning process. Industrial Visits to various industrial establishments exposes them to the Processes and functioning of the industry which enhances the employability of the students.Apart from the marks the freshers are administered an Aptitude Test which helps us classify the students into slow learners and advanced learners. We also have a practice of conducting Bridge and Remedial courses. The syllabus of various courses of the Academic Programmes are structured and designed by the Board of Studies of each Programme of the University of Mumbai to which the college is affiliated. The College also have various certificate courses, Add-on Course ,Value-added courses to ensure academic flexibility in addition to the regular Academic Programme. We have a system of mentor-mentee whereby the students are counselled for curricular, co-curricular , extra-curricular activities and overall personality development of the students. Students are encouraged to participate in inter and intra collegiate multi-disciplinary events and competitions.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
ZERO	ZERO	01/12/2021	00	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	01/12/2021
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
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CBCS		CBCS/Elective Course System
Nill	NA	01/12/2021

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga	08/07/2019	10
Bridge Course in Mathematics	08/07/2019	76
Mallakhamb	29/07/2019	5
Gift Box Decoration	02/12/2019	7
Diya Painting	02/12/2019	6
Paper Quiling	19/12/2019	7
Bridge Course in Java	11/01/2020	24
Bridge Course in Accountancy	08/07/2019	4
Vermicompost	24/09/2019	6
Mehendi	11/10/2019	6
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	CA Internship	3
BMS	IOP - DLLE	6
BSc	IOP - DLLE (Information Technology)	24
BCom	IOP - DLLE (Banking & Insurance)	8
MCom	IOP - DLLE	6
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

## Feedback Obtained

Our college has a system of structured feedback system regarding curriculum delivery system. Our college is an affiliated to the University of Mumbai. Its curriculum for all the programmes and all the courses included therein are framed by the Board of Studies, University of Mumbai and its constituent sub-committees. An elaborate and structured questionnaire is prepared for getting valuable inputs from various stakeholders of the education system viz. Students, Teachers, Alumni and Parents etc. The questionnaire seeks to gather the opinions and perceptions of various stakeholders on the contents, relevance, utility, adequacy of the syllabus. It also assesses the practical application in terms of employability and skill-development and its covering various contemporary issues. The data is collected from the stakeholders in physical form. However we have started gathering the inputs on Google Classroom Platform on a pilot basis from the last year. Once the data is collected it is suitably analysed and conclusions are drawn. The suggestions and/or recommendations are listed. They are thoroughly discussed in the IQAC meeting and their applicability and viability is verified. Depending on the viability and utility of the suggestions/recommendations suitable action is taken. We have Remedial coaching and Bridge courses implemented for the academically weak students and students having no exposure to a particular course respectively. We have no role to play in Curriculum design and structuring.. However we attempt to enhance academic flexibility by starting subject-related add-on Courses such as Tally GST, CCC, Web Designing, Computer languages etc. We also have introduced some Value-added courses such as Bag-making, paper-quilling, Rangoli on the demand made by the students. The feedback process is transparent, flexible and receptive.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PhD or DPhil	Business Policy & Administration	8	8	0
PhD or DPhil	Business Economics	4	4	4
MCom	Accountancy	72	70	70
BA	Arts	144	98	96
BCom	Commerce	144	303	130
BCom	Banking & Insurance	72	93	61
BMS	Management	72	74	63
BSc	Information Technology	72	70	64

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2019	1143	131	18	0	5

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
23	22	Nil	10	8	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

To support and encourage students to manage their learning and to maximize their potential and for developing new skills, college has mentoring programme. Under this every teacher is allotted adequate number of students in the beginning of the academic year. In the beginning of the term every teachers take orientation lecture of mentee and inform them that they are their mentor. Students are asked that if they have any academic or personal problem they can contact their mentor. The mentoring programme is very useful as college get students from the lower middle class vicinity of our college. Most of the students are first generation learners, who have completed their schooling in vernacular medium. Some of them find difficulties in instructions in English. Many students do part time jobs to support their family. Some of the advance learners from Commerce stream pursue professional courses like C.A., C.S. and ICWA along with graduation. These students find it difficult to balance their college studies and professional courses studies as well as domestic commitments as they lack guidance at home regarding their studies and career. Mentee discuss with the Mentor their career plans, studies and difficulties they face. Mentor try to address the problems faced by them. For their psychological issues they are directed to a Personal Counsellor appointed by the college. Teachers try to understand the academic background of the students. Needy students are informed about Book Bank and Scholarship facilities. Teachers solve queries of students and also provide them reference books and textbooks. Students are assisted to improve their learning level. They are also motivated to appear for campus placements and competitive exams. Those who have difficulty in writing in English are permitted to write papers in vernacular language after proper discussion with the Mentor. The students also explain their financial constraints to the Mentor. The Mentor then brings it to notice of the Principal and installment facility is arranged for those students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1278	23	1 : 56

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	23	0	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies



2019	Nil	Assistant Professor	Nil
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	SYBSC.IT	Semester III	07/10/2019	24/10/2019
BMS	SYBMS	Semester III	10/10/2019	24/10/2019
BBA	SYBCOM(BI)	Semester III	10/10/2019	24/10/2019
BCom	SYBCOM	Semester III	10/10/2019	20/11/2019
BA	SYBA	Semester III	11/10/2019	20/11/2019
BSc	FYBSC.IT	Semester I	16/10/2019	20/11/2019
BMS	FYBMS	Semester I	18/10/2019	20/11/2019
BBA	FYBCOM(BI)	Semester I	18/10/2019	20/11/2019
BCom	FYBCOM	Semester I	18/10/2019	20/11/2019
BA	FYBA	Semester I	18/10/2019	20/11/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our College follows University of Mumbai guidelines for conducting examinations as College is affiliated to University of Mumbai. First and Second year examinations are conducted by the college on behalf of the University. The final marksheet of Semester Six is given by the University by calculating average of SGPA of all semester examinations. Third year examination is conducted by the University. In the year 2011-12 University has introduced semester pattern of examination with 40 weightage to internal assessment. In year 2014-15 University reduced internal exam weightage to 25. From 2014-15 in every semester there is internal and external examination with 25:75 pattern and 60:40 pattern for M.Com. The Self Finance Courses (BMS, B.Com (BI), B.Sc.(IT)) and M.Com students are evaluated through Internal and external assessment. In B.Sc. (I.T.) students are required to complete prescribed practical work for 50 marks. In M.Com 40 of the marks are allotted through Internal Assessment. From 2016, the University has scrapped internal assessment for traditional B.A. and B.Com courses. However there is project work of 25 marks in the subject of Foundation Course for FY and SY Classes. From 2016, teachers conduct informal internal assessment by way of class tests, project presentations, oral tests, group discussions, assignments, remedial and tutorial lectures. At the beginning of the semester students are oriented about the evaluation process. After completion of half of the syllabus the teachers assess knowledge of the students. Doubts and difficulties of students are understood through internal evaluation and revision lectures are conducted for the same. During revision lectures teachers not only revise various concepts but also discuss past years question papers. Question Banks are provided to the students. Students and parents are oriented about examination pattern during orientation lecture and parents meeting respectively. For Third year students preliminary examinations are conducted before the semester end examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before commencement of Academic Year University prepares term dates and holidays and sends it to colleges. College plans the Academic Calendar of the Curricular, Co-curricular and Extra-curricular activities before the commencement of the academic year. To make students aware of this it is published in the Prospectus of the college and uploaded on college website. Academic Calendar gives detail of different activities to be conducted month wise. Students are also informed about the same during orientation lecture. Parents are apprised through parents meeting. Department prepares teaching plan. Students are informed about teaching plan and exam dates in the first lecture of the term by teacher. As per University guidelines the college adheres to semester pattern of academic calendar. Generally the first semester begins from 2nd Monday of June and ends before Diwali Festival. The second semester begins from second week of November and ends on 30th of April. College closes for mid-term break for five days at the time of Ganesh Festival and winter break for one week at the time of Christmas. The process of preparing and execution of academic calendar is as follows: In the staff meetings Examination Schedule is described in detail for Internal, Semester, Practical, ATKT and Additional Examinations. At the beginning of the year every teacher is assigned the subjects to be taught. The teachers prepare teaching plan and evaluation schedule of assigned subject. Academic calendar gives detailed schedule of admission, internal examination, external examination, project submission and viva. It also gives detailed schedule of cultural activities, Industrial Visits, NSS camps and activities of different committees well in advance. Commencement of First Year lectures take place by adhering to University admission time table. The First year classes begin late. So the academic calendar takes into account the internal assessment of FY classes accordingly. It helps the faculty and students to plan in detail about co-curricular and extracurricular activities. Since the academic calendar is published well in advance the continuous internal evaluation is done as per schedule. Most of the departments in Aided Section are single member whereas in Self Finance are multimember. So for Regular Courses Principal and for Self Finance Section the Coordinators supervise the academic planning and execution.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://shailendradegreecollege.in/pos.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
T.Y.B.A.	BA	Arts	64	60	93.75
T.Y.B.Com.	BCom	Commerce	116	115	99.14
T.Y.B.Com. (B&I)	BCom	Banking & Insurance	63	63	100
T.Y.B.M.S.	BMS	Management	68	68	100
T.Y.B.Sc(I.T.)	BSc	Information Technology	61	61	100

M. Com	MCom	Accountancy	63	63	100
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://shailendradegreecollege.in/naac/c1/1.4.1/syllabus%20feedback%202019-20.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	00	0	0
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on "Web and Mobile layout using Photoshop"	B.S.C. (IT) / AROMA	27/08/2019
"Untold Stories of Entrepreneurs"	B.M.S. / AROMA	28/08/2019
Workshop on Online "MCA-CET Exam"	B.S.C. (IT) / AROMA	28/08/2019
WORKSHOP ON "POSTMAN AUTOMATION TESTING TOOL"	B.S.C. (IT) / AROMA	29/08/2019
Mock Stock Exchange	AROMA	27/08/2019
Farm to Market	ECO DEPARTMENT / AROMA	28/08/2019
Workshop on "Digital Automation with Artificial intelligence"	B.S.C. (IT) / AROMA	27/08/2019
LECTURE ON RTI	FOUNDATION COURSE	27/11/2019
LECTURE ON RTI	FOUNDATION COURSE	11/12/2019
LECTURE ON RTI	FOUNDATION COURSE	08/01/2020
Lecture on RTI	FOUNDATION COURSE	18/11/2019
Lecture on RTI	FOUNDATION COURSE	25/11/2019
Lecture on RTI	FOUNDATION COURSE	02/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	00
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Economics	1	7.36
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Accountancy	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2020	0	00	0
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2020	0	0	00
<a href="#">View File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	33	165	51	43
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Relief work for Floods in Kolhapur and Sangli district of Maharashtra	NSS of SES	2	46
Blood Donation Camp	NSS unit of the college in collaboration with J J. Mahanagar Blood Bank	2	23
Independence Day Celebration	NSS of SES	23	36
Road safety activities like essay competition, elocution competition, poster making competition, on traffic signal	NSS of SES	2	19
Training on 'Road Safety'	NSS of SES	2	60
Awareness Session on AIDS	Mr. Nelwade from Rashtra SwasthaPrabodhan, an NGO working for AIDS Patients	2	62
Programme on conservation of Water/ Water harvesting/ watershed development	NSS of SES	2	58
Celebration of International Yoga Day	NSS Shri Ambika Kutir	14	66
Helping old age, divyaangjaan and pregnant women during election	Election Commission NSS of SES	1	21
Project Abhyasikas	BMC schools NSS of SES	2	19
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Issue	WDC/ RAH Consultant	Image Enhancement for Personal Image Management	3	71
Gender Issue	WDC/ Commando Training Academy	Two days Self Defence Workshop	3	45
Gender Issue	WDC/Majlis Law Centre	Expression-Freedom -What's Your Say	5	55
Gender Issue	WDC/Hindustan Unilever , Rexona Brand	Personality Development Grooming	3	400
DLLE activity	DLLE/ IMS Digital Pro School	Career in Finance	2	57
DLLE activity	DLLE/ Career Institute	Career Opportunities	2	38
DLLE activity	DLLE/ CATKING	Career Guidance	2	22
DLLE activity	DLLE/ St.Francis Institute of Management Research	Street Play Competition-UDAAN Festival	2	15
Commerce club	Commerce Club/ Career Launcher	Career in Management after graduation	3	115
Commerce club	Commerce Club/ ICSI	Career in CS (Company Secretary	3	104
<a href="#">View File</a>				

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	00
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant
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	linkage	partnering institution/ industry /research lab with contact details			
Internship	Internship	Ankit Patel /Pankaj Gosar and GosarGosar	16/08/2018	16/08/2021	01
Internship	Internship	Akshita Joshi (SYBCOM)/ Rahul Nahata of Rank Associates	03/12/2018	03/12/2021	01
Field Visit	E-summit 20 visit to IIT Bombay	Organized by IIT, Bombay 022 2572 2545	01/02/2020	02/02/2020	03
Field Visit	Study tour at Gujarat.	Parshwanath Travel , Ahmedabad - 8460006454	20/01/2020	25/01/2020	23
Field Visit	Visit to Dosti House,UN Consulate	Dosti House , US Embassy Consulates ,Mumbai 022 26724000 Sita Madam- 8879280406	17/01/2020	17/01/2020	23
Field Visit	Visit to Chhatrapati Shivaji Maharaj Vastu Sangrahalay, Churchgate	Chhatrapati Shivaji Maharaj Vastu Sangrahalay 022-22844519	02/12/2019	02/12/2019	56
Field Visit	long Industrial Visit to Nainital	Visited Dainik Jagran Industry--Subhay Travels - 7666652452	29/01/2020	04/02/2020	81
Field Visit	Visit to BSE( Bombay Stock Exchange)	BSE , Mr.Salim Ali -9821143650	05/12/2019	05/12/2019	173
Field Visit	Short Industrial Visit to	Visited Parle G Industry	20/08/2019	21/08/2019	107

	Alibaugh	-Subhay Travels - 7666652452			
Internship	Internship at Big Bazaar	Big Bazar Dahisar- 02228973963	10/08/2019	15/08/2019	17
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MATUSHRI KANBAI LALBAI MOTIBAI LOHANA KANYASHALA BALIKAGRUHS, B.L. AMLANI COLLEGE OF COMMERCE ECONOMICS M.R. NATHWANI COLLEGE OF ARTS	19/06/2019	Mutual Co- operation in field of Research, Education, Cultural Extension Activities	1
SESCOM (Shailendra Education Society's Computer Centre)	08/03/2019	Skill Development Training	112
Webstone Educare Infotech Private Limited (Eduesy)	24/11/2019	Educational Guidance	21
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
17.69	34.36

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing



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## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Fully	2.0.0.12	2007

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22653	2829809	2042	317486	24695	3147295
Reference Books	14810	3150629	260	113294	15070	3263923
e-Books	0	0	3135000	5900	3135000	5900
Journals	0	297391	55	74347	55	371738
CD & Video	871	41320	3	0	874	41320
Weeding (hard & soft)	3056	11523	0	0	3056	11523

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### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

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## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	169	5	3	1	1	9	5	50	4
Added	0	0	0	0	0	3	0	0	13
Total	169	5	3	1	1	12	5	50	17

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

Nil

Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.82	2.03	25.15	34.36

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College Development Committee manages maintenance and repair of infrastructure facilities, services and equipment. Funds required are allocated in annual budget. Class wise weekly time table of practicals has been prepared. Regular maintenance of Computers and Printers and calibration of laboratory equipment are done by Laboratory Technicians. Computers are upgraded as per the requirement of the syllabus regularly. Outdated Computers and printers are disposed of. Antivirus is installed and renewed every year. Replacements of damaged parts of computers are undertaken immediately. Readers get bar-coded library cards for borrowing textbooks, reference books and journals. Students can access e-books and e-journals in e-library. Library provides orientation, Book Bank facility, free internet surfing, ex-students membership. Three Library Attendants have been appointed for effective functioning of library. Sports Director ensures utilization of Playground and maintenance of sports equipment and also coaching of outdoor sports. Annual Sports meet, intercollegiate Kabaddi competition, University level Mallakhamb Competition are organized on the ground. Practice, warm-up sessions, Indoor games are taken in Gymkhana. Classrooms are allotted as per students' strength. Lectures and practicals are regularly monitored. Teachers and student representative reports about any infrastructure malfunction to Office. Canteen contractor is responsible for maintenance of its infrastructure. In-charges of committees are responsible for maintenance of electronic equipment and infrastructure. Binding of results is done every five years. I-card machine has been purchased to provide I-cards to the students in a short time after admission. Vending machine with incinerator is available and is refilled with sanitary napkins regularly in Ladies Common Room. Staffroom is renovated to provide more space for seating, storage and computers. It is also equipped with self-contained toilets and pantry. Exam room is equipped with computers, printers, offset machines and Paper shredder. AMC has been given for Fire extinguishers, Air conditioner, Reprography Machine, Offset machine, Pest control and CCTV cameras. Painting of the entire building is done on a periodic basis. The building is regularly maintained to prevent damages. Regular fogging of the campus is done for mosquito control. A structural audit of building is done once in five years. Waterproofing of roof structure is done in the month of May. Cleaning of Sewage drainage and underground septic tank, water tanks is done by professional persons. Cleaning of Solar panels is done twice a week. Gardener has been appointed. The soil in garden is replenished regularly. Vermicompost pits are maintained by Nature Club members. A team of sweepers has been appointed to clean the entire premises. Sanitary materials are regularly provided to sweepers. Fire extinguishers, CCTV cameras had been placed at prominent places for safety and security. Electronic waste has disposed of through E-waste Recycling India. A Security Guard has been appointed to maintain security. Dead Stock Verification of all laboratory and Sports equipment and library books are conducted regularly.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Government of India Post- Matric Scholarship Freeship for SC, ST, NT, VJ, DT, OBC, SBC Students	103	1159801.5
b) International	Nil	0	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridge Course in Mathematics	08/07/2019	76	Asst. Prof. Swapna Gawde, Asst. Prof. Rupali Ingale
Bridge Course in Java	11/01/2020	23	Asst. Prof. Varsha Kiranpure
Bridge Course in Accountancy	08/07/2019	4	Asst. Prof. Ameya Ghatge
Yoga and Meditation	08/07/2019	10	Asst. Prof. Chetan Agate
Mentee Mentor	24/06/2019	1300	All Teachers
Personal Counselling	07/08/2019	22	Ms. Latika Suryavanshi
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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guidance for competitive examination and Career Placement	25	1331	0	36

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	3

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI Prudential, ICA	151	17	Big Bazaar, Capgemini	26	19

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	BA	BA	Mithibai College, Vile Parle	MA
2019	1	BA	BA	Annasaheb Vartak College, Vasai	MA
2019	1	BA	BA	Nagindas Khandwala College, Malad	MA
2019	3	BA	BA	Institute of Distance and Open Learning (University of Mumbai)	MA
2019	1	BA	BA	Royal College, Mira Road	B.Ed
2019	8	B.Com	B.Com	Institute of Distance and Open Learning (University of Mumbai)	M.Com
2019	2	B.Com	B.Com	Shankar Narayan	M.Com

				College, Bhayander	
2019	1	B.Com	B.Com	Valia College, Andheri	M.Com
2019	1	B.Com	B.Com	Nagindas College, Malad	MBA
2019	1	B.Sc. I.T.	B.Sc. I.T.	Patkar College, Goregaon	M.Sc. I.T.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Teaching Staff Chess Competition	Intracollegiate	5
Teaching Staff Table Tennis Competition	Intracollegiate	6
Teaching Staff Carom Competition (Singles)	Intracollegiate	20
Teaching Staff Carom Competition (Doubles)	Intracollegiate	20
Non Teaching Staff Carom Men Competition (Singles)	Intracollegiate	6
Non Teaching Staff Carom Women Competition (Singles)	Intracollegiate	4
Non Teaching Staff Carom Competition (Doubles)	Intracollegiate	8

Non Teaching Staff Chess Competition	Intracollegiate	4
Annual Cricket Competition (Boys)	Intracollegiate	154
Annual Kabaddi Competition (Boys)	Intracollegiate	84
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold	National	1	Nil	46	Deepak Shinde
2019	Bronze	National	1	Nil	46	Deepak Shinde
2019	Bronze	National	1	Nil	46	Deepak Shinde
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

This year the college Students Council was elected in the month of August. Mr. Rohit Lambat was nominated as the General Secretary for the academic year 2019-20 and was felicitated along with the other selected members by Prin. Dr. Swati Pitale. A Fresher's Party for the first-year students of all streams on 16th July 2019 was organized with great fervor. A short I.V. for FY SY students of BBI, BMS B.Sc. (I.T) students to Alibaugh was organized on 4th 5th September 2019. The AROMA Festival was conducted from 28th to 30th August 2019. The Alumni Meet was held on 29th September 2019. In the second semester Fun fair was held on 23rd December 2019 and the Annual Prize Distribution Function was held on 24th December 2019 in the A. V. Room to felicitate the achievers in various fields from the earlier year. The prizes were given away at the hands of Principal Dr. Swati Pitale. Various color days including Chocolate Day, Traditional Day, Tie Saree Day, etc. were celebrated from 2 to 12th December 2019. The seven days NSS residential camp at Belkhadi village, Kaman from 4th to 10th January 2020. 'Annual Competitions' like Solo-Singing, Mehendi, Rangoli, etc. and Annual Day were conducted on 28th January 2020. A long I. V. for the TY students of B.B.I., B.M.S. B.Sc. (I.T.) to Nainital was organized from 29th January to 3rd February 2020. A study tour of T.Y.B.A. students was organized to Ahmedabad from 20th to 25th January 2020. The 'Indoor Games' for students were conducted on 13th January in the Gymkhana and Outdoor games were held from 14th to 16th Febraury, 2020 on the college grounds. Overall, the Student's Council played an important role in organizing all the functions held this year. They are playing a vital role in the upcoming NAAC Peer Team visit as well.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

We have an active Alumni Association which has been functional but not registered. The Alumni Association comprises of hundreds of students from all the passed-out batches till date. In order to facilitate the proceedings of the Alumni Association we have constituted a Core Committee who meet twice a year along with teacher members of the Alumni Committee. Mr. Sunil Mekale. Ms. Manisha Maikhuri, Mr. Saurabh Shelar and Mr. Sairaj Utekar have been unanimously elected as the Chairman, Vice Chairman, Secretary and Treasurer respectively. Since we have not registered the Alumni Association, we are unable to collect financial aid from them directly. But indirectly they have contributed in a few notable instances. The Alumni Association plays a major role as a mediator between the college current students and the ex-students. They are also instrumental in maintaining a strong bond between the college and the Parents Teachers Association by counseling them regarding various activities conducted by the college. Mr. Sunil Mekale has helped many students secure admission in the prestigious Tata Institute of Social Sciences. Mr. Ankush Gupta has supplied vegetables and transportation system at subsidized rates for the NSS Camp and Drama Competitions. Asst. Prof. Jitendra Gupta, Ghanshyamdas Saraf College, is always helpful in our yearly conferences and workshops. Mr. Siddharth Jadhav has been clicking photographs of all the important activities and events of the college. Asst. Prof. Rahul Jha has been appointed as a faculty of M.Com. Several of our ex-students participate in the Annual Blood Donation Camp themselves and motivate others to donate as well. They help in organizing the seven days residential NSS camp at Kaman. They assist the current batches during stage performances of various Drama competitions. They also participate in Annual Day, deliver guest lectures and come up with various placement opportunities for the current students with their reference. Two meetings per year are conducted. Alumni Meet is arranged every year. This year we couldn't arrange a separate Alumni Meet but instead arranged 02 meetings of Alumni for the upcoming NAAC Peer Team visit where they were explained their role and they promptly undertook the responsibility and were a proud part of the visit. The Placement Cell of college arranges placement for ex-students.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has its faith in the decentralization of administration. It continuous to follows the following Standard procedure for organizing any event. 1. It starts with conception and deliberation of the idea at the college IQAC and department level 2. It is then presented to the CDC for its approval. The approval for the event is obtained ensuring accountability. 3. After that detailed deliberations are held to assign responsibilities by distribute the work among staff members 4. The Principal conducts timely meetings to ensure the progress of the work. The following event is an example of the decentralized administration in the academic year 2019-20. 1. COLLEGE SILVER JUBILEE CELEBRATIONS The college celebrated its silver jubilee year with a bang. The event took place on 1st march 2020 at the prestigious Prabodhankar

Thakare Natyamandir, Borivali. The event was a grand celebration of the efforts by all stakeholders for the past 25 years of the existence of the college. The event could be a success owing to its decentralized manner of implementation.

After the confirmation of dates the event was planned out as various sub committees were formed to delineate the work. The event was organized in a decentralized manner. The event proposal was approved in the IQAC meeting dated 18th January 2020. After that the work was delegated regarding registrations, banners, invitations, certificates, stage, lighting, transport, refreshment etc. Subcommittees were created for the same. Follow up meetings were arranged and timely management and collaborative work made the event a grand success. 2.

DEGREE DISTRIBUTION CEREMONY OF 2018-19 BATCH ON 8TH FEBRUARY 2020 Shailendra Education Society's, Arts, Commerce Science College conducted Degree Distribution Ceremony of 2018-19 batch on 8th February 2020 at 5.00 p.m. in Prin. D.G. Samant Hall. As the college has celebrating its Silver Jubilee in the Year 2019-20 Dr. S. D. Mulgaonkar, the founder Principal of the Degree College was the Chief Guest. Shri. Sunil B.Mantri, Director, Universal Education and Former Principal of the Degree College and Dr. V. M. Ingavale, Former Principal of the College were the Guest of Honour. The function was presided by Shri. S. K. Sawant, the President of the Shailendra Education Society. The certificates were distributed to the students of 2018-19 batches by the three Guests. The event was a great success as it evinced all the three former Principals of Degree College in its Silver Jubilee Year and enthusiastic participation all including management, faculty, 279 graduates and 39 post graduates. The event was introduced as the point number XIIIth IQAC Meeting dated 18th January 2020. Once it was approved in the IQAC Meeting, preparation of the event was undertaken on priority basis. Work was delegated to sub committees and duties were assigned to them. The event was a grand success and a memorable day for everyone who was a part of it.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The appointment of the teachers is as per UGC and University of Mumbai guidelines. A department wise and teacher wise timetable is prepared for lectures, tutorials and practical. Academic Calendar is prepared giving the conduct of curricular activities over the entire academic year.</p> <p>Introduction of new programmes and courses are done from time to time.</p> <p>Teachers are on 'Syllabus framing Committee' of the University of Mumbai. Feedback on syllabus has been taken from all stakeholders including students, teachers, industry representatives and parents.</p> <p>Augmentation of traditional curriculum by use of innovative techniques of teaching using ICT. Tools such as Google Classroom and Smart Boards.</p>
Teaching and Learning	In the Academic Year to the learning



levels of the students after First year admission Diagnostic Test has been conducted. Multiple Choice questions have been put in the Question paper on the basis of their 12 standard studies. On the basis of the performance of the student in Diagnostic Test students are divided in the category of Slow Learners and Advanced Learners. For Advanced Learners following programmes are conducted 1. Scholar Card 2. Professional Cards 3. Counseling of students for competitive exams. For Slow Learners following programmes are conducted 1. Bridge Lectures 2. Remedial Lectures

**Examination and Evaluation**

In the beginning of Academic Year Examination Scheduled is published on website. For First and Second Year Classes two internal tests were conducted in each Semester at Department Level. Teachers had used different method of test like oral exam, presentation, class tests. For TY Classes Prelims exams were conducted before Semester Exams. Teachers have provided Questions Bank to students. They have taken revision lectures and solved old papers. The Examination committee conducts the exams as per University schedule. Moderation of the papers is done by external staff members. Internal verification of marks is carried out to reduce counting mistakes. Within 40 days of the commencement of the exams the results are published. Students can apply for revaluation and verification of marks. Students can apply for the verification, revaluation and photo copy of answer script of Internal Examination. Assignments are given well in advance and timely submission is ensured by the teachers.

**Research and Development**

The College has two Research Centers in the subjects of Business Economics and Commerce and three of our own faculty members are research guides. At present 04 students are registered at the Research Center in the subject of Business Economics. A paper by Dr. Bhavana Trivedi titled, "Simplification of Know Your Customer (KYC) Norms: An Enabler towards paperless Bank Account opening in India" has been included in the Peer Review Special Issue of International Journal of Advance and

Innovative Research Volume 6, Issue 3(1), which is a UGC notified journal with an Impact factor of 7.36.

Library, ICT and Physical Infrastructure / Instrumentation

Library is automated using Integrated Library Management System (ILMS). The college has instituted 'Best Library User' Award for students, teachers and non-teaching staff. Augmentation of library with Web-OPAC, SOUL Software, enhancement of Competitive exams, resources, library blog. The College has purchased two Kindle Book Reader for easy access of E-Books to the students and staff members. The college has continued the use of ICT Tools in teaching methodology as its efforts in making learning simpler and easier for the students. The college has expanded the use of Power Point presentations, Google Classroom and Smart Classrooms.

Human Resource Management

The Institute believes in optimum use of the Human Resource available to it. It tries to constantly upgrade capacities and capabilities of the staff it has. It effectively distributes work among its staff members and ensures maximum efficiency from them. Timely interventions and interactions are undertaken with both Teaching and Non-Teaching staff members to ensure coordination and cooperation between them. It also tries to reduce the work burden by incorporating various technological tools to the employees. Timely appraisal of the Teaching staff via Academic Performance Indication (API) And Performance Based Assessment (PFA's), Maintenance of Teaching Diary, students' feedback, appraisal of Non-Teaching Staff is done on a regular basis. Various welfare measures are undertaken in the interest of improving the Human Resource of the Institution.

Industry Interaction / Collaboration

Courses are created to suit the Industry Requirements. Continuous interaction with the industry and have been successful in placement drives for students. The College has also taken initiatives for Industry Academia Innovative practices, Intellectual Property Rights and conducted various programmes. Industrial Visits to various industrial establishments expose the students to processes and functioning of the industry which enhances their employability. Knowledge

resources are being enriched by organizing talks by entrepreneurs and workshops for developing professional skills. Various value added courses were conducted to instill spirit of entrepreneurship among students. Feedback on syllabus has been taken from all stakeholders including industry representatives. The college has the following Memorandum of Understandings (MoU's) in this year. 1. Webstone, educare Infotech Private Limited (Eduesy)- 2019-20- Data Science Languages

**Admission of Students**

Academic Calendar gives detail of different activities to be conducted month wise. Academic calendar gives detailed schedule of admission. The office takes care of Admission process. Currently Advanced Educational Management System (AEMS) Software is used for the admission process. It helps in the issuance of fee receipt, record maintenance, issuance of various certificates etc. The college is also in the process of purchasing new software with enhanced features for admission related work and provide hassle free admission process.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
<p><b>Planning and Development</b></p>	<p>The IQAC of the college keep itself updated regularly with the website of University of Mumbai (<a href="http://www.mu.ac.in">www.mu.ac.in</a>), the Universtiy Grants Commission (<a href="http://www.ugc.ac.in">www.ugc.ac.in</a>) and of the Joint Director, Higher Education, Govt of Maharashtra (<a href="http://www.jdhemumbai.maharashtra.gov.in">www.jdhemumbai.maharashtra.gov.in</a>). It constantly follows the guidelines and circulars issued by the higher authorities. Application for financial assistances and scholarships are done through online methods on the portals provided by government authorities. It maintains a website committee which manages the dynamic website for the college. Prospective plans, regular activities, examination schedules are constantly uploaded and upgraded on the website.</p>
<p><b>Administration</b></p>	<p>The College is proud to state that it has itself developed software on its own for the purpose of efficient administrative policy. 'Shailendra SAARTHI' software was developed by our</p>

	own staff members from the B.Sc. It Department for the digitization of College Office Work. The College has also installed the Biometric Attendance System for all the staff members from 2011-12. The reports generated by this system are monitored by the Principal.
Finance and Accounts	The College uses updated version of 'TALLY ERP' system to maintain the books of Accounts. RTGs and Online Transactions are used wherever possible so as to ensure paperless transactions.
Student Admission and Support	The 'AEMS' system is being used for the admission and record maintenance of the students of all the streams. It helps in the issuance of fee receipt, record maintenance, issuance of various certificates etc. The college uses the 'WEB-OPAC' software for the library functioning. It helps in record maintenance of books and the quick search of references. The college has Inflibnet, Shodh Ganga and other necessary E-Library membership for promoting research culture. The latest addition of the E-Resources is the purchase of 2 Kindle E-readers which is available to the staff members and the students for reading E-books. The college uses the 'SOUL' software under the ILM System for the purpose of smooth functioning of the Library. It enables the library staff to maintain digital records of the books and the library users. It also helps in the searching of the books for issuance to the users.
Examination	The College has purchased the 'RESO' software for the digitization of Exam work. It ensures that records are properly maintained and results are issued timely to the students.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	5. Sony Paul	Paper Presentation and attended UGC sponsored National Seminar on	Department of Statistics, Shivaji University, Kolhapur	2000

		Advances in Statistical Modeling and Inference		
2019	4. Asst. Prof. Dr. Jyoti Parab	Workshop on Revised Syllabus of First year B.A.	C. H. M. College, Ullas-nagar.	530
2019	3. Asst. Prof. Hemchandra Kumbhar	Workshop on Revised Syllabus of M.Sc.(I.T.) Part I to be implemented from the academic year 2019-2020	University Department of Information Technology, Kalina Campus, Santacruz.	745
2019	2. Asst. Prof. Girish J. Mahaddalkar	Workshop on Syllabus Revision for TYBCom, TYBMS, TYBCom(A F) TYBCom(FM) in the subject of Goods Services Tax(GST)	Department of Accountancy, H.R. College of Commerce Economics and Board of Studies in Accountancy, University of Mumbai	400
2019	1. Asst. Prof. Girish J. Mahaddalkar	One day workshop for Revised Question Paper Pattern of B.Com. Accountancy	Thakur College of Science Commerce in collaboration with BOS Accountancy, University of Mumbai.	100
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Self-Defense Workshop	Self-Defense Workshop	09/09/2019	11/09/2019	4	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration
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professional development programme	who attended			
Online Course on ICT Tools for Library Management	1	21/04/2020	25/04/2020	5
Online FDP - Learning Horizons for Academicians on the topic E-Filing of Income Tax Returns	2	23/04/2020	23/04/2020	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The College has purchased 13 Laptops for the purpose of Online Assessment for the University level papers. While the Teaching and Non-Teaching sports have been conducted during 13th-16th January 2020. The College has always strived for deputing its Teaching staff for various Faculty Development Programmes, seminars, and conferences and they are duly reimbursed. 3 Teachers participated in the FDP's and the college has reimbursed them in the year 2019-20. Teachers are sent without delay for Refresher and Short Term Courses to fulfill the mandatory conditions for their placement. The college has instituted 'Best Library User' Award for teachers. The credit limit of the Credit Society has been</p>	<p>The college is in the process of purchasing new software for admission related work to reduce the workload of the non-teaching staff. The credit limit of the Credit Society has been increased from Rs.3,50,000/- to Rs.7,00,000/- for Staff members. The college has instituted 'Best Library User' Award for non-teaching staff to encourage reading culture.</p>	<p>The college provides ANGC Scholarships are provided to economically weak students. This year a total number of 103 students were sanctioned scholarships by Social Welfare Department comprising of 44 boys and 59 girls. To cultivate entrepreneur skills a one day workshop on E-Cell was organized by the college in collaboration with IIT Mumbai and the expenses of 52 students were borne by the college. The college provides residential facilities to the NSS volunteers for Special Camping Activities at Belkhadi, Kaman. Students have been encouraged to enroll for digital locker for their mark sheets under NSDL. The college has continued conducting remedial lectures in the year 2019-20. The remedial lectures were</p>

increased from Rs.3,50,000/- to Rs.7,00,000/- for Staff members.

conducted in the subject of Mathematics, Accountancy, Business Law and IT. Mentorship programme have been introduced for assessing the needs of individual students. Add-on Value added courses were continued for the students. Placement Cell works for grooming, career counseling and providing better employment opportunities. Library is kept open on Sundays and Holidays during Exam. Library reading facility is also given for ex-students. The college has instituted 'Best Library User' Award for students.

#### 6.4 – Financial Management and Resource Mobilization

##### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has rigorously followed high auditing standards. It has continued its Internal and External Auditing practices for the year 2019-20. INTERNAL AUDIT The Management of the college has appointed an internal auditor to detect errors at the earliest and devise effective control system to prevent their occurrence. It is a continuous process where the Office Superintendent checks all vouchers and bill of Expenses and Income. He undertakes routine checking to detect errors of omission and duplication. Suggestions of the internal auditor to improve the accounting financial system are incorporated. Internal audit is done on periodical basis. Observations made by the auditor are brought to the notice of Office Superintendent and Principal of the college. After a thorough process of Internal Audit the account books are sent to the External Audit for the final approval. EXTERNAL AUDIT The Management has appointed S. G. REGE CO.as an external auditor. The financial statement of the college including books of accounts, vouchers, statement etc are audited by the external auditor. The Audit report is discussed in the LMC/CDC meeting. All necessary audits as per the requirements of the University, UGC and Government of Maharashtra are carried out by the college periodically. In case of any discrepancy, shortcomings or lacunae the external auditors brings it to the notice of college. The auditors from the Joint Director Office, Department of Higher Education, Mumbai carry out an external audit of salary and non-salary grants. Internal and external financial audits are carried out during last five years with the mechanism for settling audit objections. The college has conducted Administrative Audit by the office of Joint Director, Higher Education, Mumbai for the assessment years 2011-2012 to 2017-18. The report is awaited.

##### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil

6.4.3 – Total corpus fund generated

0

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college has maintained its relation with the parents/wards of the students. The glorious journey of 25 years has been enriched by the tremendous support from the students, parents and alumni. It is the orientation session of the Parent-Teacher Association which initiates the relation between the teachers and the Parents. It helps break barriers and establish a clear line of communication between them. The parent Meeting was conducted this year too to inform the parents about the college, examination, disciplinary rules among other things. Teachers directly interacted with the parents explaining them the syllabus, examination rules and information regarding the co-curricular and extra-curricular activities that were to be conducted across the year. A question answer session was also conducted to resolve the doubts of the parents and incorporate the concerns of the parents. Feedback on syllabus have also been taken from parents as they are an important stakeholder in the institution.

6.5.3 – Development programmes for support staff (at least three)

The institute believes that in the betterment of the employees lies the betterment of the institution. It is therefore that the management insists on taking various development programmes for the employees. Various Capacity enhancement initiatives have been taken up by the College. These are as follows - 1. Teachers are regularly placed under CAS. The necessary documents, formats are completed by the college in time. The college has successfully completed the placement under the Career Advancement Scheme (CAS) of the following teaching staff in the academic year 2019-20. Sr. No. Name Stage Year 1. Mr. Ajay Acharya III to IV 2019-20 2. Ms. Sony Paul II to III 2019-20 2. The college has always strived for deputing its Teaching staff for various Faculty Development Programmes. The following teachers participated in the FDP's and the college has reimbursed them. Sr. No. Name Programme 1. Ms. Rupali Ingale NPTEL online course of "Descriptive Statistic with R Software" 2. Ms. Swapna Gawde NPTEL online course of "Descriptive Statistic with R Software" 3. Mr. Rahul Jha 5 days FDP on 'Essentials of Entrepreneurship' 3. College has started a microcenter for online assessment of University answer papers. 13 Laptops were purchased for Online Assessment of University papers this year.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The IQAC takes regular reviews of academic and administrative functioning of the college. It has complied with the suggestions stated by the NAAC Peer Team during the Second Cycle of Assessment and Accreditation. The following Quality initiatives have been initiated in the year 2019-20. The following Post Accreditation initiatives have been conducted - 1. This year 04 Vocational Education and Training were conducted, they are as follows: a. Basic of Network Security (18 students were benefited) b. Web Mobile Layout using Photoshop (29



students were benefited) c. Postman Automation Testing Tool (24 students were benefited) d. Digital Automation with Artificial Intelligence. (25 students were benefited) A total of 96 students were benefited by this year 2. The college has undertaken Study tours for students of Arts faculty to Ahmedabad, Vadodara and Statue of Unity while Industrial visits of Self-Finance courses have been undertaken to Nainital and Alibaug. 3. The Nature Club of college has maintained vermi compost pits and a sale of vermi compost is organized every year. The Nature club has maintained Butterfly Garden and all the activities conducted previously were continued (Nature Trail, Solar project) 4. The College has purchased two Kindle Book Reader for easy access of E-Books to the students and staff members. 5. College has purchased 22 hard-cover volumes of "World Book Encyclopedia" for Rs. 48,996/-from Self Finance Budget from Supreme Book Services. 6. The college has the following Memorandum of Understanding (MoU) in this year Webstone, educare Infotech Private Limited (Eduesy) 2019-20  
Data Science Languages

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Vocational Education and Training - Basic of Network Security	16/11/2019	29/08/2019	29/08/2020	18
2019	Vocational Education and Training -Web Mobile Layout using Photoshop	16/11/2019	29/08/2019	29/08/2020	29
2019	Vocational Education and Training - Postman Automation Testing Tool	16/11/2019	29/08/2019	29/08/2019	24
2019	Vocational Education and Training - Digital Automation with Artificial Intelligence	16/11/2019	27/08/2019	27/08/2021	25
2020	NSS volunteers for Special	16/11/2019	04/01/2020	10/01/2020	58

	Camping Activities at Belkhadi, Kaman.				
2020	One day workshop on E-Cell in collaboration with IIT Mumbai	29/06/2019	16/01/2020	16/01/2020	52
2020	maintainance of vermi compost pits and a sale of vermi compost	26/06/2019	18/01/2020	20/01/2020	36
2020	Study tours for students of Arts faculty to Ahmedabad, Vadodara and Statue of Unity.	16/11/2019	20/01/2020	25/01/2020	23
2020	Industrial visits of Self-Finance courses have been undertaken to Nainital	16/11/2019	29/01/2020	04/02/2020	81
2020	Organization of Blood Donation Camp by NSS	16/11/2019	15/02/2020	15/02/2020	107
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Image Enhancement for Personal Image Management	19/07/2019	19/07/2019	71	0
Two days Self Defence	09/09/2019	11/09/2019	45	0

<b>Workshop</b>				
An intra college verbal and non verbal competition "Expression-Freedom -What's Your Say"	03/12/2019	03/12/2019	34	21
A workshop on importance of Personality Development & Grooming	14/12/2019	14/12/2019	400	0
Sakhi Box in Ladies Common Room	16/06/2019	30/04/2020	769	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
65.72

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	Yes	4
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	No	Nil
Scribes for examination	Yes	2
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	27/09/2019	1	a session on "Financial Awareness"	Nil	56
2019	1	Nil	09/07/2019	1	Session on Tally/ Adv. Tally/ Excel/	Nil	134

					Adv Excel		
2019	1	Nill	23/12/2019	1	Fun Fair	Nill	800
2020	1	Nill	31/01/2020	1	Lecture on "Career in Management after graduation"	Nill	115
2020	1	Nill	11/02/2020	1	Lecture on How to Crack Entrance Exams?	Nill	157
2019	1	Nill	30/08/2019	1	lecture on "Career in Finance"	Nill	57

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of professional ethics for teachers	01/06/2019	<p>CODE OF CONDUCT ( DEGREE COLLEGE ) S.439.B</p> <p>The following shall be the norms governing the code of conduct for teachers :- (a) A teacher shall perform his academic duties and work related to examinations as assigned. No remuneration shall be payable to the teachers for internal assessment/home examinations conducted by the college. (b) A teacher shall not discriminate against a student on political grounds or for reasons of race, religion, caste, language or sex or for other reason of an arbitrary or personal nature and shall not incite students/teachers against other students or other teachers, colleagues or administration/Governing Body of the college and</p>

the University.- (c) A teacher shall have freedom of thought and expression. He shall not misuse the facilities or forum of the College/University. (d) A teacher shall not refuse to carry out the academic and administrative decisions taken by the Principal/Governing Body. (e) A teacher shall not make use of the resources and/or facilities of the Department / College / University / Governing Body for personal, commercial, political or religious purposes. (f) A teacher shall not be partial in assessment of a student or deliberately overmark, undermark or victimize a student on any grounds. (g) A teacher shall not conduct/participate in private coaching classes directly or indirectly. He shall also not accept private tuitions. (h) A teacher shall not indulge in or resort to, directly or indirectly, any malpractice or unfair means in teaching/examination/administration. (i) A teacher shall not furnish incorrect information regarding his qualifications, experience, age, etc. in respect of his appointment/promotion. Failure to conform to the abovementioned norm/s shall be construed as misconduct.

RTI Shailendra

01/06/2019

RTI shailendra is published in the website of our college. It gives information about the various topics like , The particular of Shailendra Education Society's Arts, Commerce Science College, Dahisar (East), Mumbai,

Functions and Duties II.  
The Powers and Duties of Officers and Employees  
III. The procedure followed in decision-making process including Channels of Supervision and Accountability etc. The RTI Shailendra is published in the website <http://shailendradegreecollege.in/NAAC/ShailendraRTI.pdf>

Prospectus 2019-20

01/05/2019

College publish a prospectus every year. The prospectus contains the names of the managing committee, teachers various courses and activities conducted by the college etc. It also contains the rules and regulations the students to follow. The Prospectus is shared in the website and given to the students during admission.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Lecture on Business Ethics and Corporate Social Responsibility	16/08/2019	28/11/2019	61
Interactive session on Human Values	09/12/2019	11/12/2019	200
Session on Ecology	16/12/2019	20/12/2019	205
Lecture on Ethics and Governance	22/06/2019	28/09/2019	60
Lecture Series on Environmental Concerns	25/11/2019	29/11/2019	205
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Butterfly garden project Butterfly garden project is another initiative undertaken to protect biodiversity. In Urban area like Mumbai life of butterflies and many species of living being are in danger. Butterflies and moths are indicators of a healthy environment and healthy ecosystems and they are important element of food chain and are prey for birds and other animals. Members of Nature Club always add new plants in the butterfly garden and maintained it. This small garden we use to educate our students about ecosystem

services which we always neglect.

Adorning the renovated Canteen of our college was renovated on 26th January, 2020. Members of Nature Club have taken the responsibility of adorning the canteen. Mr. Vittal C. Chavan draw Warli painting on the walls of the canteen. Members of Nature Club have purchased 42 hanging baskets and filled the baskets with a layer of brick pieces and added mixture of vermicompost and soil. Different varieties of Money plants and other ornamental plants were planted in these baskets. After 20 days these were used to adorn the canteen.

Nature Club Activities to make the campus Green Members of Nature Club always add new plants in the butterfly garden and maintained it. They also add new variety of plants and arrange the plants harmoniously in the garden area of the campus. They made all efforts to shape the campus environment into an attractive display. Members considered it as their responsibility towards nature. In return they derive satisfaction from involvement in the process of tending plants.

Vermicomposting project College has 2.30 x1x0.4 cubic m shed with 6 working composting pits. Nature Club harvest the compost from vermicomposting pits and reactivate the plant. They add organic waste and earthworms. Slurry of cow dung is sprayed on it. Then waste is covered with green leaves. The regular monitoring of the vermicomposting pit is done by the students and the Gardner. After 4 months the compost becomes ready to use. Nature Club harvested the compost from vermicomposting pits and reactivate the plant. A sale of compost is organized on 18th January, 2020. They were able to collect an amount of Rs. 1170/- from that sale. . The objective of the sale was to spread the message among the students and teachers about 'the value of waste'

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Practice 1 1. Title of the Practice: Instalment facility, Scholarships, free ships, B. C. Book bank of the University etc. are provided to students of disadvantaged community. 2. Objectives of the Practice: • To make available financial assistance to needy students. • To make available the scholarships to regular as well as self-financed students.. • To help the students to do specialised courses. 3. The Context: Our College is situated in the last western suburb of Mumbai city. Most of our students are first generation learners and are belonging especially to the socially, academically, economically disadvantaged sections of the society, staying in and around Dahisar. Scholarships help these students an opportunity to get higher education. 4. The Practice: The following types of scholarships are made available to the students. 1. Government India Post SSC FREESHIP / SCHOLARSHIP for reserve Category students (Applicable for B. A., B. Com. Banking Insurance , BMS B. Sc. (IT) students 2. Scholarship of Minority Students 3. Central Government Scholarship for College Students 4. Chatrapati Shivaji Scholarship committee encourages that all the eligible students to apply for scholarship. Notices are displayed on the notice board, uploaded in the website and displayed in student's whatsapp groups. The list of scholarships and freeships available is published in the prospectus. The Head Clerk conducts orientation to the students. Students are allowed to use the computer lab to fill the form and scan the document free of charge. Follow up is done by the teachers. The Head Clerk does continuous follow up with government. As a result of these no queries have a raised by the authority. The scholarship amount is directly credited to the students savings bank account. 5. Evidence of Success: The number of students benefited from the Government India Post SSC FREESHIP / SCHOLARSHIP for reserve Category students are as follows:- SC ST VJNT OBC SBC TOTAL 2019-20 62 0 2 0 6 70 ANGC SCHOLARSHIP NO. OF STUDENTS YEAR 2019-20 total 85 The scholarship amount is directly credited to the student's savings

account. The college has received Rs. 1159801.5 scholarship grant from government. Beyond that financial assistance to needy and financially backward Students are made available. Instalment fee facility is provided. It helps them to enrol for the programmes and complete their education. Funds from Student welfare are mobilized for needy students and for conducting skill development courses. College provides Book Bank facility to needy students.

6. Problem encounters and Recourses: Sometimes students doesn't have all documents viz income certificate, students are advised to approach the Tahasildar office.

Practice 2 Best Practice - 2

1. Title of the Practice: Study tour of Third Year Bachelor of Arts students.
2. Objectives of the Practice: To open the doors of knowledge and impart qualitative education to the first generation students belonging especially to the socially, academically disadvantaged section of the society.
3. The Context: Educational tours enhance learning and bring the class room curriculum outside. The students enrolling in Arts stream are from lower middle or poor sections. Since they cannot afford entire expenses of field visits, History and Political science association of our college conducts Study tours for Arts students. The funding of the tour was met by UGC GRANT and other sources. The college sponsors the to and fro travelling expenses bus expenses of the study tour through UGC Grants
4. The Practice: A study tour from 20th January 2020 to 25th January 2020 to historical sites in the state of Gujarat

The HPSA of our college had organized a study tour from 20th January 2020 to 25th January 2020 to historical sites in the state of Gujarat. 23 students and 3 staff members from the stream of Arts participated in it. The study tour began with visit to the city of Ahmedabad where they visited the World Heritage Site of Rani ki Vav in Patan. Thereafter they visited the Sun temple built in the 11th Century. They then visited the famous Laxmi Vilas palace of Vadodara and the historical sites of Champaner- Pavagadh. On the last day they visited the 182 meters tall Statue of Unity of Sardar Vallabhai Patel at Kevadia. The study tour proved to be a great learning experience for the students. The association had organized a visit to 'Dosti House- U.S. Consulate General', on 17th January, 2020 for the screening of 'Selma', a movie depicting the civil rights movement led by Martin Luther King Jr. It helped in understanding the struggle for political equality in that country. It was also an apt homage paid to the great historical figure as Martin Luther Day is celebrated across the US on 21st January every year. A total of 23 students and 2 staff members attended the visit. Visit to Chhatrapati Shivaji Maharaj Vastu Sangrahalay, Churchgate on 02nd December 2019 The HPSA organized a visit to Chhatrapati Shivaji Maharaj Vastu Sangrahalay, Churchgate on 02nd December 2019 to enlighten students regarding the historical heritage of our country. A total of 56 students had participated in the event. The students and the faculty members took a detour of the historical buildings and places like Hutatma Chowk, Asiatic Society of Mumbai building, Horniman Garden etc. The Museum visit was especially helpful to the students of the TYBA Class as they have a separate paper in Semester VI regarding Museology and Museum Administration. Students got a glimpse of the rich Ancient and Medieval era artifacts. It helped in practical understanding of the way of life of the people in the past.

5. Evidence of Success: The T. Y. B. A study tour have been a huge success.
7. Problems Encountered and Resources: Students have faced arranging finance.

Practice 3

1. Title of the Practice: Entrepreneurship Development Cell
2. Objectives of the Practice: The main objective of our college is to create opportunities for self-employment and prepare them to brave the challenges of the competitive world.
3. The Context: Entrepreneurship is the key to India's development. To fulfill this vision IIT-Bombay have conceptualized successfully implemented various initiatives to help students, young entrepreneurs and professionals in their entrepreneurial journey. They had started an E-Cell to achieve this goal. Taking this golden opportunity, in collaboration with IIT - Bombay, our college had organized a one day workshop on 'Entrepreneurship and Business Skills' on 5th October, 2018
4. The Practice: Internship of Big Bazaar Live Project



10th August, 2019 to 15th August, 2019 17 (Seventeen) students of our college participated in internship of Big Bazaar Live Project during their Big Days Sale period from 10th August, 2019 to 15th August, 2019. The total working hours comprised of 48 hours training in 06 days which gave them practical exposure to various services provided by big bazaar on daily basis. Students learned about the various schemes, products sold and their customer service strategy. Students got hands on training which built their confidence and also improved their communication skill. Over all it was a learning experience for the students. E-summit'20 on 01st and 02nd February, 2020 E-summit'20 organized by IIT, Bombay was attended by 37 students and two faculty members of our college for two days on 01st and 02nd February, 2020. It comprised of various events, competitions, seminars workshops. Its main motto was to inculcate entrepreneurship skills in students. Students whole-heartedly participated in all the events. It was an amazing experience for the students and as well as for the faculties. 5. Evidence of Success: Total 17 students have completed the Internship. Total 37 students attended E-summit. 8. Problems Encountered and Resources: Students were motivated to attend the above programmes.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://shailendradegreecollege.in/HAPSA.htm>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

One of the primary objectives of our college is to create social awareness amongst the students and foster in them a sense of social and moral responsibility. The college has taken decisive steps to promote environment consciences and make the campus ecofriendly. We believe that conserving ecosystem services are critical to sustainable development of a nation. We have a 2.30 x1x0.4 cubic m shed with 6 working composting pits. Every year members of Nature Club harvest the compost from vermicomposting pits and reactivate the plant. A sale of compost is organized every year. Members of the Nature Club have helped to start vermicomposting in housing societies too. Butterfly garden project is another initiative undertaken to protect biodiversity. In Urban area like Mumbai life of butterflies and many species of living being are in danger. This small garden we use to educate our students about ecosystem services which we always neglect. The college has been awarded a certificate for taking initiative towards Solar Energy Project. 1. Lighting Ventilation a. Energy efficient light fittings have been installed at all of the places. b. Illumination level is within the norm, but for the few places where it is marginally lower than the standard level. c. The ventilation is adequate, and the carbon dioxide as well as the Volatile Organic Matter contents are within a limit for all the classrooms and other premises. d. The possibility of replacing the fans with high efficiency fans may be ascertained especially while making new purchases. e. The fans lights are switched off when not in use. 2. Water Quality Conservation a. The water supplied by the Municipal Corporation is used for drinking after purification b. Water Purifier is provided at convenient locations. c. The specific water consumption is higher than nominal range. 3. Waste Management a. The generation of waste is minimized through use of electronic communication and effective waste management system. b. The wastewater is disposed of through Municipal system this is a common practice in Mumbai city area. c. The solid waste is segregated while organic waste is converted in to manure in a composting pit, the non-organic waste is disposed of through the Municipal system. 4. Green IT culture a. Energy efficient computers and monitors have been procured. b. In most of the cases, the computers are switched off, when not in use. c. Energy efficient air

conditioners with higher star rating have been procured during recent purchases. d. The air conditioners are switched off, when not in use. e. The performance of the air conditioners was observed to satisfactory. f. Electronic communication is encouraged to minimize usage of papers. g. Most of the papers are reused for doubled sided printing. 5. Renewable Energy a. Roof-top Solar Panels have been installed since 2018 6. LED Lamps: All the light fittings have been replaced with LED lights. Our institute's core values includes integrity and respect the ecosystem services. Through the above activities prove that we practice what we preach.

Provide the weblink of the institution

<http://shailendradegreecollege.in>

### **8.Future Plans of Actions for Next Academic Year**

1. To start BAF 2.To start MSc (IT) 3. To arrange more webinars 4. To sign more MoUs 5. To strengthen research activities